

AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
FEBRUARY 4, 2026

1. Call to Order – Chairman Walker

Opening of Bids – Bids will be received and opened and read aloud for the 2026 Road Material Bids and Contract #26-1, Menk Road 1-1/2" Thick WMA 9.5 mm Wearing Course Overlay, on Monday, February 26, 2026, at 11:00 a.m.

Open to the Floor-Item on the Agenda

The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. Minutes

Minutes from the Organizational Meeting and Regular Meeting held on Monday, January 5, 2026, are submitted for the Board's review and approval.

3. Correspondence

- Received a request from Melissa Baroni, Tax Collector, requesting the board to exonerate her from collecting the Township Property Taxes and Fire Hydrant Taxes at face value on the 2025 duplicate in the amount of \$9,630.53. Request to also be exonerated in collecting the 2025 unpaid Per Capita items. 374 total uncollected.
- Received correspondence from Westmoreland County Agricultural Land Preservation, stating that the 2026 Agricultural Conservation Easement Program has opened and will be accepting applications thru September 1, 2026.
- First Responders Day will be held on February 19, 2026, from 11:30 – 1:00 PM for a tour and lunch at Community LIFE Logans Ferry Center, 125 Logans Ferry Road, Ste. 2, Lower Burrell.
- Received correspondence from Verdanterra, stating they will be conducting surveys on behalf of EQT Corporation in support of natural gas permitting in the township for the existing Zeus Well Pad.

4. Road Report

5. Police Report

- a) Emergency Management Report

6. Engineers Report

7. Planning Commission - None

8. Zoning Hearing Board – None

9. Solicitor’s Report

10 New Business

- A. Motion to have the engineer prepare and advertise the 2026 Road Material Bids.
360 Tons of Type 2A Limestone
300 Tons of No. 3 Limestone
300 Tons of AS1 – Anti-Skid
5,000 Gallons of Gasoline, Unleaded 87 Octane with ethanol
4,000 Gallons of Clear Ultra Sulfur Diesel B2 Blend
- B. Motion to have the engineer prepare and advertise, Menk Road, 1-1/2” Thick WMA 9.5mm Wearing Course Overlay – Contract No. 26-1.
- C. Motion to appoint Jonathan Longwill as the Deputy Tax Collector.
- D. Motion to exonerate Tax Collector, Melissa Baroni, from collection of the 2025 duplicate Property Taxes and Fire Hydrant Taxes in face value of \$9,630.53.
- E. Motion to exonerate Tax Collector, Melissa Baroni from collecting the 2025 unpaid Per Capita Items. 374 total uncollected.
- F. Motion to pay and ratify all the bills and accept the financial report for the month of January 2026.

11. Pay all Bills & Financial Report

GENERAL FUND

Beginning Balance	\$ 1,118,781.82
Receipts	25,091.17
Expenditures	65,338.59
Closing Balance	\$ 1,078,534.40

FIRE HYDRANT TAX

Beginning Balance	\$ 2,866.78
Receipts	68.22
Expenditures	1,560.00
Closing Balance	\$ 1,375.00

CAPITAL RESERVE FUND

Beginning Balance	\$ 600,168.95
Receipts	977.65
Expenditures	0
Closing Balance	\$ 601,146.60

STATE AID FUND

Beginning Balance	\$ 265,746.89
Receipts	432.25
Expenditures	1,175.33
Closing Balance	\$ 265,003.81

12. Open to the Floor

The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13 Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

Next meeting of the Township Supervisors will be held on Wednesday, March 4, 2026, beginning @ 7:00 pm

