AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
December 7, 2022

1. **Call to Order – Chairman Walker**

   Opening of Bids - None

   Open to the Floor-Item on the Agenda
   The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. **Minutes**
   Minutes from the November 2, 2022, Regular Meeting are submitted for the Board's review and approval.

3. **Correspondence**

   - Received a letter of interest from Chester Lockwood, stating he would like to be considered for reappointment to the Planning Commission.

   - Received a letter of interest from Daniel Myers, stating he would like to be considered for the upcoming position to the Zoning Hearing Board.

   - Received correspondence from The EADS respectfully requesting to be reappointed as the township's primary and/or secondary Sewage Enforcement Officer.

4. **Road Report**

5. **Police Report –**
   a) Emergency Management Report

6. **Engineers Report**

7. **Planning Commission -**
   Slahtovsky – Coward Plan of Lots
   Ken Slahtovsky was present to represent the submission which involves two parcels along Bethesda Road. A 3.675 acre parcel situated along the south side of Bethesda Road is to be conveyed from 10.621 acre Coward parcel to Slahtovsky and combined with the existing 101.321 acre Slahtovsky parcel. The plan was reviewed by Bankson Engineers and in a November 15, 2022 letter indicated that

they has no negative comments on this submission. After a discussion George Richard moved to approve the plan, seconded by Rick Ryan and all were in favor.

8. Solicitor's Report

9 New Business

A. Motion to adopt Resolution #14-2022, adopting the 2023 General Budget and the budgets for the special funds.

B. Motion to adopt Resolution #15-2022, fixing the tax rate for the fiscal year 2023 at 12.0 mills.

C. Motion to set and advertise the date for the Annual Organizational Meeting for January 2023, which will be held on Tuesday, January 3, 2023, beginning at 7:00 p.m.

D. Motion to set and advertise the date for Annual Auditor's meeting for January 2023, which will be held on Wednesday, January 4, 2023, beginning at 11:00 a.m.

E. Motion to transfer the employee health insurance contributions from the Payroll Fund into the General Fund in the month of December 2022.

F. Motion to approve and ratify the advertisement to the appointment of a CPA or firm to perform the 2022 township audit.

G. Motion to appoint Katherine Spiering to the Library Committee.

H. Motion to approve the Slahtovsky – Coward plan of lots.

I. Motion to approve a principal payment in the amount of $5,000.00 to the loan for the new tractor using the General Fund line item 01-430-740 (Capital Purchase).

J. Motion to transfer $5100.00 from the General Fund line item 01-430-740 into the Capital Fund Line Item 30-438-700 (Reserved for Future Public Works Capital Equipment).

K. Motion to adopt Ordinance #3-2022, prohibiting the keeping of animals making disturbance noises, prescribing penalties for violation and making certain exceptions.

L. Motion to have Rusch Doorz install 3 lift masters garage door openers on the Road Department building in the amount of $10,775.69.

M. Motion to hire David Twidell as a part time patrolman.

N. Motion to pay and ratify all the bills and accept the financial report for the month of November, 2022.

10. Pay all Bills & Financial Report

GENERAL FUND		CAPITAL RESERVE FUND	
Beginning Balance	$ 898,382.19	Beginning Balance	$ 510,356.08
Receipts	50,757.93	Receipts	1,006.73
Expenditures	70,886.55	Expenditures	0
Closing Balance	$ 878,253.57	Closing Balance	$ 511,362.81

FIRE HYDRANT TAX		STATE AID FUND	
Beginning Balance	$ 1,871.17	Beginning Balance	$ 387,382.87
Receipts	26.26	Receipts	751.16
Expenditures	0	Expenditures	7,068.78
Closing Balance	$ 1,897.43	Closing Balance	$ 381,075.25

11. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

12. Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

Next meeting of the Township Supervisors will be held on Tuesday, January 3, 2023, beginning @ 7:00 pm

Reminder Senior Citizen Christmas Party will be held on Saturday, December 10, 2022, from Noon until 3:00 pm, at the First Baptist Church Banquet Hall, directly across the road from the Township Building. Must Reside in Upper Burrell and pre-registration is required.