AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
November 4, 2026

1. **Call to Order – Chairman Walker**

   Opening of Bids – None

   Open to the Floor-Item on the Agenda
   The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. **Minutes**
   Minutes from the Regular Meeting held on Wednesday, October 7, 2026, and the Budget Meetings held on Friday, October 23 and October 30, 2026, are submitted for the Board's review and approval.

3. **Correspondence**

   - Received request from Crystal Smicik, Recreation Committee, requesting the 2026 Senior Christmas Luncheon allocation in the amount of $2700.00. Luncheon will be held on Saturday, December 12, 2026 from 12 – 2 pm, at the First Baptist Church located on Route 780 across from the township building. Senior's must reside in the township and pre-registration is required.

   - Received correspondence from Bankson Engineers recommending that Land Development Plan Application for Matthew Resnik – 1501 Menk Road be approved contingent upon the successful receipt of approval from Westmoreland Conservation District on the Stormwater Management and E&S plans.

4. **Road Report**

5. **Police Report**
   a) Emergency Management Report

6. **Engineers Report**

7. **Planning Commission** -

Updated Proposed Data Center Ordinance

After the Commission tabled action on the proposed Data Center Ordinance at the September 2026 meeting due to considerable comments from residents that additional provisions should still be added to the ordinance, the commission requested residents to attend the October Supervisors meeting to present these additions for the supervisor's consideration. The supervisors added additional statements to the draft ordinance, regarding temporary power generation and the township will choose all consultants and companies to conduct studies and monitoring. At the meeting some residents still had concerns about setbacks and noise. The supervisors responded to concerns on these issues. After the discussion, George Richard moved to approve the draft ordinance with the recent additions, seconded by Rick Ryan and all were in favor.

8. **Zoning Hearing Board – None**

9. **Solicitor's Report**

10 **New Business**

A. Motion to authorize the advertisement of the 2027 General Fund and that the budget is available for inspection.

B. Motion to execute the Memorandum of Agreement, Whereas the township's police officers are covered by a pension administered by the Pennsylvania Municipal Retirement System. Section 1.26 of PMRS Base Plan document previously defined the terms "disability" and "disabled".

C. Motion to advertise Ordinance #2-2026, Electing to amend its Police Pension Plan administered by Pennsylvania Municipal Retirement System pursuant to article IV of the Pennsylvania Municipal Retirement Law: Agreeing to be bound by all provisions of the Pennsylvania Municipal Retirement Law as amended and as applicable to member municipalities. It is Hereby Ordained by Upper Burrell Township, Westmoreland County.

D. Motion to grant the 2027 Senior Christmas Luncheon in the amount of $2700.00 to Crystal Smicik, Recreation Committee Member.

E. Motion to approve the Matthew Resnik Land Development Plan Application based on Bankson Engineer's recommendation and contingent upon the successful receipt of approval from Westmoreland Conservation District on the Stormwater Management and E&S plans.

F. Motion to hire Attorney, Bernard Matthews**,** as special litigation counsel for Upper Burrell at the following rates:
Partners: $250/hr
Associates: $215/hr
Paralegals: $125/hr

G. Motion to pay and ratify all the bills and accept the financial report for the month of October 2026.

11. Pay all Bills & Financial Report

GENERAL FUND	
Beginning Balance	$ 1,265,953.93
Receipts	40,438.71
Expenditures	178,018.46
Closing Balance	$ 1,128,374.18

CAPITAL RESERVE FUND	
Beginning Balance	$ 716,886.36
Receipts	42,566.37
Expenditures	0
Closing Balance	$ 759,452.73

FIRE HYDRANT TAX	
Beginning Balance	$ 5,053.59
Receipts	68.13
Expenditures	1,560.00
Closing Balance	$ 3,561.72

STATE AID FUND	
Beginning Balance	$ 214,982.21
Receipts	306.76
Expenditures	0
Closing Balance	$ 215,288.97

12. Open to the Floor

The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13. Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

Next meeting of the Township Supervisors will be held on Wednesday, December 2, 2026, beginning @ 7:00 pm

The township will accept letters of interest thru December 15, 2026, for a position on the Planning Commission and Zoning Hearing Board. Please send letters to the township office.