AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
MAY 1, 2024

1. **Call to Order – Chairman Walker**

Opening of Bids - Bids for the following were opened and read aloud on Friday, April 26, 2024 at 11:00 a.m.

Lower Drennen Road Drainage Improvements – Contract Number 24-5
Please see attached sheet

Open to the Floor-Item on the Agenda
The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. **Minutes**
Minutes from the April 3, 2024, Regular Meeting are submitted for the Board's review and approval.

3. **Correspondence**

- Received an address request from Sara Gardone for the property located on Schafer Drive. As per 911 Addressing Agency the recommend said address as 6191 Schafer Drive.

- Received correspondence from Moody and Associates stating that under the requirements of the PA Act 13 of 2012 is to inform the township that Olympus Energy, LLC is applying for a Permit to Drill and Operate one Unconventional Well from PA DEP.
  Project Location: 933/941 Merwin Road

- Clint Craft, Menk Road, would like to discuss the zoning/building issue of his property located on Menk Road.

- Received correspondence from Bankson Engineers, stating that a total of 11 bids were received for the Lower Drennen Road Drainage Improvements Contract #24-5, and they are recommending to award the bid to Tim Fouse Excating, LLC in the amount of $146,900.00.

4. **Road Report**

Clean Up Days will be held on Saturday, May 18, 2024, from 8:00 a.m. – 2:00 p.m.
Must be a resident, ID is required, there is a charge for tires, and will not accept:
Construction material, shingles, batteries, gasoline, oils, fluids, paints, pesticides, hazardous materials, appliances containing freon and electronics.

5. **Police Report –**
    a) Emergency Management Report

6. **Engineers Report –**

7. **Planning Commission** -

Gary Schoepke Zone Reclassification Request

Attorney Frank Kasin and property owner Gary Schoepke presented their request to change 20.81 acres adjacent to Oak Lake Road that is a portion of the previous Oak Lake Golf Course property from RA to Industrial. Mr. Schoepke is currently storing equipment including trucks and paving machines on this 20.81 acre property which is currently a non-conforming use for the RA zone. Mr. Schoepke previously requested a variance from the Zoning Hearing Board for his current use, but was denied. He is now requesting the Planning Commission entertain changing the zone from RA to I. Nearby property owners including, Mrs. Gloria Butler were present and were not in favor of the zoning change and storage of all the equipment in plain sight of their property.

Mr. Schoepke indicated he plans to plant vegetation adjacent to Oak Lake Road to screen his property from the road. The Commission pointed out that an adjacent portion of his property just east of the 20.81 acres and along Oak Lake Road is in the I zone already and could be used for storage of his equipment. Mr. Schoepke argued that not only would be expensive but would require moving a large number of trees and additional earth grading. The Commission pointed out that Oak Lake Road is posted at 10 tons and a site moved to the I zone portion of his property would be better access to White Cloud Road for his heavy equipment. The Commission members indicated that additional information is needed including a field trip to the site. George Richard moved to table the reclassification request until after the field view, seconded by Dennis Matto and all were in favor.

Dan Myers

Dan briefly discussed the Zoning Hearing Board's decision to deny the variance.

8. **Zoning Hearing Board – None**

9. **Solicitor's Report –**

10 **New Business**

A. Motion to grant the address request of Sara Gardone, as per 911 Addressing Agency as 6191 Schafer Drive.

B. Motion to enter into an oil and gas lease with Olympus Energy for Township owned properties known as Tax Parcel Number(s) 62-07-04-0-064, 62-07-04-0-063, 62-07-04-0-062, 62-05-00-0-044 and 62-05-00-0-061, containing 12.8734 acres, more or less.

C. Motion to award Contract #24-5, Lower Drennen Road Drainage Improvements, to the lowest, responsible bidder, Tim Fouse Excavating, LLC in the amount of $ 146,900.00

D. Motion to pay and ratify all the bills and accept the financial report for the month of April 2024.

11. Pay all Bills & Financial Report

GENERAL FUND		
Beginning Balance	$	785,394.72
Receipts		147,628.23
Expenditures		91,949.92
Closing Balance	$	841,073.03

CAPITAL RESERVE FUND		
Beginning Balance	$	523,753.69
Receipts		1,000.00
Expenditures		1,592.35
Closing Balance	$	523,161.34

FIRE HYDRANT TAX		
Beginning Balance	$	908.93
Receipts		1,056.17
Expenditures		1,560.00
Closing Balance	$	405.10

STATE AID FUND		
Beginning Balance	$	496,172.59
Receipts		900.00
Expenditures		8,558.03
Closing Balance	$	488,514.56

12. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13 Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

Next meeting of the Township Supervisors will be held on Wednesday, June 5, 2024, beginning @ 7:00 pm