

AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
APRIL 2, 2025

1. Call to Order – Chairman Walker

Opening of Bids –

Gabrielle Bowden, Safety/Education Coordinator for Westmoreland County Coroner’s Office. Would like to address the board and residents about duties and responsibilities of the Coroner’s Office.

Open to the Floor-Item on the Agenda

The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. Minutes

Minutes from the Regular Meeting held on Wednesday, March 12, 2025, are submitted for the Board’s review and approval.

3. Correspondence

- Received correspondence from the Recreation Committee requesting \$650.00 for the Annual Children’s Easter Egg Hunt which will be held on Saturday, April 19, 2025 from 1:00 – 3:00 pm. Children must be ages 1-12 and must reside in Upper Burrell Township.
- Received correspondence from DeBlasio & DeBlasio Associates stating they did not encounter any significant difficulties in dealing with management I performing and completing the audit.
- Received correspondence from Gary Schoepke, 1101 Oak Lake Road, stating that he is currently working with Arconic on an issue with the deed for the industrial acreage. Therefore, he had to put the permitting process and surveying on hold until he gets the issue resolved. Mr. Schoepke stated once that issue is resolved he will then have an updated timeline of the permitting process. He asked that everyone please keep being patient and he is moving as fast as possible.

4. Road Report

5. Police Report –

- a) Emergency Management Report

6. Engineers Report –

7. **Planning Commission** - None

8. **Zoning Hearing Board** – None

9. **Solicitor’s Report** –

10 **New Business**

A. Motion to grant the request to the Recreation Committee for the 2025 Children’s Easter Egg Hunt in the amount of \$650.00.

B. Motion to pay and ratify all the bills and accept the financial report for the month of March 2025.

11. **Pay all Bills & Financial Report**

GENERAL FUND

Beginning Balance	\$ 928,364.07
Receipts	40,647.94
Expenditures	70,605.01
Closing Balance	\$ 900,983.55

CAPITAL RESERVE FUND

Beginning Balance	\$ 573,820.45
Receipts	925.00
Expenditures	0
Closing Balance	\$ 574,745.45

FIRE HYDRANT TAX

Beginning Balance	\$ 682.28
Receipts	.25
Expenditures	0
Closing Balance	\$ 682.53

STATE AID FUND

Beginning Balance	\$ 270,130.42
Receipts	119,352.08
Expenditures	2,094.56
Closing Balance	\$ 387,387.94

12. **Open to the Floor**

The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13 **Adjournment**

Motion to adjourn _____ Second _____ at _____ p.m.

Next meeting of the Township Supervisors will be held on Wednesday, May 7, 2025, beginning @ 7:00 pm

