AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
August 2, 2023

1. **Call to Order – Chairman Walker**

   Opening of Bids - None

   Open to the Floor-Item on the Agenda
   The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. **Minutes**
   Minutes from the July 5, 2023, Regular Meeting are submitted for the Board's review and approval.

3. **Correspondence**

   - Received notice, under the requirements of Act 14, 67, 68 and 127 of the Municipalities Planning Code from CEC stating that Olympus Energy, LLC is applying for coverage under the Individual Erosion and Sediment Control (E&S) Permit to the PA DEP for construction of the Artemis Well Pad Project. Additionally, Olympus will be applying for Chapter 105 General Permits for Utility Line Crossing (GP-5) and Temporary Road Crossings (GP-8) for wetland and floodway impacts associated with the project.

     Project Location and Description: The proposed project is located approximately 1.40 miles west of the intersection of Merwin Road (State Route SR 4032) and 7th Street Road (SR 780) in Upper Burrell Township. The project will consist of the construction of an approximately 500' long by 260' wide well pad, 150' wide by 150' long interconnect pad and approximately 2,600' long 24' to 45' wide access road. Approximately 1,110' of two (2) 16 "steel gas pipelines will be constructed to connect the proposed well pad to the proposed interconnect pad. Areas for post-construction storm water Best Management Practices (BMP) and stockpiles are provided as part of the design.

   - Received notice that Westmoreland County is now accepting applications for the 2024 CDBG Program. Application must be submitted no later than September 30, 2023.

   - Received correspondence from Comcast asking the township for a letter of support to attach to the application they are sending to the Broadband Infrastructure Program Capital Projects Fund to expand broadband service to unserved location in the township.

   - Received a letter of resignation from Part Time Patrolman, Dave Twidwell thanking the Chief and the Township for the opportunity to have served the community.

4. **Road Report**

5. **Police Report –**
    a) Emergency Management Report

6. **Engineers Report –**
Received a final pay request from West Penn Paving, LLC for the Hillview Drive, 1 ½ " thick WMA 9.5 MM Wearing Course – Contract No. 23-1 in the amount of $2,562.17 contingent upon receiving the final paperwork.

7. **Planning Commission -**
Alcoa Technical Center, LLC – Land Development
Steve Caruso and Brian Taylor presented a site plan for a 5,100 square foot building addition to Alcoa's facility along White Cloud Road. Bankson Engineers have reviewed the plans and indicated in their letter dated July 17, 2023, that they recommend approval of the plans contingent on getting Stormwater Permit from Westmoreland County and a Township Grading Permit. After a discussion, Chester Lockwood moved to approve the plan contingent on the above items being completed, seconded by Dennis Matto and all were in favor.

Mataldi/Fassinger Lot Line Revision
No one was in attendance to represent this plan revision. The two parcels are situated on the south side of Upper Drennen Road. Mr. Mataldi would like to convey a 0.79 acre parcel of land to his neighbor Scott Fassinger which will be combined with this existing land. The plan has been reviewed by Bankson Engineers and indicated in their letter dated July 17, 2023 they have no negative comments. After a discussion Dennis Matto moved to approve the plan, seconded by Chester Lockwood and all were in favor.

8. **Zoning Hearing Board –**
Received the Findings of Fact and Conclusions of Law regarding the Application for Variance of Austin Schafer for property designated 62-02-00-0-107/Schafer Road. There were 17 Findings of Facts and 13 Conclusion of Law. Final conclusion stated based upon foregoing, and for all the above reasons, the Board voted unanimously to Deny the Application for a Variance at the public hearing held May 30, 2023.

9. **Solicitor's Report -**

10 **New Business**

A. Motion to send a letter of support to Comcast to attach to the application for broadband service to unserved locations in the township.

B. Motion to approve the Alcoa Land Development Plan – 5,100 s.f. building addition contingent upon getting a stormwater permit from Westmoreland County and a Township Grading Permit.

C. Motion to approve the Mataldi/Fassinger Lot Line Revision – 0.79 acres Mataldi is conveying to Fassinger.

D. Motion to approve the pay request from West Penn Paving in the amount of $2,562.17 contingent upon receipt of final paperwork.

E. Motion to accept with regrets the letter of resignation from Part Time Patrolman, Dave Twidwell.

F. Motion to pay and ratify all the bills and accept the financial report for the month of June 2023.

11. Pay all Bills & Financial Report

GENERAL FUND	
Beginning Balance	$ 1,076,821.66
Receipts	36,222.50
Expenditures	209,210.58
Closing Balance	$ 903,833.58

CAPITAL RESERVE FUND	
Beginning Balance	$ 477,185.93
Receipts	106,567.91
Expenditures	48,681.33
Closing Balance	$ 535,072.51

FIRE HYDRANT TAX	
Beginning Balance	$ 3,227.83
Receipts	255.89
Expenditures	1,560.00
Closing Balance	$ 1,923.72

STATE AID FUND	
Beginning Balance	$ 454,125.75
Receipts	850.00
Expenditures	56,700.00
Closing Balance	$ 398,275.75

12. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13 Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

Next meeting of the Township Supervisors will be held on Wednesday, September 6, 2023, beginning @ 7:00 pm