AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
MARCH 6, 2024

1. **Call to Order – Chairman Walker**

Opening of Bids -
Bids were received and opened and read aloud on Friday, March 1, 2024 at 11:00 a.m. for the following: Please see attached sheet.

Open to the Floor-Item on the Agenda
The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. **Minutes**
Minutes from the February 7, 2024, Regular Meeting are submitted for the Board's review and approval.

3. **Correspondence**

- Received correspondence from Young and Associates stating that Kaforey Holdings II., L.P. – Xodus Medical is submitting applications for the Xodus Medical project to the Westmoreland County Conservation District for the following permits:
  General NPDES Permit (PAG-02) for Stormwater Discharges Associated with Construction Activities.

- Received notice from CEC that Olympus Energy is informing the township that they are applying for coverage for a Permit to Drill and Operate an Unconventional Well from the PA DEP for eight (8) gas wells. Project Location: 262 Kistler Drive, Export, PA – Washington Township

4. **Road Report**

5. **Police Report –**
   a) Emergency Management Report

6. **Engineers Report –**
Will review all bids from Friday, March 1, 2024.

7. **Planning Commission** -
Schafer Minor Subdivision
Sara Gardone presented a proposed two lot subdivision along Schafer Drive to create Lot 1 (3.0 acres) from the parent parcel owned by Austin Schafer. Lot 1 has direct access to Schafer Drive. The plan was reviewed by Bankson Engineers in their letter dated February 2, 2024. They requested evidence of an adequate sewage management system. The PA Department of Environmental Protection reviewed the Schafer Component 1 Plan in their letter dated February 12,

2024 and have found the proposed plan to be adequate and accepts the proposal as an "Exception" to the requirements to revise the official plan under Chapter 71, Section 71.55. After a discussion, Chester Lockwood moved to approve the plan, seconded by Dennis Matto and all were in favor.

8. **Zoning Hearing Board –**
Scott Chermak mailed out citations on February 20, 2024 to the magistrate's office.

9. **Solicitor's Report –**
Received a copy of the appraisal performed by James E. Collodi, Licensed Real Estate Broker/Appraiser for the unseated parcels in Upper Burrell Township.

10 **New Business**

A. Motion to appoint Christine Cancro as the Upper Burrell representative to People's Library.

B. Motion to approve the Schafer/Gardone Minor Subdivision.

C. Motion to award Contract No. 24-1 to the lowest responsible bidder, Russell Standard Corporation, in the amount of $39,648.00, contingent upon PennDot approval. Based on the Engineer's recommendation.

D. Motion to award Contract No. 24-2 to the lowest responsible bidder, Tresco Paving Corporation, in the amount of $82,740.00, contingent upon PennDot approval. Based on the Engineer's recommendation.

E. Motion to award Contract No. 24-3 to the lowest responsible bidder, Tresco Paving Corporation, in the amount of $42,546.00, contingent upon PennDot approval. Based on the Engineer's recommendation.

F. Motion to award to the 2024 Road Material bids to the lowest responsible bidder based on the Engineer's recommendation.

Item No. 1 – 360 Tons of Type 2A Limestone – Heidelberg Materials Northeast LLC in the amount of $8,571.60

Item No. 2 – 300 Tons of No. 2 Limestone – Allegheny Mineral Corporation in the amount of $8,460.00

Item No. 3 – 300 Tons of AS1 Anti-Skid – Allegheny Mineral Corporation in the amount of $8,460.00

Item No. 4 – 5,000 Gallons Gasoline, Unleaded 87 Octane with Ethanol – Bradigan's Inc. in the amount of $715.00

Item No. 5 – 4,000 Gallons Clear Ultra Low Sulfur Diesel B2 Blend – Bradigan's Inc. in the amount of $572.00

G. Motion to purchase a 24'W x 40'L x 14' H – standard garage. In the amount of $9,366.75. 24x40' Vertical roof, 14' height, 145 MPH + PSF Certified, 3/12" roof pitch, front wall closed horizontal, back wall closed horizontal, right close horizontal, 18x13' garage door frame out (Roll-Up) on left wall, 18x13' garage door frame out (roll-up) on left wall.

