AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
April 5, 2023

1. **Call to Order – Chairman Walker**

Opening of Bids - Road Material Bids
Opened and read aloud on Friday, March 31, 2023, at 11:00 for the following:

Item No. 1 - 360 Tons of Type 2A Limestone
Heidelberg Materials Northeast LLC 22.31/Unit Price Total $ 8,031.60

Item No. 2 - 300 Tons of No. 3 Limestone
Heidelberg Materials Northeast LLC 28.81/Unit Price Total $ 8,643.00

Item No. 3 - 300 Tons of AS1 Anti-Skid
Ligonier Stone & Lime Co. 26.11/Unit Price Total $ 7,833.00

Item No. 4 - 5,000 Gallons of Gasoline, Unleaded 87 Octane with ethanol
Bradigans Inc. .0139 OPIS/Unit Price Total $ 695.00 (low bid)
Glassmere Fuel .1891/Unit Price Total $ 945.50

Item No. 5 - 4,000 Gallons of Clear Ultra Low Sulfur Diesel B2 Blend
Bradigans Inc. 0.139 OPIS/Unit Price Total $ 556.00 (low Bid)
Glassmere Fuel .1891/Unit Price Total $ 756.40

Bankson Engineers recommends award to the low bidders.

Motion to award Item No. 1 – 360 Tons of Type 2A Limestone to low bidder Heidelberg Materials Northeast LLC in the amount of $8,031.60.

Motion to award Item No. 2 – 300 Tons of No. 3 Limestone to low bidder Heidelberg Materials Northeast LLC in the amount of $8,643.00.

Motion to award Item No. 3 – 300 Tons of AS1 Anti-Skid to low bidder Ligonier Stone & Lime Co. in the amount of $7,833.00.

Motion to award Item No. 4 – 5,000 Gallons of Gasoline, Unleaded 87 Octane with ethanol to low bidder Bradigans Inc. in the amount of $695.00.

Motion to award Item No. 5 – 4,000 Gallons of Clear Ultra Low Sulfur Diesel B2 Blend to low bidder Bradigans Inc. in the amount of $556.00.

Open to the Floor-Item on the Agenda

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. **Minutes**

Minutes from the March 1, 2023, Regular Meeting are submitted for the Board's review and approval.

3. **Correspondence**

- 2023 Clean Up Days will be held on Saturday, May 6th, from 8:00 am - 2:00 pm

- Received a request from Melissa Baronie, Tax Collector asking to be exonerated from Township Property Taxes and Fire Hydrant Taxes at face value on the 2022 duplicate that was returned to the Westmoreland County Tax Claim Bureau. Total delinquent taxes at face value are $5,685.86. Also requesting exoneration from the 2022 unpaid Per Capita Items, 353 total uncollected.

- Received notice from Moody and associates, informing the township that Olympus Energy, LLC is applying for a Permit to Drill and Operate an Unconventional Well from the PA DEP.

  Project Location: 5476 Logan Ferry Road, Municipality of Murrysville.

- Received notice from Bankson Engineer's that the Township has been approved for $51,076 in grant funding for the Lower Drennen Road Slide Mitigation through the Statewide Local Share Account program. This is for the matching funds to repair Slide Areas 1 and 6. We had made this application in March of 2022. The Township has already received $183,873 through Senator Casey's FY 2022 Appropriations Program (FEMA funds).

- Received notice from CEC stating under the requirements of the 2012 Oil and Gas Act, they are informing the Township that Olympus Energy, LLC is applying for coverage for a Permit to Drill and Operate an Unconventional Well from the PA DEP. For two (2) gas wells.

  Project Location: The proposed wells (4U & 6U), will be drilled on an existing well pad that is located off of Kistler Road in Washington Township.

- Received notice from Westmoreland County that the Township received $21,450.00 for the Lincoln Blvd., cross drain replacement project.

- Received correspondence from Insurance Services Office, Inc. thanking Ross Walker, III and Brian Fitch, for their cooperation during the recent Public Protection Classification survey. ISO has completed its analysis of the structural fire suppression delivery system provided in the community. The Township Public Protection Classification is 06/6X. PPC is important to communities and fire department as well. Communities whose PPC improves may get lower insurance prices. PPC also provides fire departments with a valuable benchmark, and is used by many departments as a valuable tool when planning, budgeting and justifying fire protection improvements.

4. **Road Report**

5. **Police Report –**
   a) Emergency Management Report

6. **Engineers Report**

7. **Planning Commission** -

8. **Solicitor's Report**

9 **New Business**

A. Motion to approve and ratify the transfer of $10,000.00 from the General Fund into the Capital Fund for the purchase of the new police car.

B. Motion to exonerate Melissa Baronie, Tax Collector of the Township Property Taxes and Fire Hydrant Taxes at face value of $5,685.86 and also the 2022 unpaid Per Capita items, 353 Total uncollected.

C. Motion to advertise and put out to bid the sale of the Wabco Grader 555.

D. Motion to advertise and put out to bid the sale of the Sweepster 8' PTO driven broom.

E. Motion to hire Alfred Speer for summer help at the rate of $15.00/hrly.

F. Motion to sell the 2007 Ford Crown Victoria Police Interceptor as is to Saltsburg Borough for the amount of $2,000.00. Terms of sale agreement in principle based on Saltsburg Council approval.

G. Motion to pay and ratify all the bills and accept the financial report for the month of February 2023.

10. **Pay all Bills & Financial Report**

GENERAL FUND	
Beginning Balance	$ 687,243.46
Receipts	137,295.39
Expenditures	107,758.24
Closing Balance	$ 716,780.61

CAPITAL RESERVE FUND	
Beginning Balance	$ 505,134.51
Receipts	971.66
Expenditures	38,343.80
Closing Balance	$ 467,762.37

FIRE HYDRANT TAX	
Beginning Balance	$ 404.26
Receipts	780.24
Expenditures	0
Closing Balance	$ 1,184.50

STATE AID FUND	
Beginning Balance	$ 335,335.58
Receipts	120,361.19
Expenditures	1,858.14
Closing Balance	$ 453,838.63

11. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

12. Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

Next meeting of the Township Supervisors will be held on Wednesday, May 3, 2023, beginning @ 7:00 pm

Reminder Clean Up Days will be held on Saturday, May 6, 2023, from 8:00 am to 2:00 pm