

**REGULAR MEETING OF THE
UPPER BURRELL SUPERVISORS
WEDNESDAY, DECEMBER 7, 2022
MEETING ROOM, 3735 - 7TH STREET ROAD**

Board of Supervisors, Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL: The following members of Council responded to roll call:

Present: **Ross G. Walker, III, Chairman**
 Michael P. Conley, Vice Chairman
 Kenneth R. Slahtovsky, Supervisor

Also present: Michael Moore, Engineer
 Melissa A. Cortileso, Secretary
 Steve Yakopec, Solicitor

OPENING OF BIDS – None

OPEN TO THE FLOOR – None

APPROVAL OF THE MINUTES

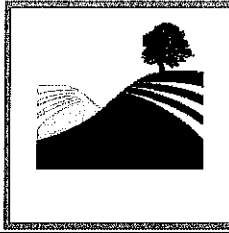
Motion made by Walker, second by Conley to approve the minutes of the November 2, 2022, regular meeting. Motion passed 3-0.

CORRESPONDENCE

Chairman Walker asked Mrs. Cortileso, to review the correspondence from the month. Mrs. Cortileso reviewed the items that were listed on the agenda.

ROAD REPORT – Supervisor Slahtovsky reported most of the time was spent patching the last of the roads, Guyer, Baxter, and Lower Drennen, cleaning up storm debris, cleaning up leaves from culverts. Slahtovsky stated he is looking into a blower that would pull down the road and blow out the leaves from the culverts. Slahtovsky stated he look into pricing. Slahtovsky stated that the guide rail is completed and they did a good job and was completed in 2 ½ days. Conley stated he previously had a big blower used at the golf course to blow leaves. Conley stated all of the leaves in the culverts and ditches are a problem.

POLICE REPORT – None



EMC REPORT –

Dave Knox reported that he has been attending several meetings. The new Westmoreland County district maps have been redone and he will pick them up. Knox stated he will also see if there would be a copy for the fire department. Knox stated he would also like to work with the Natural Gas Wells Company to get an outline of the Marcellus Shale Wells along with the surrounding areas and the distribution center area and also look into the Industrial Park area. Knox stated the FEMA grant for the Lower Drennen Road Slides Project has been approved. Knox stated the medic who passed away was a friend of his and he also reminded people that December 7 is Pearl Harbor Day. Knox also mentioned a former #5 fire fighter from Monroeville has been appointed as the State Fire Commissioner.

ENGINEERS REPORT –

Michael Moore stated as Mr. Knox stated the FEMA monies have been granted in the amount of \$184,000, still waiting to see if the grant from the local share will come thru, expecting to hear sometime in January. Walker asked what if the grant is not approved. Slahtovsky asked how long the grant money is good for.

PLANNING COMMISSION –

Slahtovsky – Coward Plan of Lots

Ken Slahtovsky was present to represent the submission which involves two parcels along Bethesda Road. A 3.675 acre parcel situated along the south side of Bethesda Road is to be conveyed from 10.621 acre Coward parcel to Slahtovsky and combined with the existing 101.321 acre Slahtovsky parcel. The plan was reviewed by Bankson Engineers and in a November 15, 2022 letter indicated that they have no negative comments on this submission. After a discussion George Richard moved to approve the plan, seconded by Rick Ryan and all were in favor.

SOLICITORS REPORT –

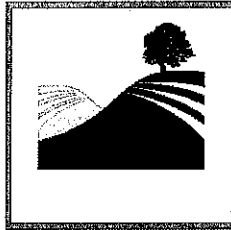
Solicitor Yakopec the barking dog ordinance has been completed. Yakopec wished everyone a Merry Christmas.

NEW BUSINESS

- A. A motion was made by Walker second by Slahtovsky to adopt Resolution #14-2022, adopting the 2023 General Budget and the budgets for the special funds. Motion passed 3 – 0.
- B. A motion was made by Walker second by Conley to adopt Resolution #15-2022, fixing the tax rate for the fiscal year 2023 at 12.0 mills. Motion passed 3 – 0.
- C. A motion was made by Walker second by Slahtovsky to set and advertise the date for the Annual Organizational Meeting for January 2023, which will be held on Tuesday, January 3, 2023, beginning at 7:00 p.m. Motion passed 3 – 0.



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- D. A motion was made by Walker second by Conley to set and advertise the date for Annual Auditor's meeting for January 2023, which will be held on Wednesday, January 4, 2023, beginning at 11:00 a.m. Motion passed 3 – 0.
- E. A motion was made by Walker second by Slahtovsky to transfer the employee health insurance contributions from the Payroll Fund into the General Fund in the month of December 2022. Motion passed 3 – 0.
- F. A motion was made by Walker second by Conley to approve and ratify the advertisement to the appointment of a CPA or firm to perform the 2022 township audit. Motion passed 3 – 0.
- G. A motion was made by Walker second by Slahtovsky to appoint Katherine Spiering to the Library Committee. Motion passed 3 – 0.
- H. A motion was made by Walker second by Conley to approve the Slahtovsky – Coward plan of lots. Slahtovsky abstained. Motion passed 2 – 0.
- I. A motion was made by Walker second by Slahtovsky to approve a principal payment in the amount of \$5,000.00 to the loan for the new tractor using the General Fund line item 01-430-740 (Capital Purchase). Motion passed 3 – 0.
- J. A motion was made by Walker second by Slahtovsky to transfer \$5100.00 from the General Fund line item 01-430-740 into the Capital Fund Line Item 30-438-700 (Reserved for Future Public Works Capital Equipment). Motion passed 3 – 0.
- K. A motion was made by Walker second by Conley to adopt Ordinance #3-2022, prohibiting the keeping of animals making disturbance noises, prescribing penalties for violation and making certain exceptions. Motion passed 3 – 0.
- L. A motion was made by Walker second by Conley to have Rusch Doorz install 3 lift masters garage door openers on the Road Department building in the amount of \$10,775.69. Motion passed 3 – 0.
- M. A motion was made by Walker second by Slahtovsky to hire David Twidwell as a part time patrolman. Motion passed 3 – 0.



N. A motion was made by Conley seconded by Slahtovsky to pay and ratify all the bills and accept the financial report for the month of November, 2022.
Motion passed 3 – 0.

OPEN TO THE FLOOR

James Moore, 94 Lincoln Blvd., asked if there was any update on the address request for Jordan Beecan and also if any more discussion has taken place on the lease for the Lincoln Beach Playground.

Adjournment

A motion was made by Walker second by Conley to adjourn, meeting adjourned at 7:21 p.m.

Minutes Submitted by: Melissa A. Cortilesio,

Note*** Next monthly meeting, will be held on Tuesday, January 3, 2023, beginning at 7:00 pm.