

AGENDA  
UPPER BURRELL TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
JULY 2, 2025

**1. Call to Order – Chairman Walker**

**Opening of Bids –**

Received 6 bids for a used Ford F-150. Purchases between \$12,900 and \$23,800, require three written or telephonic quotations are needed.

Kenny Ross Ford South	2015 Ford F-150 XLT 4x4 Super Crew Cab	\$ 20,932.50
Glenn Bush Ford	2022 Ford F-150 Crew XLT	\$ 38,231.50
Shults Ford-Lincoln	2019 Ford F-150	\$ 22,654.47
Wheel Deal Auto	2011 Ford F-150	\$ 12,995.00
Louden Ford	Ford F-150	\$ 12,500.00
Fairway Chevy	Ford F-150	\$ 12,000.00

**Open to the Floor-Item on the Agenda**

*The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.*

**2. Minutes**

Minutes from the Regular Meeting held on Wednesday, June 4, 2025, are submitted for the Board's review and approval.

**3. Correspondence**

- Received correspondence from Civil & Environmental Consultants, notifying the township under the requirements of the 2012 Oil and Gas Act that Olympus Energy is applying for coverage for a Permit to Drill and Operate an Unconventional Well from the PA DEP for six (6) new gas wells. Project location: 385 Willowbrook Road, Apollo, PA (Allegheny Township).
- Received correspondence from Westmoreland County Conservation District requesting that the township participate in the Watershed Planning Advisory Committee. This committee will bring much needed updates to the Westmoreland County's Act 167 Stormwater Plan.
- Received reminder notice from Westmoreland County for the funds the township was awarded in the amount of \$50,672.00 for the Lower Drennen Road Project for slides 2 and 3 which would require a 25% match from the township. Must let the County know by October 1, 2025, if you plan to cancel the project.
- Received correspondence from Bankson Engineering recommending payment for pay request #2 (final) for Tim Fouse Excavating for the Turkey Ridge Road Project in the amount of \$2,622.75.

- Received correspondence from Bankson Engineering recommending payment for pay request #2 for the Lower Drennen Road Repair Slides 1 and 6, Contract #24-6 in the amount of \$2,371.00.

**4. Road Report**

**5. Police Report –**

- a) Emergency Management Report

**6. Engineers Report –**

**7. Planning Commission -**

Symionof/Lanham Lot Line Revision

No one from the property attended the meeting. The plan indicates a lot line revision between 2 lots on Baxter Drive. Plan reviews by Bankson Engineering dated June 10, 2025, and Scott Chermak dated May 16, 2025, had no negative comments. After a discussion, Dennis Matto moved to approve the plan, seconded by Chester Lockwood and all were in favor.

Additional Commission Comments on Proposed Injection Well Ordinance

Since the May meeting, Chester Lockwood had additional comments on the proposed Injection Well Ordinance as follows:

A. Limit work hours – 8:00 am – 6:00 pm

Tanker trucks 24-7 a day. Limit the noise of trucks & noise of the pumps running the brine in the well.

B. The depth of the well should be 1500' or deeper. This would eliminate shallow wells that are less than 1500'.

C. The well head would be no less than 4" in diameter. That would eliminate smaller well heads.

D. The property owner must show his deed there is an injection well on property so any SWB division purposes in the future.

E. A yearly check of wells & sites. Around it where rain run-off, streams, sloping hills around well. Paperwork turned into the township.

**8. Zoning Hearing Board – None**

**9. Solicitor's Report –**

## 10 New Business

- A. Motion to participate in the Watershed Planning Advisory Committee sending a letter of Support.
- B. Motion to adopt Ordinance #1 -2025, Amending Code Chapter 350, Zoning and Setting Standards for the operation and location of injection wells within the township as a conditional use in the Industrial Zone only.
- C. Motion to approve the Collective Bargaining Agreement between the Township of Upper Burrell and the Wage and Policy Committee of the Upper Burrell Township Police Department for the period of January 1, 2026, through December 31, 2030.
- D. Motion to pay Tim Fouse Excavating in the amount of \$2,622.75 for the Turkey Ridge Road Project, Pay Request #2 based on the Engineer's recommendation.
- E. Motion to approve purchase of the used 2015 Ford F-150 XLT 4x4 Super Crew Cab from Kenny Ross Ford South in the amount of \$20,932.50.
- F. Motion to approve the Local Share Account grant reimbursement request #2 for the Lower Drennen Road Repair of Slides 1 and 6, Contract Number 24-6 in the amount of \$2,371.00.
- G. Motion to approve the Syminof/Lanham lot line revision request based on the Planning Commission recommendation.
- H. Motion to pay and ratify all the bills and accept the financial report for the month of June 2025.

## 11. Pay all Bills & Financial Report

### GENERAL FUND

Beginning Balance	\$ 1,028,058.03
Receipts	249,754.57
Expenditures	140,805.04
Closing Balance	\$ 1,137,007.56

### FIRE HYDRANT TAX

Beginning Balance	\$ 5,156.47
Receipts	1.30
Expenditures	0
Closing Balance	\$ 5,157.77

### CAPITAL RESERVE FUND

Beginning Balance	\$ 563,940.21
Receipts	70,767.05
Expenditures	0
Closing Balance	\$ 634,707.26

### STATE AID FUND

Beginning Balance	\$ 383,347.62
Receipts	600.00
Expenditures	2,726.22
Closing Balance	\$ 381,221.40

## 12. Open to the Floor

*The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.*

## 13 Adjournment

Motion to adjourn \_\_\_\_\_ Second \_\_\_\_\_ at \_\_\_\_\_ p.m.

Next meeting of the Township Supervisors will be held on Wednesday, August 6, 2025, beginning @ 7:00 pm



