

AGENDA  
UPPER BURRELL TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
MAY 7, 2025

**1. Call to Order – Chairman Walker**

**Opening of Bids –** Bids were opened and read aloud on Friday, May 2, 2025, at 11:00 am prevailing time for the following: Menk Road 1-1/2- Inch-Thick WMA, 9.5 MM Wearing Course Overlay – 840 Tons (9,400 S.Y.) - Contract # 25-2. The following bids were received:

Tresco Paving Co.	\$ 103,500.00
Shields Asphalt	\$ 106,440.00
A. Folino Construction	\$ 109,294.00
Derry Construction	\$ 116,732.00
Holbein Inc.	\$ 137,863.20
A. Liberoni, Inc.	\$ 141,417.60

**Open to the Floor-Item on the Agenda**

*The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.*

**2. Minutes**

Minutes from the Regular Meeting held on Wednesday, April 2, 2025, are submitted for the Board's review and approval.

**3. Correspondence**

- \*\*\*\*\* 2025 Clean Up Days will be held on Saturday, June 7, 2025 from 8:00 am to 2:00 pm
- Received a letter of resignation from Maris Trzeciak, Recreation Committee stating she will be resigning from the committee after the 2025 Easter Party. Thanking the township for all of the support.
- Received correspondence from Civil & Environmental Consultants, stating under the requirements of the 2012 Oil and Gas Act is to inform the township that Olympus Energy, is applying for renewal of coverage for a Permit to Drill and Operate an Unconventional Well From the PA DEP for one (1) gas well. Project Location: Merwin Road – Artemis Well Pad

Received second correspondence from Civil & Environmental Consultants, this proposed well (17M) will be drilled on an existing pas that is located at 5476 Logan Ferry Road in Murrysville.

- Received email correspondence from Scott Chermak, Building Official, in regards to the Schoepke property on Oak Lake Road. Scott did a site visit on April 3, 2025. Below are his remarks.

1. Parcel 62-06-00-0-074, continues to function as a contractor yard. The lot is filled with equipment and associated items.
2. Parcel 62-06-00-0-074 has piles of millings and fill material. It appears to be very similar condition to last year's visit with Mike Moore. I cannot accurately conclude if additional material has been deposited. However, it is unlikely because pavers typically do not work during the winter. Perhaps Mike should evaluate this further to determine if he needs a grading permit.
3. Parcel 62-06-00-0-007. The residential tenant has vacated the clubhouse. Mr. Schoepke currently has two golf simulators in the building. No other activity at that facility.
4. Parcel 62-06-00-0-007. The auto detailer is not present at this property. They moved out last year. The three garages to the left of the clubhouse are being utilized by Mr. Schoepke as an office and for maintenance on this equipment.

Apparently, Mr. Schoepke received a letter from Alcoa regarding the land where he is proposing to move the business. He indicated that he and his attorney are working through whatever issue the letter created. He intends to move forward once the issue is resolved.

In my opinion, nothing has really changed since my last visit to the site. It would appear there is more equipment stored in the yard due to winter. That equipment will obviously be heading out to job sites in the near future. Let me know the opinion of the board on how to proceed. Do they wish to continue working with Mr. Schoepke as he is working to resolving the violation or proceed with a citation.

- Received the following from Bankson Engineering and their recommendation that payment be made and to execute the change order.
  1. Periodic Estimate for Payment #1 for Lower Drennen Road Repair of Slides 1 and 6, Contract # 24-6, in the amount of \$ 174,391.50 to Lutterman Excavating, LLC.
  2. Change Order for Contract #24-6, for additional slide repair work at Slides 1 & 6 which also includes excavation, AASHTO #1 stone backfill, rip-rap, pavement and guide rail.
  3. Periodic Estimate for Payment #1 for Turkey Ridge Drainage Improvements Contract #25-1, in the amount of \$24,277.25 to Time Fouse Excavating LLC.
- Received correspondence from Bankson Engineers for the Menk Road 1-1/2 Inch Thick WMA 9.5 mm Wearing Course Overlay – 840 Tons (9,400 S.Y.) Contract #25-2. 6 bids were received. Tresco Paving Co. has successfully performed work in the past for the township and appears to have the experience, equipment and manpower necessary to undertake this project. We recommend that award of Unit Price Bid Numbers 1 through 3 for the subject project be made to Tresco Paving Co. in the amount of \$103,500.00.

#### **4. Road Report**

#### **5. Police Report –**

- a) Emergency Management Report

#### **6. Engineers Report –**

**7. Planning Commission -**

Discussions

There was no business this month, however a number of topics were discussed. A data center is planned within the existing property of Alcoa. The Commission discussed if subdivision will be required. Also, Penn State New Kensington campus may be closing. What would future use of the buildings be? Gary Schoepke has not as yet submitted a site plan for his alternate storage property along Oak Lake Road. The Commission understands there could be a property line issue with Alcoa.

**8. Zoning Hearing Board – None**

**9. Solicitor’s Report –**

**10 New Business**

- A. Motion to authorize the solicitor to advertise Ordinance #1-2025, Injection Well Ordinance.
- B. Motion to accept with regrets the resignation of Maris Trzeciak, Recreation Committee.
- C. Motion to pay the request for Periodic Estimate #1, Contract #24-6 in the amount of \$ 174,391.50, to Lutterman Excavating LLC, as per the Engineers recommendation.
- D. Motion to execute the Change Order for Contract #24-6 as per the Engineers recommendation.
- E. Motion to pay the request for Periodic Estimate #1, Contract #25-1, in the amount of \$24,277.25, to Tim Fouse Excavating, LLC, as per the Engineers recommendation.
- F. Motion to award the Menk Road 1-1/2 inch thick WMA 9.5 MM Wearing Course Overlay – 840 tons (9,400 s.y.) to lowest responsible bidder, Tresco Paving Co. in the amount of \$ 103,500.00, based on the Engineers recommendation.
- G. Motion to pay and ratify all the bills and accept the financial report for the month of April 2025.

**11. Pay all Bills & Financial Report**

GENERAL FUND

Beginning Balance	\$ 898,407.00
Receipts	188,068.74
Expenditures	166,207.40
Closing Balance	\$ 902,268.34

CAPITAL RESERVE FUND

Beginning Balance	\$ 574,843.89
Receipts	979.62
Expenditures	12,855.00
Closing Balance	\$ 562,968.51

FIRE HYDRANT TAX

Beginning Balance	\$ 682.51
Receipts	2,801.14
Expenditures	1,560.00
Closing Balance	\$ 1,923.65

STATE AID FUND

Beginning Balance	\$ 387,465.34
Receipts	663.81
Expenditures	5,075.55
Closing Balance	\$ 383,053.60

**12. Open to the Floor**

*The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.*

**13 Adjournment**

Motion to adjourn \_\_\_\_\_ Second \_\_\_\_\_ at \_\_\_\_\_ p.m.

Next meeting of the Township Supervisors will be held on Wednesday, June 4, 2025, beginning @ 7:00 pm