H. Motion to pay and ratify all the bills and accept the financial report for the month of February 2024.

11. Pay all Bills & Financial Report

GENERAL FUND		CAPITAL RESERVE FUND	
Beginning Balance	$ 795,668.92	Beginning Balance	$ 528,269.93
Receipts	64,321.42	Receipts	1,007.33
Expenditures	81,934.71	Expenditures	0
Closing Balance	$ 778,055.63	Closing Balance	$ 529,277.26

FIRE HYDRANT TAX		STATE AID FUND	
Beginning Balance	$ 545.41	Beginning Balance	$ 388,952.67
Receipts	.28	Receipts	723.61
Expenditures	0	Expenditures	12,484.83
Closing Balance	$ 545.69	Closing Balance	$ 377,191.45

12. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13 Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

Next meeting of the Township Supervisors will be held on Wednesday, April 3, 2024, beginning @ 7:00 pm

Reminder Children's Easter Egg Hunt will be held on Saturday, March 23, 2024 from 1:00 – 3:00 pm At the Township Building.

Bid Opening Results, held on Friday, March 1, 2024
At 11:00 A.M.

Contract #24-1 –
Michael Drive Double Asphalt Seal Coat – 6,650 S.Y.
Laing Road Double Asphalt Seal Coat - 2,950 S.Y.

All bidders did provide a 10% bid bond

Derry Construction Co. Inc.	$ 46,464.00
Holbein Inc.	41,895.00
Midland Asphalt Materials Inc.	54,720.00
Quaker Sales Co.	40,800.00
Russell Standard Co.	39,648.00
Youngblood Paving Inc.	67,200.00

Contract #24-2
Menk Road 1-1/2 inch thick WMA 9.5 MM Wearing Course Overlay – 720 Tons (8,800 S.Y.)

All bidders did provide a 10% bid bond

Derry Construction	$ 88,611.00
Dun Rite Construction	99,546.10
El Grande Industries	139,778.00
A Folino Construction Inc.	139,150.80
Holbein Inc.	122,744.00
A Liberoni, Inc.	119,816.40
Nagy Construction & Asphalt Paving	113,000.00
Shields Asphalt Paving	136,230.00
Tresco Paving Co.	82,740.00
Youngblood Paving Co.	103,700.60

Contract #24-3
Menk Road 1-1/2 inch thick WMA 9.5 MM Wearing Course Overlay – 360 Tons (4,400 S.Y.)

All bidders did provide a 10% bid bond

Derry Construction	$ 59,366.10
Dun Rite Construction	62,398.97
El Grande Industries	77,959.80
A Folino Construction	76,988.16
Holbein Inc.	67,327.40

A Liberoni Inc.	$ 66,186.72
Nagy Construction & Asphalt	58,945.60
Shields Asphalt Paving	70,755.00
Tresco Paving Co.	42,546.00
Youngblood Paving	58,589.88

2024 Annual Road Materials

All bidder did provide a 10% bid bond except for Bradigan's Inc. they did provide a cashier's check in the amount of $2,000.00

Item No. 1 – 360 Tons of Type 2A Limestone

Allegheny Mineral	24.70 Unit Price	Total $
Heidelberg Materials	23.81 Unit Price	Total $ 8,571.60

Item No. 2 – 300 Tons of No. 3 Limestone

Allegheny Mineral	28.20 Unit Price	Total $
Heidelberg Material	29.81 Unit Price	Total $ 8,943.00

Item No. 3 – 300 Tons of AS1 Anti Skid

Allegheny Mineral	28.20 Unit Price	Total $
Ligonier Stone & Lime Co.	28.61 Unit Price	Total $ 8,583.00

Item No. 4 – 5,000 Gallons Gasoline, Unleaded 87 Octane with Ethanol

Bradigan's Inc.	0.143 over OPIS	Total $
Glassmere Fuel	.1688 Unit Price	Total $ 844.00

Item No. 5 – 4,000 Gallons Clear Ultra Low Sulfur Diesel B2 Blend

Bradigan's Inc.	0.143 over OPIS	Total $
Glassmere Fuel	.1688 Unit Price	Total $ 675.20