AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
October 4, 2023

1. **Call to Order – Chairman Walker**

   Opening of Bids - None

   Open to the Floor-Item on the Agenda
   The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. **Minutes**
   Minutes from the September 6, 2023, Regular Meeting are submitted for the Board's review and approval.

3. **Correspondence**

   - Received the annual Minimum Obligation Worksheet (MM0) for the Pension Plan for the year 2024 which said obligations are as follows: Municipal Plan $9,000.00 per employee/annually.

   - Received a letter of request from Alicia Gismondi Walker and Maris Trzeciak, Recreation Committee Co-Chairs, for the 2023 Children's Halloween Party donation in the amount of $600.00. Party will be held on Sunday, October 29, 2023, from 1:00 pm – 2:30 pm, at the township building. Pre-registration is required and children must also be a resident of the township.

   - Received notice from Bankson Engineers in regards to a site meeting with Quaker Sales Co. in regards to repairs on Whitten Hollow and Turkey Ridge Road.

   - Received a Conditional Use Application for the Artemis Well Pad, from CEC on behalf of Olympus Energy. Proposed location: 931 Merwin Road.

4. **Road Report**

5. **Police Report –**
   a) Emergency Management Report

6. **Engineers Report –**

7. **Planning Commission - None**

8. **Zoning Hearing Board – None**

9. Solicitor's Report -

10 New Business

A. Motion to adopt Resolution #8-2023, defining the contribution to the Municipal Pension Plan for the year 2024. $9,000 per employee/annually.

B. Motion to grant the 2023 Children's Halloween Party donation in the amount of $600.00 to the Recreation Committee.

C. Motion to approve and ratify the application to apply to Westmoreland County for the 2024 CDBG Block Grant for the Lincoln Beach Bridge Drainage Installation Project.

D. Motion to advertise the 2024 Budget Meetings. Meetings will be held on, Friday, October 20, 2023 beginning at 3:00 p.m., and the second meeting if needed will be held on Friday, October 27, 2023, beginning at 3:00 p.m.

E. Motion to advertise for bids, a Pole Barn Building, 24'x40'x12'/14' post frame building, Eave Condition 12" open overhangs front and back walls, no garage doors, walk doors, windows, ceiling and wall insulation, ceiling and wall liner panel and floor and to also have a special meeting to be held on Friday, October 27, 2023, beginning at 2:30 p.m. to open bids.

F. Motion to pay and ratify all the bills and accept the financial report for the month of September 2023.

11. Pay all Bills & Financial Report

GENERAL FUND		CAPITAL RESERVE FUND	
Beginning Balance	$ 932,529.44	Beginning Balance	$ 533,726.05
Receipts	118,080.58	Receipts	1,017.74
Expenditures	103,559.60	Expenditures	0
Closing Balance	$ 947,050.42	Closing Balance	$ 534,743.79

FIRE HYDRANT TAX		STATE AID FUND	
Beginning Balance	$ 1,974.84	Beginning Balance	$ 399,088.69
Receipts	23.12	Receipts	753.46
Expenditures	0	Expenditures	4,586.49
Closing Balance	$ 1,997.96	Closing Balance	$ 395,255.66

12. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13 Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

Next meeting of the Township Supervisors will be held on Wednesday, November 1, 2023, beginning @ 7:00 pm

Children's Halloween Party, Sunday, October 29, 2023 – from 1:00 – 2:30 pm, at the Twp. Bldg.