AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
JUNE 5, 2024

1. **Call to Order – Chairman Walker**

Opening of Bids - Separate and sealed bids were received for the sale of the Lincoln Beach properties, until 4:00 pm, Wednesday, June 5, 2024, and will be opened and read aloud at 7:00 pm, at the June 5, 2024 regular meeting, sold together as 1 unit with the minimum bid starting at $6,000.00.

Back the Blue Organization would like to present a donation check to the Police Department.

Open to the Floor-Item on the Agenda
The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. **Minutes**
Minutes from the May 1, 2024, Regular Meeting are submitted for the Board's review and approval.

3. **Correspondence**

- Received correspondence from the Westmoreland Conservation District stating the Township has been awarded $20,000.00, for the Turkey Ridge Road Project.

- Received correspondence from Moody and Associates, of a Water Source Notification for Hephaestus 1M and 5M Wells. Project location: 477 Merwin Road.

- Received correspondence from PennDOT, for a new 5 year Winter Maintenance Services Agreement. 15.56 miles for a total cost of $ 127,426.91 for 5 years.

- Received correspondence from Bankson Engineers recommending payment to Tresco Paving Corporation for Payment Number 1 for the Menk Road 1-1/2 Inch Thick WMA 9.5 mm Wearing Course Overlay, - 720 Tons (8,800 S.Y.) Contract Number 24-2, in the amount of $92,917.60, contingent upon the following items:

    1. Receipt and approval of payrolls
    2. Receipt and approval of asphalt weight slips
    3. PennDOT approval

4. **Road Report**

5. **Police Report –**
    a) Emergency Management Report

6. **Engineers Report –**

7. **Planning Commission** -

Gary Schoepke Zone Reclassification Request

Attorney Frank Kasin and property owner Gary Schoepke were present to request changing 20.81 acres, adjacent to Oak Lake Road that is a portion of the previous Oak Lake Golf Course from RA to I. Mr. Schoepke is currently storing equipment including trucks and paving equipment on the 20.81 acre property. Mr. Schoepke provided letters from three local property owners that had no objection to the zone changed from RA to I. (Robert and Joyce Stimel, Scott Brouwer and Jodi Conley). However, there were a number of local residents that were at the meeting that spoke negatively regarding this

zoning change. Since the April meeting, the Commission members conducted a field review of the area in question along Oak Lake Road. From the Zoning Map and the plan of the site in question provided by Mr. Kasin, it indicates that an area adjacent to the 20.81 acres and along Oak Lake Road is part of the Schoepke property and is currently zoned Industrial. This area includes a portion of the old golf course and a wooded area that could be used to store his equipment. After additional discussion, Chester Lockwood moved to deny the zoning change, seconded by Dennis Matto and all were in favor.

8. **Zoning Hearing Board –** Hearing for 1520 Menk Road will be on Thursday, June 13, 2024, at 7:00 pm

9. **Solicitor's Report –**

10 **New Business**

A. Motion to accept the grant from the Westmoreland Conservation District and sign the DGLVR grant agreement and accompanying Prevailing Wage Acknowledgement for the Turkey Ridge Road drainage improvements project.

B. Motion to adopt Resolution #6-2024, Adopting the AKICG, EMS crisis in Pennsylvania, White Paper.

C. Motion to award the bid to the highest bidder for the sale of the Lincoln Beach Properties contingent upon meeting the ad requirements.

D. Motion to enter into and sign the 5 year Winter Maintenance Services Agreement with Penn Dot.

E. Motion to authorize the solicitor to advertise for a public hearing on the Gary Schoepke reclassification of the zoning for his property on Oak Lake Road.

F. Motion to pay Tresco Paving Corporation for Payment #1 for Contract #24-2 in the amount of $92,917.60, based on Bankson Engineers recommendation and contingent upon receipt of the items outlined in their letter dated June 3, 2024.

G. Motion to pay and ratify all the bills and accept the financial report for the month of May 2024.

11. Pay all Bills & Financial Report

GENERAL FUND	
Beginning Balance	$ 841,073.03
Receipts	320,712.44
Expenditures	98,598.72
Closing Balance	$ 1,063,186.75

CAPITAL RESERVE FUND	
Beginning Balance	$ 524,858.13
Receipts	960.69
Expenditures	117,055.01
Closing Balance	$ 408,763.81

FIRE HYDRANT TAX	
Beginning Balance	$ 405.05
Receipts	2,856.58
Expenditures	0
Closing Balance	$ 3,261.63

STATE AID FUND	
Beginning Balance	$ 488,643.37
Receipts	906.00
Expenditures	52,663.28
Closing Balance	$ 436,886.09

12. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13 Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

Next meeting of the Township Supervisors will be held on Wednesday, July 3, 2024, beginning @ 7:00 pm