

AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
DECEMBER 4, 2024

1. **Call to Order – Chairman Walker**

Opening of Bids - None

Open to the Floor-Item on the Agenda

The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. **Minutes**

Minutes from the November 6, 2024, Regular Meeting are submitted for the Board’s review and approval.

3. **Correspondence**

- Received correspondence from CNX stating they are notifying the township that they are applying to modify Permits to Drill and Operate Gas Wells.
Location: 674 Marco Rd., Washington Township.

- Received correspondence from Jonathan Barron, SEO and also Andrasko & Brant, Inc. Soil Assessment in regards to the property located at 3632 Milligantown Road. The site’s soil conditions were tested to determine if there are other options for wastewater disposal. The soil conditions were not suitable for a conventional or alternate septic system, therefore, a small flow treatment facility is being pursued to meet the long-term needs for sewage disposal at the property. Utilizing the small flow treatment facility, the septic effluent will be property treated, which will eliminate the risk of a potential public health hazard and keep the waters of the Commonwealth from being contaminated for the property.

4. **Road Report**

5. **Police Report –**

- a) Emergency Management Report

6. **Engineers Report –**

7. **Planning Commission** - None

8. **Zoning Hearing Board – None**

9. Solicitor’s Report –

10 New Business

- A. Motion to adopt Resolution #12-2024, adopting the 2025 General Budget and the budgets for the special funds.
- B. Motion to adopt Resolution #13-2024, fixing the tax rate for the fiscal year 2024 at 12.0 mills and the Fire Hydrant Tax at .3 mills.
- C. Motion to set and advertise the Annual Organizational Meeting for January 2025, which will be held on Monday, January 6, 2025, beginning at 7:00 p.m.
- D. Motion to set and advertise the Annual Auditor’s meeting for January 2025, which will be held on Tuesday, January 7, 2025, beginning at 11:00 a.m.
- E. Motion to transfer the employee health insurance contributions from the Payroll Fund into the General Fund in the month of December 2024.
- F. Motion to adopt Resolution #14-2024, Municipal Oversight Agreement for Small Flow Sewage Treatment Facilities for the property located at 3632 Milligantown Road.
- G. Motion to pay and ratify all the bills and accept the financial report for the month of November 2024.

11. Pay all Bills & Financial Report

GENERAL FUND

Beginning Balance	\$1,026,493.00
Receipts	96,138.67
Expenditures	145,677.03
Closing Balance	\$ 976,954.64

CAPITAL RESERVE FUND

Beginning Balance	\$ 531,661.23
Receipts	42,493.30
Expenditures	3,372.40
Closing Balance	\$ 570,782.13

FIRE HYDRANT TAX

Beginning Balance	\$ 572.25
Receipts	17.65
Expenditures	0
Closing Balance	\$ 589.90

STATE AID FUND

Beginning Balance	\$ 295,341.73
Receipts	25,031.51
Expenditures	512.20
Closing Balance	\$ 319,861.04

12. Open to the Floor

The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13 Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

Next meeting of the Township Supervisors will be held on Monday, January 6, 2025, beginning @ 7:00 pm

