AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
AUGUST 7, 2024

1. **Call to Order – Chairman Walker**

   Opening of Bids - None

   Just to confirm the official action taken on July 18, 2024, reclassification "zoning change" was denied.

   Open to the Floor-Item on the Agenda
   The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. **Minutes**
   Minutes from the July 3, 2024, Regular Meeting are submitted for the Board's review and approval.

   Minutes from the Special Public Meeting, July 18, 2024, are submitted for the Board's review and approval.

3. **Correspondence**

   - Received correspondence from CNX stating they are notifying the township that CNX Gas Company LLC is applying for Permits to Drill and Operate Gas Wells. The gas wells may be located inside, adjacent or within 3000' of your municipality.
     Location: 674 Marco Road, Apollo, PA (Washington Township)

   - Received notice from PA DEP regarding the Final Report – Letter of Deficiency - Tutelo #2 Well Pad – Milligantown Road, Penneco Oil Co. Four deficiencies were found, and the letter stated they had 60 days to address the issues.

   - Received correspondence from the Westmoreland County Department of Planning & Development for the 2025 Community Development Block Grant Applications. Applications need to be submitted no later than September 30, 2024.

   - Received correspondence from Bankson Engineers recommending payment to Tim Fouse Excavating, LLC for Contract #24-5 Lower Drennen Road Drainage Improvements, Payment #1 in the amount of $138.700.00.

4. **Road Report**

5. **Police Report –**
   a) Emergency Management Report

6. **Engineers Report –**

7. **Planning Commission -**

Edgar Lot Line Revision – 135 Edgar Lane

Stanley Graff, surveyor presented a plan for a Lot Line Revision of 4 existing parcels into 2 parcels along Edgar Lane adjacent to Guyer road for harry and Bonnie Edgar. After reviewing the plan, the Commission members indicated that there were no road names shown on the site map. Also, no seals for township and county approval stamps were shown. Mr. Graff said they would be added. The Commission had no negative comments on the lot line revisions and George Richard moved to approve the plan contingent on the above-mentioned changes being made, seconded by Rick Ryan and all were in favor.

Edgar Lot Line Revision – Merwin Road Property

Stanley Graff, surveyor presented a plan for Lot Line Revisions for 3 existing parcels along Merwin Road for Harry and Bonnie Edgar. After reviewing the plan, the Commission members indicated that Drennen Road should be "Lower" Drennen Road on the site map. Also, no seals for township and county approval stamps were shown. Mr. Graff said they would be added. The Commission had no negative comments on the lot line revisions and Dennis Matto moved to approve the plan contingent on the above-mentioned plan changes being made, seconded by George Richard and all were in favor.

8. **Zoning Hearing Board –**

9. **Solicitor's Report –**

10 **New Business**

A. Motion to approve the Edgar Lot Line Revision – 135 Edgar Lane as per the recommendation of the Planning Commission.

B. Motion to approve the Edgar Lot Line Revision – Merwin Road Property as per the recommendation of the Planning Commission.

C. Motion to open bids on Thursday, August 29, at 11:00 a.m. for the Lincoln Boulevard Cross Drain Replacement Project.

D. Motion to open bids on August 29 for Hartge Road 1-1/2" Thick 9.5mm WMA Wearing Course Overlay.

E. Motion to pay Tim Fouse Excavating, LLC for Contract #24-5, Lower Drennen Road Drainage Improvements Payment #1 in the amount of $138,700 as per the recommendation of Bankson Engineers.

E. Motion to pay and ratify all the bills and accept the financial report for the month of July 2024.

11. Pay all Bills & Financial Report

GENERAL FUND	
Beginning Balance	$ 1,109,190.32
Receipts	71,597.68
Expenditures	161,258.86
Closing Balance	$ 1,019,529.14

CAPITAL RESERVE FUND	
Beginning Balance	$ 409,516.38
Receipts	63,077.59
Expenditures	7,784.40
Closing Balance	$ 464,809.57

FIRE HYDRANT TAX	
Beginning Balance	$ 3,294.50
Receipts	298.97
Expenditures	1,560.00
Closing Balance	$ 2,033.47

STATE AID FUND	
Beginning Balance	$ 435,654.24
Receipts	900.72
Expenditures	41,399.25
Closing Balance	$ 395,155.71

12. Open to the Floor

The Board will now hear public comments from residents and taxpayers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13 Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

Next meeting of the Township Supervisors will be held on Wednesday, September 4, 2024, beginning @ 7:00 pm