

AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
SEPTEMBER 3, 2025

1. Call to Order – Chairman Walker

Opening of Bids – None

Open to the Floor-Item on the Agenda

The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. Minutes

Minutes from the Regular Meeting held on Wednesday, August 6, 2025, are submitted for the Board's review and approval.

3. Correspondence

- Received correspondence from DeBlasio & DeBlasio Associates stating they did not encounter any significant difficulties in dealing with management in performing and completing the financial statement for the Tax Collector for the year ending December 31, 2024, and 2023.
- Received the 2026 MMO for both the Uniform and Non-Uniform Pension Plans which said obligations are as follows: Uniform \$10,00/per employee and Non-Uniform \$9000/per employee.
- Received correspondence for the Dirt Gravel and Low Volume (paved roads) program. Applications need to be submitted by October 31, 2025.
- Received correspondence that TECfusions Keystone LLC – New Kensington has submitted notice of Intent to Submit a State Only Operating Permit Application to PA DEP.

4. Road Report

5. Police Report –

- a) Emergency Management Report

6. Engineers Report –

7. Planning Commission -

D.H Rowe Subdivision – Plan of Lots

Mr. Rowe and Tony Males were present to represent a subdivision submission for his property along Merwin Road. The plan adds small strips of land to parcels 42 and 104 in order for the lots to now comply with the one-acre area requirement for the R-1 zoning district. Bankson Engineers had no negative comments regarding the subdivisions in their review letter dated August 13, 2025. Westmoreland County had one comment regarding using 10-digit numbers for parcel identification. Tony Males said he will make the changes to the plan. After a discussion Chester Lockwood moved to approve the plan pending the Tony Males additions, seconded by Rick Ryan and all were in favor.

Modifications to proposed Injection Well Ordinance

The Commission members reviewed the highlighted changes to the proposed ordinance. The Commission members had no negative comments.

8. Zoning Hearing Board – None

9. Solicitor’s Report –

10 New Business

- A. Motion to adopt Ordinance #1-2025, Amending Code Chapter 350 Zoning, and setting standards for the operation and location of Injection Wells within the township as a conditional use in the Industrial Zone.
- B. Motion to approve Resolution #10-2025, defining the contribution to the Police Pension Plan for the year 2026.
- C. Motion to approve Resolution #11-2025, defining the contribution to Municipal Pension Plan for the year 2026.
- D. Motion to approve the D.H. Rowe Subdivision-Plan of Lots based on the recommendation of the Planning Commission.
- E. Motion to pay and ratify all the bills and accept the financial report for the month of August 2025.

11. Pay all Bills & Financial Report

GENERAL FUND

Beginning Balance	\$ 1,104,364.15
Receipts	170,078.54
Expenditures	91,822.88
Closing Balance	\$ 1,182,619.81

FIRE HYDRANT TAX

Beginning Balance	\$ 3,656.88
Receipts	489.81
Expenditures	0
Closing Balance	\$ 4,146.69

CAPITAL RESERVE FUND

Beginning Balance	\$ 614,894.10
Receipts	1,661.60
Expenditures	967.89
Closing Balance	\$ 614,200.39

STATE AID FUND

Beginning Balance	\$ 381,961.28
Receipts	578.07
Expenditures	107,702.35
Closing Balance	\$ 274,837.00

12. Open to the Floor

The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13 Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

Next meeting of the Township Supervisors will be held on Wednesday, October 1, 2025, beginning @ 7:00 pm

Addendum Page:

Correspondence:

Received correspondence from John E. Pallone, Attorney at Law, stating that he has recently been retained to represent Mr. Schopke on any matters related to parcel numbers 62-06-00-0-007 & 62-06-00-0-074, Oak Lake Road. Mr. Schoepke is currently trying to gain appropriate access to the parcel of land currently zoned Industrial (formerly the Oak Lake Golf Course, back nine).

Mr. Schopke did receive a "Cease and Desist" letter requesting immediate action or be held in violation, including possible fines and/or costs. Given that Attorney Pallone has just been retained at this time he is respectfully requesting an additional 90 days to enable him to properly research the matter and remedy any outstanding conditions and/or restrictions relative to the real property. Attorney Pallone has already reached out Aluminum Company of America and its successor, Arconic Inc. in an effort to clarify and address the Mr. Schopke's request to establish an access road to his property as well as address any other issues that may hinder or restrict his proposed development on the land.

New Business:

- F. Motion to grant Attorney Pallone's request asking for an additional 90 day extension for The property on Oak Lake Road and trying to remedy the outstanding conditions and/or Restrictions relative to the real property.