

AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
MAY 4, 2022

1. Call to Order – Chairman Walker

Opening of Bids - Bid opening on Friday, April 29, 2022 at 11:00 am, at the Township Building for the Washington Boulevard and Davis Street Paving and Drainage Project, using the CDBG funds and extra funding that was approved by Westmoreland County. The Township reserves the right to reject any or all proposals and to waive any informalities.

Bids received – West Penn Paving LLC – 10% Bid Security - \$ 84,675.00. (This amount did not add up correctly when the Engineer was reviewing the paperwork, the correct award amount is \$85,385.00, as you will see under new business).

Open to the Floor-Item on the Agenda

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. Minutes

Minutes from the April 6, 2022, Regular Meeting are submitted for the Board’s review and approval.

3. Correspondence

- Received a letter of resignation from Planning Board Member Dan Hosac.
- Received notice from LSSE Civil Engineers and Surveyors stating they will be doing a 3” Gas Line Relocation over Little Pucketa Creek – S.R. 4075. Proposed construction will consist of the relocation of 3” coated steel gas line to be permanently relocated under Little Pucketa Creek and its assumed floodway using a 3” plastic gas line.
- Received notice from CNX stating this letter is notification that CNX Gas Co. LLC is applying to renew a permit to Drill and Operate Gas Wells. The gas well may be located inside, adjacent or within 3000’ of our municipality. Location: 174 Evans Road, Export, PA (Washington Twp.)
- Received an address request from Thomas P. Richey, Jr., for property located on Manchester Hill Road. As per 911 Addressing Agency they recommend said address to be 338 Manchester Hill Road.
- Received correspondence from Civil and Environmental Consultants notifying the Township that under the requirements of the 2012 Oil and Gas Act, Olympus Energy LLC is applying for coverage for a Permit to Drill and Operate an Unconventional Well from the PA DEP for three (3) gas wells. All adjacent municipalities must be notified of the permit application. Project Location: 262 Kistler Drive, Export, PA. (Washington Twp.) Wells, 2M, 4M & 6M

- Received correspondence from Civil and Environmental Consultants notifying the Township that under the requirements of the 2012 Oil and Gas Act, Olympus Energy LLC is applying for coverage for a Permit to Drill and Operate an Unconventional Well from the PA DEP for five (5) gas wells. Project Location: 7206 Guyer Road, New Kensington, (Upper Burrell Twp.) Wells, 1M, 3M, 5M, 7M & 9M
- Received correspondence from Westmoreland County Controller, Auditing Department, Jeffrey Balzer, stating they did an audit the Tax Collector's records for the period of March 1, 2021 to December 31, 2021. In their opinion the financial statements referred to above present fairly, in all material respects for Westmoreland County Real Estate Taxes.
- Received from PennDot the 2022-2023 Exhibit "A" for Winter Municipal Snow Removal Agreement for this winter season. The locations are the same as those contracted in the original agreement. Total cost \$23,535.28

4. Road Report

Supervisor Conley would like to have Bankson Engineers look at the following roads and prepare an estimate to have said roads double seal coated and chipped. Hillview Drive, Woodland, Whitten Hollow and Turkey Ridge Roads.

5. Police Report

- a) Emergency Management Report

6. Engineers Report

7. Planning Commission –

Campbell Plan of Lots, Lot Line Revision

Todd Campbell presented a lot line revision plan for their property on Schafer Drive. They own two parcels of land which are awkwardly shaped and they would like to revise the property line between the parcels to have more conventional shape. Bankson Engineers have reviewed the plan and recommend approval in their letter dated April 8, 2022. After a discussion, Rick Ryan moved to approve the plan, seconded by Chester Lockwood and all were in favor.

Thimons/Novak Lot Line Revision

Nathan and Lisa Novak presented a lot line revision plan for their property along Upper Drennen Road. The plan consists of two lots which will be revised by an exchange of property between the two owners. The lots are being revised to add a 20' strip of land from Lot 1 to Lot 2 to provide the minimum frontage along Upper Drennen Road for a future water line. Bankson Engineers have reviewed the plan and recommend approval in their letter dated April 8, 2022. After a discussion George Richard moved to approve the plan, seconded by Chester Lockwood and all were in favor.

