

**REGULAR MEETING OF THE
UPPER BURRELL SUPERVISORS
MONDAY, FEBRUARY 1, 2023
MEETING ROOM, 3735 - 7TH STREET ROAD**

Board of Supervisors, Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL: The following members of Council responded to roll call:

Present: **Ross G. Walker, III, Chairman**
 Michael P. Conley, Vice Chairman
 Kenneth R. Slahtovsky, Supervisor

Also present: Michael Moore, Engineer
 Melissa A. Cortileso, Secretary
 Steve Yakopec, Solicitor

OPENING OF BIDS – None

OPEN TO THE FLOOR –

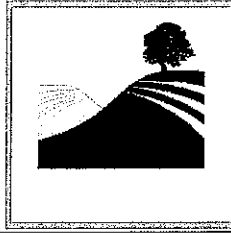
Dan Myers, 200 Barnview Drive asked about the correspondence in the Planning Commission section of the Agenda in regards to amending the Zoning Code of Upper Burrell, Chapter 350, Section 350-11F, permitting an accessory structure to be built on a lot, without a structure on the lot, for 3 years for the purpose of clearing the lot. This applies only in the RA district. Myers stated he did attend the January Planning Commission meeting and the board had no idea of the change. Myers again urged to Supervisor's to consider not making the change and if the issue were to come up have the person request a variance. Also Myers did suggest that the Board and also the Planning Commission work together if any changes are too be made. Conley stated that he has been approached about making this change. Solicitor Yakopec stated before any hearing would be held on said changes it has to go to the Planning Commission for review and comment. Myers again urged the Supervisors to work with the Planning Commission in making any changes.

APPROVAL OF THE MINUTES

Motion made by Walker, second by Conley to approve the minutes of the January Reorganizational and regular meeting. Motion passed 3-0.

CORRESPONDENCE

Chairman Walker asked Mrs. Cortileso, to review the correspondence from the month. Mrs. Cortileso reviewed the items that were listed on the agenda.



ROAD REPORT – Supervisor Slahtovsky reported most of the time was spent removing snow, spreading Anti-Skid, cleaning up storm debris, and making vehicle repairs.

POLICE REPORT – Chief Pate reported 1,112 calls for the year 2022 and 86 calls for the month of January 2023. Chief Pate paid his respects to fallen Police Chief, McIntyre. Chief Pate commended Ross Walker of the outstanding job the funeral home did for Chief McIntyre. Chief Pate stated 2 cars were sent to the funeral and officers also spent time at the funeral to watch over Chief McIntyre.

Maryann Thomas, asked the Chief is there is any trending in the number of police calls. Chief Pate replied yes, the calls are going up. Chief Pate again reminded residents to always call 911 no matter how big or small the problem is.

Dan Myers – 200 Barnview Drive asked how staffed the police department is. Chief Pate replied we have another part time officer working for us.

Chester Lockwood, 4425 – 7th Street Road, asked how close if the department to getting body cameras. Chief replied still a little way. The camera cost is not the expense it's the software and hardware that is needed to support the camera system.

EMC REPORT –

Dave Knox reported he did attend the quarterly meeting on 1/25/23. Knox stated it seems as if Westmoreland County 911 will be involved in Shapiro's committee team. Knox reported that 911 is currently working on upgrading the system to fiber optics so there will not be a gap between counties. Knox also reported that HMP plan is up to speed and currently there are around 400 projects in progress.

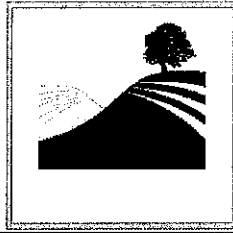
ENGINEERS REPORT –

Michael Moore stated they will get the bids ready for the opening on 2/24/2023.

PLANNING COMMISSION –

Nonn Plan of Lots No. 3

Steve Nonn was present to discuss their property on both sides of Lower Drennen Road. After their internal discussion they have decided to rescind the subdivision plan they submitted to the township last fall. They now plan to resubmit a plan that indicates removing the lot lines between Parcel B and the residual area of Parcel 1 (9.09 acres) to make one larger lot that includes their dwelling. Parcel 301 and Parcel 2 would be combined as new Parcel 1. They also plan on possibly selling the area designated as Residual area of parcel 1 (7.852 acres) to an adjoining property owner. The Commission members had no problem with the Nonn's plan. They plan submitting a new plan showing the lot line removal. No Commission action was taken.



Zoning Change to Zoning Ordinance

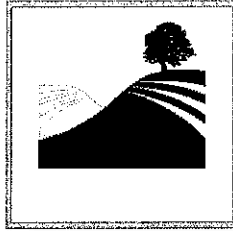
Dan Myers was present to discuss the Supervisor's proposed zoning change to Chapter 350, Section 11F that would permit an accessory structure to be built on a lot without a principle structure on the lot for 3 years for the purpose of clearing the lot. This would apply only for parcels in the RA Zoning District. Dan had concerns about allowing this. At this time the Commission has not reviewed the proposed ordinance. Tom O'Brien said he understands the Solicitor is revising the original draft ordinance to include required stipulations prior to constructing an accessory structure. The Commission will comment on the revised draft ordinance after receiving an official copy from the Solicitor.

SOLICITORS REPORT –

Solicitor Yakopec stated that the proposed changes to the Zoning Ordinance have been put on hold for now.

NEW BUSINESS

- A. A motion was made by Walker second by Slahtovsky to have the Engineer prepare and advertise Contract #22-2. Motion passed 3 – 0.
- B. A motion was made by Walker second by Conley to have the Engineer prepare and advertise Contract #23-1. Motion passed 3 – 0.
- C. A motion was made by Walker second by Conley to adopt Resolution #2427 designating the Township Secretary, Melissa Cortilesio to be the designation agent for all required forms and documents for the purpose of obtaining financial assistance for Hazard Mitigation Grant Program. Motion passed 3 – 0.
- D. A motion was made by Walker second by Slahtovsky to grant the address request to Jordan Beecan as per 911 addressing agency recommendation as 287 Mosaic Blvd. Motion passed 3 – 0.
- E. A motion was made by Walker second by Conley to grant permission to the Westmoreland County Elections Bureau to use the township building for the polling location for the May 16, 2023 Municipal Primary and November 27, 2023 Municipal Election. Motion passed 3-0.
- F. A motion was made by Walker second by Slahtovsky to adopt Resolution #6-2023, Upper Burrell Township declares its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on July 16, 1993. Motion passed 3 – 0.
- G. A motion was made by Conley seconded by Slahtovsky to pay all the bills and accept the financial report for the month of January 2023.



OPEN TO THE FLOOR

Chester Lockwood, 4425 – 7th Street Road, does not mind the proposed zoning changes but he would like the changes to include requiring a PERC test. If you just allow accessory structures to start being put up you would not know what could be stored in them. Conley stated this was discussed at the last meeting to include that along with other restrictions.

Dan Myers, 200 Barnview Drive, stated again please meet with the Planning Commission to discuss any proposed changes. Myers also asked how in the 3 years you would enforce this.

Adjournment

A motion was made by Walker second by Conley to adjourn, meeting adjourned at 7:29 p.m.

Minutes Submitted by: Melissa A. Cortileso,

Note*** Next monthly meeting, will be held on Wednesday, March 1, 2023, beginning at 7:00 pm.