AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
FEBRUARY 5, 2025

1. **Call to Order – Chairman Walker**

Opening of Bids –

Bids were received and opened and read aloud on Wednesday, January 29, 2025, at 11:00 a.m. for the following: Lower Drennen Road Repair of Slides 1 and 6 – Contract Number #24-6
Turkey Ridge Road Drainage Improvements – Contract Number #25-1

Please see attached bid results.

Open to the Floor-Item on the Agenda

The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. **Minutes**

Minutes from the Organizational Meeting and Regular Meeting held on Monday, January 6, 2025, are submitted for the Board's review and approval.

3. **Correspondence**

- Received correspondence from Westmoreland County Election Bureau requesting the use of the Township Building on Tuesday, May 20 and Tuesday, November 4, 2025 as the polling location.

- Received correspondence from the Upper Burrell Township Volunteer Fire Company informing the township of the intent to petition for referendum of a fire tax for 2 mills to be voted on at the May 2025 primary election.

- Received a request from Melissa Baronie, Tax Collector, asking to be exonerated from the face value on the 2024 duplicate that she returned to Westmoreland County Tax Claim Bureau in the amount of $7,943.74 for Property and Fire Hydrant Taxes.

- Received a request from Melissa Baronie, Tax Collector, asking to be exonerated from the face value on the 2024 Per Capita Items in the amount of $6,807.10.

- Received two letters of recommendation from Bankson Engineering for the 2 jobs that were bid out on Wednesday, January 29, 2025.
  #1 – Contract #24-6, Lower Drennen Road Slides 1 and 6 – Lutterman Excavating in the amount of $128,800.00.
  #2- Contract #25-1, Turkey Ridge Road Drainage Improvements – Tim Fouse Excavating in the amount of $26,900.00

4. **Road Report**

5. **Police Report –**
   a) Emergency Management Report

6. **Engineers Report –**

7. **Planning Commission** - None

8. **Zoning Hearing Board –** None

9. **Solicitor's Report –**

10 **New Business**

A. Motion to have the Engineer prepare and advertise for the 2025 Road Material bids.

B. Motion to award Contract Number #24-6, Lower Drennen Road Repair of Slides 1 and 6 to Lutterman Excavating the lowest responsible bidder in the amount of $ 128,800.00.

C. Motion to award Contract Number #25-1, Turkey Ridge Road Drainage Improvements to Tim Fouse Excavating the lowest responsible bidder in the amount of $ 26,900.00.

D. Motion to grant the request of Melissa Baronie, Tax Collector to be exonerated in the collection of the 2024 duplicate of Property and Fire Hydrant Taxes in the amount of $7,943.74.

E. Motion to grant the request of Melissa Baronie, Tax Collector to be exonerated in the collection of the 2024 Per Capita Items in the amount of $6,807.10.

F. Motion to pay and ratify all the bills and accept the financial report for the month of January 2025.

11. **Pay all Bills & Financial Report**

GENERAL FUND		CAPITAL RESERVE FUND	
Beginning Balance	$ 938,513.45	Beginning Balance	$ 571,877.56
Receipts	54,776.22	Receipts	1,019.98
Expenditures	56,096.16	Expenditures	0
Closing Balance	$ 937,193.51	Closing Balance	$ 572,897.54

FIRE HYDRANT TAX		STATE AID FUND	
Beginning Balance	$ 631.25	Beginning Balance	$ 295,944.79
Receipts	.21	Receipts	527.84
Expenditures	0	Expenditures	0
Closing Balance	$ 631.46	Closing Balance	$ 296,472.63

12. Open to the Floor

The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13 Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

Next meeting of the Township Supervisors will be held on Wednesday, March 5, 2025, beginning @ 7:00 pm

TURKEY RIDGE ROAD DRAINAGE IMPROVEMENTS

CONTRACT #25-1

TABULATION OF BIDS

(Bids received: January 29, 2025)

TIM FOUSE EXCAVATING	$ 26,900.00	10% BID BOND
3D MURIN CONSTRUCTION	$ 32,000.00	10% BID BOND
RJF DEVELOPMENT CO.	$ 32,000.00	10% BID BOND
KGD CONTRACTING	$ 39,800.00	10% BID BOND
HILES EXCAVATING	$ 44,000.00	10% BID BOND
TEN MILE PAVING	$ 51,858.00	$ 5,185.80 CHECK
HOLBEIN INC.	$ 60,032.00	10% BID BOND
MORGAN EXCAVATING	$ 69,191.00	10% BID BOND
GRIT INDUSTRIES	$ 75,000.00	$ 5,000.00 CHECK
W.G. LAND COMPANY	$ 137,000.00	10% BID BOND
LIGONIER CONSTRUCTION	$ 140,000.00	10% BID BOND

LOWER DRENNEN ROAD REPAIR OF SLIDES 1 AND 6

CONTRACT #24-6

TABULATION OF BIDS

(Bids received: January 29, 2025)

Lutterman Excavating	$ 128,800.00	10% Bid Bond
Wright Asphalt & Concrete	$ 138,790.00	10% Bid Bond
C.H. & D Enterprises	$ 148,865.92	10% Bid Bond
Holbein Inc.	$ 156,207.00	10% Bid Bond
KGD Contracting	$ 162,000.00	10% Bid Bond
Morgan Excavating	$ 172,778.00	10% Bid Bond
Dun Rite Construction	$ 180,340.00	10% Bid Bond
G. Salandro Excavating	$ 187,250.00	10% Bid Bond
Ten Mile Paving	$ 196,865.00	$19,686.50 check
Kukurin Contracting	$ 197,700.00	10% Bid Bond
RJF Development	$ 204,700.00	10% Bid Bond
Tim Fouse Excavating	$ 207,900.00	10% Bid Bond
3D Murin Construction	$ 209,000.00	10% Bid Bond
Curry & Kepple	$ 219,500.00	10% Bid Bond
Grit Industries	$ 220,000.00	$ 11,500.00 check
Ligonier Construction	$ 295,000.00	10% Bid Bond
W.G. Land Company	$ 348,000.00	10% Bid Bond