8. Solicitor's Report

9. New Business

- A. Motion to award the Washington Boulevard and Davis Street Paving and Drainage Project Contract Number 22-1 contingent upon Westmoreland County Community Development Department approval to West Penn Paving LLC in the amount of \$ 85,385.00.
- B. Motion to accept with regrets the resignation of Planning Board Member, Dan Hosac.
- C. Motion to accept letters of interest for the vacant Planning Commission seat thru May 25, 2022 and to advertise.
- D. Motion to grant the address request to Thomas P. Richey, Jr., as per Westmoreland County 911 Addressing Agency as 338 Manchester Hill Road.
- E. Motion to approve the Thimons/Novak Lot Line Revision as per the recommendation of the Planning Commission.
- F. Motion to approve the Campbell Plan of Lots as per the recommendation of the Planning Commission.
- G. Motion to have Bankson Engineers prepare estimates to have the following roads double seal coated and chipped. Hillview Drive, Woodland, Whitten Hollow and Turkey Ridge Roads.
- H. Motion to sign Exhibit "A" the Winter Municipal Snow Agreement for the 2022 – 2023 Winter season with PennDot.
- I. Motion to have the solicitor prepare and proceed with the legal requirements necessary to donate the 3 acre property (lots 11 to 26 PC PT LOT 27, 28, 29) in Lincoln Beach to the Jesus Apostolic Church.
- J. Motion to pay and ratify all the bills and accept the financial report for the month of April, 2022.
- K.

10. Pay all Bills & Financial Report

<u>GENERAL FUND</u>		<u>CAPITAL RESERVE FUND</u>	
Beginning Balance	\$ 628,762.16	Beginning Balance	\$ 393,080.71
Receipts	164,057.11	Receipts	109.31
Expenditures	84,117.39	Expenditures	11,200.00
Closing Balance	\$ 708,701.88	Closing Balance	\$ 381,990.02

<u>FIRE HYDRANT TAX</u>		<u>STATE AID FUND</u>	
Beginning Balance	\$ 2,408.19	Beginning Balance	\$ 420,320.34
Receipts	457.51	Receipts	116.77
Expenditures	1,560.00	Expenditures	514.64
Closing Balance	\$ 1,305.70	Closing Balance	\$ 419,922.47

11. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

12. Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

Next meeting of the Township Supervisors will be held on Wednesday, June 1, 2022 beginning @ 7:00 pm

Reminder, Clean Up Day – Saturday, May 7th, from 8:00 a.m. to 2:00 p.m.

Opening of Bids

Bid opening on Friday, April 29, 2022 at 11:00 am, at the Township Building for the Washington Boulevard and Davis Street Paving and Drainage Project, using the CDBG funds and extra funding that was approved by Westmoreland County. The Township reserves the right to reject any or all proposals and to waive any informalities.

Bids received – West Penn Paving LLC – 10% Bid Security - \$ 84,675.00. (This amount did not add up correctly when the Engineer was reviewing the paperwork, the correct award amount is \$85,385.00, as you will see under new business).

Supervisor Slahtovsky would like for Bankson Engineers to see if the possible extra \$14,000.00, that would be left over due to the bid amount received to use those funds to get the rest of the berm areas done.

A motion was made by Walker second by Conley to add this change to the Agenda to have Engineer to look into this. Motion passed 3 – 0.

Public Comment: Marcella Moore stated shouldn't the contractors already know this blending of the berm needs done.

New Business

- A. A motion was made by Walker second by Slahtovsky to award the Washington Boulevard and Davis Street Paving and Drainage Project Contract Number 22-1 contingent upon Westmoreland County Community Development Department approval to West Penn Paving LLC in the amount of \$ 85,385.00 and to have the Engineer see if the extra funding could be used for the berms of the road. Motion passed 3 – 0.

4. Road Report

Supervisor Conley would like to have Bankson Engineers look at the following roads and prepare an estimate to have said roads double seal coated and chipped. Hillview Drive, Whitten Hollow and Turkey Ridge Roads. Supervisor Slahtovsky added that he would like to have the berm work in this area fixed, give the shoulders of the road some attention. Slahtovsky asked could this be work be done in house? Conley replied yes but it would take them away from getting other work completed.

A motion was made by Slahtovsky second Conley to add this request to the Agenda. Motion passed 3 – 0.

Public comment: None

New Business

- G. A motion was made by Walker second by Conley to have Bankson Engineers prepare estimates to have the following roads double seal coated and chipped. Hillview Drive, Woodland, Whitten Hollow and Turkey Ridge Roads and to include the berm work that is needed. Motion passed 3 – 0.