



**REGULAR MEETING OF THE
UPPER BURRELL SUPERVISORS
WEDNESDAY, FEBRUARY 4, 2026
MEETING ROOM, 3735 - 7TH STREET ROAD**

Board of Supervisors, Chairman, Ross Walker III, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL: The following members of the Council responded to roll call:

Present: Ross G. Walker, III, Chairman -
Michael P. Conley, Vice Chairman - Absent
Kenneth R. Slahtovsky, Supervisor

Also present: Michael Moore, Engineer – Absent
Michael Columbus - Engineer
Melissa A. Cortileso, Secretary
Steve Yakopec, Solicitor

Opening of Bids – Bids will be received and opened and read aloud for the 2026 Road Material Bids and Contract #26-1, Menk Road 1-1/2" Thick WMA 9.5 mm Wearing Course Overlay, on Monday, February 26, 2026, at 11:00 a.m.

OPEN TO THE FLOOR – None

APPROVAL OF THE MINUTES -

Motion made by Walker, seconded by Slahtovsky to approve the minutes of the Organizational and Regular Meeting held on Monday, January 5, 2026. Motion passed 2-0.

CORRESPONDENCE –

Chairman Walker asked Mrs. Cortileso, to review the correspondence from the month.

ROAD REPORT -

Supervisor Slahtovsky reported most of the time was spent maintaining township and state roads from the winter storm and working on equipment and getting the new newspaper recycling bins set up.

POLICE REPORT – Chief Pate reported there were 81 calls for service for the month of January. Chief Pate stated they were busy with calls with the weather. Pate reported that in April there will be a hearing with the Westmoreland County Sheriff's Office regarding the Office not wanting to transport prisoners to and from court hearings. This could become a potential issue for the department.



EMC REPORT – None

ENGINEERS REPORT – Michael Columbus just stated about the opening of bids on February 26, 2026. It was also discussed if the paving advertising portion would also include 2" thick WMA Wearing Course and also have the bid include the berm of the road using the township millings and or providing the millings.

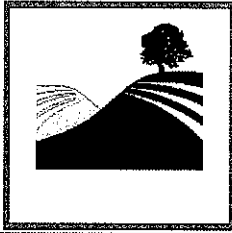
PLANNING COMMISSION – None

ZONING HEARING BOARD – None

SOLICITORS REPORT – None

NEW BUSINESS

- A. A motion was made by Walker seconded by Slahtovsky to have the engineer prepare and advertise the 2026 Road Material Bids. Motion passed 2 – 0.
360 Tons of Type 2A Limestone
300 Tons of No. 3 Limestone
300 Tons of AS1 – Anti-Skid
5,000 Gallons of Gasoline, Unleaded 87 Octane with ethanol
4,000 Gallons of Clear Ultra Sulfur Diesel B2 Blend
- B. A motion was made by Walker seconded by Slahtovsky to have the engineer prepare and advertise, Menk Road, 1-1/2" Thick WMA 9.5mm Wearing Course Overlay – Contract No. 26-1. Motion passed 2 – 0.
- C. A motion was made by Walker seconded by Slahtovsky to appoint Jonathan Longwill as the Deputy Tax Collector. Motion passed 2 – 0.
- D. A motion was made by Walker seconded by Slahtovsky to exonerate Tax Collector, Melissa Baroni, from collection of the 2025 duplicate Property Taxes and Fire Hydrant Taxes in face value of \$9,630.53. Motion passed 2-0.
- E. A motion was made by Walker seconded by Slahtovsky to exonerate Tax Collector, Melissa Baroni from collecting the 2025 unpaid Per Capita Items. 374 total uncollected. Motion passed 2 – 0.



F. A motion was made by Walker seconded by Slahtovsky to pay and ratify all the bills and accept the financial report for the month of January 2026. Motion passed 2 – 0.

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Pay all Bills & Financial Report

GENERAL FUND

Beginning Balance	\$ 1,118,781.82
Receipts	25,091.17
Expenditures	65,338.59
Closing Balance	\$ 1,078,534.40

CAPITAL RESERVE FUND

Beginning Balance	\$ 600,168.95
Receipts	977.65
Expenditures	0
Closing Balance	\$ 601,146.60

FIRE HYDRANT TAX

Beginning Balance	\$ 2,866.78
Receipts	68.22
Expenditures	1,560.00
Closing Balance	\$ 1,375.00

STATE AID FUND

Beginning Balance	\$ 265,746.89
Receipts	432.25
Expenditures	1,175.33
Closing Balance	\$ 265,003.81

Open to the Floor

Milton Pitts, stated the Lincoln Beach Park Project is moving along but not expected to be wrapped up until the end of summer. Pitts stated they need to get the board members approved.

Motion to Adjourn

Motion to adjourn was made by Walker seconded by Slahtovsky at 7:16 p.m.

The next monthly meeting will be held on Wednesday, March 4, 2026, beginning at 7:00 p.m.