

AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
August 3, 2022

1. Call to Order – Chairman Walker

Opening of Bids - None

Westmoreland County Hazardous Mitigation Plan

Summary of hazards of concern addressed in the Westmoreland County HMP.

Section 4.2.1 – Disaster Declarations – In reviewing and updating Westmoreland County’s hazards of concern, the Hazard Mitigation Working Group and Planning Team reviewed additional and historical records from a wide range of sources. This section discusses the Presidential Disaster and Emergency Declarations, (issued between 1972 through February 2019, that have affected Westmoreland County) Gubernatorial Disaster Declarations or Proclamations, and Small Administration Disaster Declarations that have affected Westmoreland County. Additional declarations beyond February 2019 can be found on the FEMA website at: <https://www.fema.gov/disasters> also please see the attached handout which includes the current goals of the township and also this information and the Westmoreland County Plan can be found on the Upper Burrell Township Website.

Summary of Hazards

Based on all available information and input from the municipalities, the HMWG and Planning Team selected the following natural and non-natural hazards for consideration in the HMP:

Natural Hazards

Avalanche
Drought
Earthquake
Extreme Temperature
Flood, Flash Flood, Ice Jam
Hailstorm
Hurricane, Tropical Storm
Landslide
Lightning
Radon Exposure
Subsidence and Sinkholes
Tornadoes and Windstorms
Wildfire
Winter Storm

Non-Natural Hazards

Dam Failure
Environmental Hazards
Illicit Drug Use
Nuclear Incident
Structural Fire
Terrorism
Transportation Accident
Utility Interruption

The following County level actions are applicable to the variety of hazards that are profiled in the plan and are applicable to Upper Burrell Township: Section 6.4 (pgs. 6-13 to 6-20)

C-1 Develop a task force with one individual from each municipality to work on the issues.

C-9 Work with schools/universities to inform them of the hazards they face and ensure emergency plans are current.

C-10 Begin the process to adopt higher regulatory standards to manage flood risk and sinkhole risk.

C-22 Mitigation Initiative: Maintain and exercise continuity of government plan to enable the government to provide critical services during the interruption of business.

The mitigation initiative of maintaining and exercising a continuity of government plan to ensure local government is capable of providing critical services during the interruption of business is very applicable to Upper Burrell Township because they experienced such interruptions during the COVID-19 pandemic. The Township already exercises such plans through their participation in County-wide exercises by activating their EOC and ensuring relevant stakeholders have the capacity to maintain critical functions during emergency incidents. This mitigation strategy should continue to be linked to the Upper Burrell community in order to stay prepared against the threat of multi-hazards at all times.

C-23 Maintain compliance with and be in good standing in the NFIP including adoption and enforcement of floodplain management requirements, floodplain identification and mapping, and flood insurance outreach to the community.

C-30 Support and utilize an advanced warning system that provides emergency text and email alerts to the public.

The following are previous Upper Burrell actions: Section 6.4 (pgs. 6-80 and 6-81)

1 – Assess and determine best action to prevent further erosion on Turkey Ridge Road from Whitten Hollow Road to Barnview Lane.

2-Improve drainage infrastructure at Lincoln Beach.

3-Improve drainage infrastructure at Lower Drennen Road.

4-Procure and install an emergency generator.

5-Work with PSU New Kensington to ensure they know what hazard area they are in, and develop/update emergency plans.

<https://www.co.westmoreland.pa.us/DocumentCenter/View/20270/Merged-Plan-Document-for-Web> link to 2020 HMP where cited.

Any public comment on the current and amended Westmoreland County HMP and the current goals of the township and the County and Township level of actions.

Open to the Floor-Item on the Agenda

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. Minutes

Minutes from the July 6, 2022, Regular Meeting are submitted for the Board's review and approval.

3. Correspondence

- Received correspondence from Westmoreland County Department of Planning & Development Community Development Division, stating they are now accepting projects for the 2023 CDBG funding, consideration must be submitted by September 30, 2022. Even though the township has submitted and has a project going on now, the County stated always submit an application yearly, if they have available funds to provide and if the CDBG application is eligible they could be able to fund our project.
- Received General Permit Acknowledgment Notification for SR4075-01M Over Little Pucketa Creek, 3" Gas Line Relocation. The letter acknowledges receipt of the notification to use and registers your use of above authorized General Permit.
- Received correspondence from KDH Consulting Engineers, Inc. informing the township that Peoples Natural Gas is applying for GP-5 Stream Crossing General Permits to PA DEP.
Project Location: Swank Lane – Unnamed Tributary to Pucketa Creek
Project Description: Utility Service Installation
- Received a Press Release from Westmoreland County, Westmoreland Broadband, stating that Westmoreland County Launches next phase of broadband Expansion with Field Inventory and Speed Survey. This would be the start of a Data Collection and Feasibility Study to identify gaps in high-speed internet coverage in the county. Please visit westmorelandbroadband.org to take the online survey from your residence or business. Also this information can be found on the township website.
- Received a copy of the notice of violation that was sent out from the Westmoreland Conservation District to the property owner at 231 Upper Drennen Road. The letter stated that the construction activities do not meet the requirements of the DEP and the Clean Streams Law, the act of June 22, 1937. A third inspection checking for voluntary compliance will occur at the discretion of the Conservation District. This Notice of Violation is neither an order nor any other final action of the DEP. It neither imposes nor waives any enforcement action available to the Conservation District under any of its delegation authority. If the Conservation District determines that an enforcement action is appropriate, the owner will be notified of the action.

4. Road Report

Separate and sealed bids will be received by the Township for the following: Contract #22-2.

Whitten Hollow Road single asphalt seal coat	– 3,650 sq. yds.
Turkey Ridge Road single asphalt seal coat	- 13,225 sq. yds.
Hillview Avenue double asphalt seal coat	- 3,900 sq. yds.
Woodland Road double asphalt seal coat	- 5,670 sq. yds.

Said bids will be opened and read aloud on Thursday, August 11, 2022, at 10:00 a.m. at the Township Building. A special meeting will be held on Thursday, August 11, 2022 at 4:00 pm to award the bid.

5. Police Report

- a) Emergency Management Report

6. Engineers Report

7. Planning Commission - None

8. Solicitor's Report

9 New Business

- A. Motion to have to have the County level actions linked to Upper Burrell Township.
- B. Motion to pay and ratify all the bills and accept the financial report for the month of July, 2022.

10. Pay all Bills & Financial Report

GENERAL FUND

Beginning Balance	\$	960,499.24
Receipts		43,491.26
Expenditures		79,091.90
Closing Balance	\$	924,898.60

CAPITAL RESERVE FUND

Beginning Balance	\$	382,472.83
Receipts		31,504.29
Expenditures		3,602.32
Closing Balance	\$	410,374.80

FIRE HYDRANT TAX

Beginning Balance	\$	4,664.71
Receipts		237.48
Expenditures		1,560.00
Closing Balance	\$	3,442.19

STATE AID FUND

Beginning Balance	\$	415,614.15
Receipts		445.79
Expenditures		0
Closing Balance	\$	416,059.94

11. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

12. Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

Next meeting of the Township Supervisors will be held on Wednesday, September 7, 2022 beginning @ 7:00 pm

Special Meeting to be held on Thursday, August 11, 2022, at 4:00 pm to award the bids on Contract #22-2.

