

AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
MARCH 12, 2025

1. Call to Order – Chairman Walker

Opening of Bids – 2025 Road Material Bids

Bids were opened and read aloud on Monday, March 10, 2025, at 11:00 am, for the following items:

1. 360 Tons of Type 2A Limestone
2. 300 Tons of No. 3 Limestone
3. 300 Tons of AS1 Anti-Skid
4. 5,000 Gallons of Gasoline, Unleaded 87 Octane with ethanol
5. 4,000 Gallons of Clear Ultra Low Sulfur diesel B2 Blend

Allegheny Mineral Co. – no bid bond

Item #1- 27.30 unit price

Item #2- 29.70 unit price

Item #3- 31.80 unit price

Heidelberg Material Northeast – 10% bid bond

Item #1- 24.55 Unit price Total \$8,838.00

Item #2- 29.30 Unit price Total \$8,790.00

Ligonier Stone & Lime Co. – 10% bid bond

Item #3- 29.11 unit price Total \$8,733.00

Bradigans Inc. check in the amount of \$2,000.00

Glassmere Fuel – 10% bid bond

Item #4 – 0.135 per gal. OPIS

Item #5 – 0.135 per gal. IOPS

Item #4 - .125 unit price Total \$625.00

Item #5 - .125 unit price Total \$500.00

Open to the Floor-Item on the Agenda

The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. Minutes

Minutes from the Regular Meeting held on Wednesday, February 5, 2025, are submitted for the Board's review and approval.

3. Correspondence

- Received correspondence from Andrasko & Brant, Inc., submitting copies of the Sewage Facilities Planning Module for the proposed George Elliot Holding Property Small Flow Treatment Facility located at 1073 Merwin Road.
- Received an address request from Joshua Micenko for new residential construction on Julene Lane. As per 911 Addressing Assignment they recommend said address as 4374 Julene Lane.

4. Road Report

5. Police Report –

- a) Emergency Management Report

6. Engineers Report –

7. Planning Commission - None

8. Zoning Hearing Board – None

9. Solicitor's Report –

10 New Business

- A. Motion to adopt Resolution #7-2025, Municipal Oversight Agreement for Small Flow Sewage Treatment Facilities for the property located at 1073 Merwin Road.
- B. Motion to have the Engineer advertise and prepare the contract documents for bid for the Menk Road Pavement Overlay and Repair project.
- C. Motion to grant said address request to Joshua Micenko as per 911 Addressing Assignment as 4374 Julene Lane.
- D. Motion to grant the Road Material Bid Item #1 to Heidelberg Material Northeast for 360 tons of Type 2A Limestone in the amount of \$24.55 unit price – total \$ 8,838.00.
- E. Motion to grant the Road Material Bid Item #2 to Heidelberg Material Northeast for 300 Tons of No. 3 Limestone in the amount of \$29.30 unit price – total \$8,790.00.
- F. Motion to grant the Road Material Bid Item #3 to Ligonier Stone & Lime Co. for 300 tons of AS1 Anti-Skid in the amount of \$29.11 unit price – total \$8,733.00.
- G. Motion to grant the Road Material Bid Item #4 to Glassmere Fuel Services for 5,000 Gals. Gasoline, Unleaded 87 Octane with Ethanol in the amount of .125 unit price – total \$625.00.
- H. Motion to grant the Road Material Bid Item #5 to Glassmere Fuel Service for 4,000 Gals. Clear Ultra Low Sulfur Diesel B2 Blend in the amount of .125 unit price – total \$500.00.
- I. Motion to pay and ratify all the bills and accept the financial report for the month of February 2025.

11. Pay all Bills & Financial Report

GENERAL FUND

Beginning Balance	\$ 937,193.51
Receipts	66,243.22
Expenditures	75,072.66
Closing Balance	\$ 928,364.07

CAPITAL RESERVE FUND

Beginning Balance	\$ 572,897.54
Receipts	922.91
Expenditures	0
Closing Balance	\$ 573,820.45

FIRE HYDRANT TAX

Beginning Balance	\$ 631.46
Receipts	50.82
Expenditures	0
Closing Balance	\$ 682.28

STATE AID FUND

Beginning Balance	\$ 296,472.63
Receipts	469.89
Expenditures	26,812.10
Closing Balance	\$ 270,130.42

12. Open to the Floor

The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13 Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

Next meeting of the Township Supervisors will be held on Wednesday, April 2, 2025, beginning @ 7:00 pm

