

**REGULAR MEETING OF THE
UPPER BURRELL SUPERVISORS
WEDNESDAY, SEPTEMBER 6, 2023
MEETING ROOM, 3735 - 7TH STREET ROAD**

Board of Supervisors, Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL: The following members of Council responded to roll call:

Present: **Ross G. Walker, III, Chairman**
 Michael P. Conley, Vice Chairman
 Kenneth R. Slahtovsky, Supervisor - Absent

Also present: Michael Moore, Engineer
 Melissa A. Cortilesio, Secretary
 Steve Yakopec, Solicitor

OPENING OF BIDS – None

Supervisor Walker presented a blanket and books that were donated to the Township from Patricia Willis on behalf of her father's estate.

OPEN TO THE FLOOR – None

APPROVAL OF THE MINUTES -

Motion made by Walker, second by Conley to approve the minutes of the August regular meeting.
Motion passed 2-0.

CORRESPONDENCE -

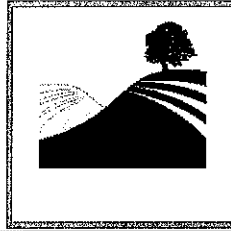
Chairman Walker asked Mrs. Cortilesio, to review the correspondence from the month.
Mrs. Cortilesio reviewed the items that were listed on the agenda.

ROAD REPORT -

Supervisor Conley reported there was a lot of storm clean up and they will begin patching soon.

POLICE REPORT -

Chief Pate reported 74 calls for the month. The Chief stated speeding complaints are being addressed.
Art Grazier stated there is an elderly man walking at all hours of the night on Merwin Road and he is afraid he is going to get hit by a car.



Dan Myers, 200 Barnview Drive, about the consolidating of the Police Department. Chief Pate replied there has not been any movement on this. Chief stated they will be meeting soon to discuss the issue of possibly adding more full time officers than part time. Myers also stated about the website stating there were 7 part time officers.

EMC REPORT

Dave Knox, stated there are a lot of plans going on. The HMP for the state is currently being updated and this will need to be done to qualify for grant funds. Knox stated on 10/4/23, FEMA and PEMA will be doing a Nationwide Emergency Broadcast, all cell phones regardless of carrier will receive this text.

ENGINEERS REPORT –

Michael Moore stated he will get with Supervisor Conley to determine what project they would like to apply for the Dirt and Gravel Road Program.

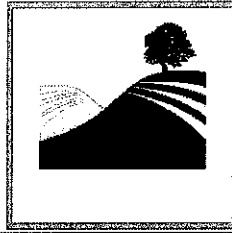
PLANNING COMMISSION – None

ZONING HEARING BOARD – None

SOLICITORS REPORT – None

NEW BUSINESS

- A. A motion was made by Walker second by Conley to grant the address request to Austin Schafer for property located on Schafer Drive as per Westmoreland County 911 Addressing Agency as 6185 Schafer Drive. Motion passed 2 – 0.
- B. A motion was made by Walker second by Conley to accept the 2023-2024 Winter Municipal Agreement from Penn Dot for plowing of 15.56 miles of road in the amount of \$ 24,005.98. Motion passed 2 – 0.
- C. A motion was made by Walker second by Conley to adopt Resolution #7-2023, defining the contribution to the Police Pension Plan for the year 2024. Motion passed 2 – 0.
- D. Motion to adopt Resolution #8-2023, defining the contribution to the Municipal Pension Plan for the year 2024. This motion was tabled – Conly abstained and Slahtovsky was absent.
- E. A motion was made by Walker second by Conley to approve year 3 dues of the Alle-Kiski Intergovernmental Council in the amount of \$904.01. Motion passed 2 – 0.
- F. A motion was made by Walker second by Conley to advertise for bids: Construction of 24' x 40', Roof Pitch 14' down 12', Lean To for the storage of equipment: Motion passed 2 – 0.



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- G. A motion was made by Walker second by Conley to enter into the 24 month Agreement with Hoffman Kennels for animal services in the amount of \$200.00 per month. Motion passed 2 – 0.
 - H. A motion was made by Walker second by Conley to accept with regrets the resignation of Full Time Officer, Brian Bartrug. Motion passed 2 – 0.
 - I. A motion was made by Conley seconded by Walker to pay all the bills and accept the financial report for the month of August 2023.

