



**REGULAR MEETING OF THE
UPPER BURRELL SUPERVISORS
WEDNESDAY, DECEMBER 4, 2024
MEETING ROOM, 3735 - 7TH STREET ROAD**

Board of Supervisors, Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL: The following members of Council responded to roll call:

Present: Ross G. Walker, III, Chairman
Michael P. Conley, Vice Chairman
Kenneth R. Slahtovsky, Supervisor - Absent

Also present: Michael Moore, Engineer
Melissa A. Cortilesio, Secretary
Steve Yakopec, Solicitor

OPENING OF BIDS – None

OPEN TO THE FLOOR – None

APPROVAL OF THE MINUTES -

Motion made by Walker, seconded by Conley to approve the minutes of the November regular meeting.
Motion passed 2-0.

CORRESPONDENCE -

Chairman Walker asked Mrs. Cortilesio, to review the correspondence from the month.

ROAD REPORT -

Supervisor Conley reported most of the time was spent cleaning up trees and leave debris.

POLICE REPORT -

Chief Pate reported there were 73 calls for the month of November. The Chief stated they are getting caught up on training, the new tasers have been delivered and Officer Beaver did attend taser instruction training. The Chief stated that as for the jake brake there is a restriction thru PennDot that if the road has a 4% or higher grading you cannot restrict this. Chief stated in the areas along Turkey Ridge Road the grade ranges from 6% to 14% and if there were to be an accident this could come back on the township. Walker asked if the 73 calls included 911 calls the Chief replied yes along with walk-ins.



George Richard, 350 Hunter Hill Road asked if the logging project in that area had been completed. The Chief replied he has not seen any activity in 3 weeks.

EMC REPORT –

David Knox reported that he, along with Supervisor Conley and Secretary Cortileso did attend the HMP workshop and that the December meeting has been cancelled.

ENGINEERS REPORT – None

PLANNING COMMISSION – None

ZONING HEARING BOARD – None

SOLICITORS REPORT –

Chairman Walker asked the solicitor to work on an abandoned gas well ordinance. Solicitor Yakopec wished everyone a Merry Christmas.

NEW BUSINESS

- A. A motion was made by Walker seconded by Conley to adopt Resolution #12-2024, adopting the 2025 General Budget and the budgets for the special funds. Motion passed 2 – 0.
- B. A motion was made by Walker seconded by Conley to adopt Resolution #13-2024, fixing the tax rate for the fiscal year 2024 at 12.0 mills and the Fire Hydrant Tax at .3 mills. Motion passed 2 – 0.
- C. A motion was made by Walker seconded by Conley to set and advertise the Annual Organizational Meeting for January 2025, which will be held on Monday, January 6, 2025, beginning at 7:00 p.m. Motion passed 2 – 0.
- D. A motion was made by Walker seconded by Conley to set and advertise the Annual Auditor's meeting for January 2025, which will be held on Tuesday, January 7, 2025, beginning at 11:00 a.m. Motion passed 2 – 0.
- E. A motion was made by Walker seconded by Conley to transfer employee health insurance contributions from the Payroll Fund into the General Fund in the month of December 2024. Motion passed 2 – 0.
- F. A motion was made by Walker seconded by Conley to adopt Resolution #14-2024, Municipal Oversight Agreement for Small Flow Sewage Treatment Facilities for the property located at 3632 Milligantown Road. Motion passed 2 – 0.



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- G. A motion was made by Conley seconded by Walker to pay and ratify all the bills and accept the financial report for the month of November 2024.
Motion passed 2 – 0.

OPEN TO THE FLOOR

George Richard, 350 Hunter Hill Road, stated a new clock is needed for the meeting room. Mr. Richard wished everyone a Merry Christmas.

Adjournment

A motion was made by Walker second by Conley to adjourn, meeting adjourned at 7:15 p.m.
Minutes Submitted by: Melissa A. Cortilesio,

Note*** Next monthly meeting will be held on Monday, January 6, 2025, beginning at 7:00 pm