OPEN TO THE FLOOR

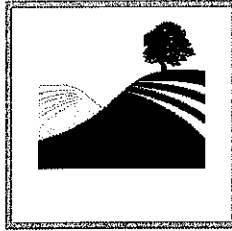
Joanne Colaianne, 2515 Turkey Ridge Road, addressed the board in regards to the letter she received about the carport that was erected on their property without a permit. She was very upset over the letter stating it was insulting. Mrs. Colaianne stated the carport has since been torn down. They left it up due to trying to sale it. She also wanted to know who made the complaint. Walker stated he was not aware of the letter being sent out.

Allen Uhler, 2213 Turkey Ridge Road, asked if a Right to Know Request was filled out would it allow for them to find out who turned the Colaianne carport in. Solicitor Yakopec stated under the law they would not be able to find out who the complainant was.

Joyce Ewing, 201 Stoney Hill Road, stated she called Scott Chermak to talk about a complaint and was told that she had to fill out a complaint form and turn it in if not the township would not handle the issue. Discussion went on about the property at the old golf course on Oak Lake Road, it was stated that someone was living in the clubhouse, the pavilions were closed in, the property is in deplorable condition and the one building now has an auto repair sign on it.

Dan Myers, 200 Barnview Drive, stated it is the board's job to know what the Zoning is in the township and permits were needed to put up those buildings and it is the supervisor's responsibility to enforce this. There was an issue as to who would go to court if a citation was filed. Yakopec stated the Supervisors would have to go. Myers stated as Chairman of the board you have two jobs – know what is going on and enforce the code. Conley stated that when a complaint is filed they will send the Zoning Officer out to investigate the complaint. Walker stated the Zoning Officer is the enforcer. Some more discussion took place as to the issue on the Turkey Ridge Road as to the Supervisor's knowing what is going on. Myers stated do you job with the issue on Schafer Road and along with the issue on Oak Lake Road.

Christine Uhler, 2213 Turkey Ridge Road, stated that when the Zoning Officer makes a report the Supervisors should try to work with the residents to resolve the matter. Uhler stated that if there are correspondence going out to the residents then they should know about it. There should be reports of



where the Zoning Officer is going and what is being done. It was stated that a complaint form needs to be signed. Allen Uhler stated when he was on the board the Supervisors had to initiate the complaint, the Supervisors would be the ones to contact Scott Chermak to initiate the complaint, Scott would never just go out on his own. Conley stated if you have a complaint you need to file a formal complaint. Uhler stated then it is up to the complainant to file. Supervisor Conley stated working for the township he can't drive around the township looking at everything. Allen Uhler stated you should not have to. Conley stated that is not his job he is not the Zoning Officer. Myers stated again about the building on Schafer being in violation. Conley stated that Austin Schafer asked for an address and has done his pit test he is now waiting to do his perc test. Again it was asked how many letters of violation he received. Conley replied none. Coliaianne stated and she gets the letters she received, she stated they were wrong and in violation of not getting a permit and stated the supervisors should be ashamed.

Keitha White, 282 Mosaic Boulevard, asked if the Supervisors had any answers to her questions that she presented to them at last month's meeting. They did not have any answers for her. Conley stated he will review the questions and get back to her in a few days. Brock White also stated he did not know why they did not address the questions.

Art Grazier, 1024 Merwin Road, stated that his property is zoned RA and Also R1, he would like to know how to get all of the property zoned RA. Yakopec stated apply for a zoning amendment.

It was asked where the lean to would be located and what would it be used for. Conley stated it will be an addition to the police garage and it will store the police trailer and road department equipment. Milton Pitts asked if the township would go thru the same procedure as any resident in getting permits. Conley replied yes.

Adjournment

A motion was made by Walker second by Conley to adjourn, meeting adjourned at 7:43 p.m.

Minutes Submitted by: Melissa A. Cortileso,

Note*** Next monthly meeting, will be held on Wednesday, October 4, beginning at 7:00 p.m.