AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
MARCH 2, 2022

1. **Call to Order – Vice Chairman Conley**

Opening of Bids - Separate and sealed proposals were received by the Township of Upper Burrell, until 11:00 a.m., prevailing time, on Monday, February 28, 2022 and were opened and read aloud at 11:00 a.m. for the following:

1. 360 Tons of Type 2A Limestone
2. 300 Tons of No. 3 Limestone
3. 300 Tons of AS1 Anti-Skid
4. 5,000 Gallons of Gasoline, Unleaded 87 Octane with ethanol
5. 4,000 Gallons of Clear Ultra Low Sulfur Diesel B2 Blend

Let the record reflect that all bids were turned over to Bankson Engineers for recommendation and approval of the lowest responsible qualified bidder.

Open to the Floor-Item on the Agenda
The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. **Minutes**
Minutes from the February 2, 2022, Regular Meeting are submitted for the Board's review and approval.

3. **Correspondence**

- Received correspondence from Gibson-Thomas Engineering informing the township that the Municipal Authority of City of New Kensington intends to submit an application to the PA DEP for the following:
  General Permit for Water Obstruction and Encroachment – GP-5/GP-8
  SR 4075 Section a10 Waterline Replacement
  Shafer Hill Drive (SR 4075) Upper Burrell Township
  Relocation of 8" municipal waterline prior to PADOT Bridge replacement over Little Pucketa Creek. Project will require CP-5 for new utility line stream crossing and a CP-8 for temporary equipment access to complete the job.

- Received correspondence from PennDot, stating they are currently developing construction plans for resurfacing the existing pavement and other miscellaneous construction from Hunt Valley Road to Rte. 380.

- Received correspondence from Joyce Ewing, Tax Collector asking to be exonerated from collecting the following taxes at face value of $5,734.63, Township Property Taxes and Fire

Hydrant Taxes which she has returned to Westmoreland County Tax Claim Bureau and also the 370 total uncollected 2021 Per Capita items.

- Received correspondence from Megan Koscianski, Stewart Lane, stating that she is an online mathematics teacher and that most of her day is online working with students. Currently they have no internet available for purchase or tap into. Megan and her husband are requesting that some of the money from the Infrastructure Bill, which passed in November 2021, be used to help upgrade Menk Road and other Upper Burrell roads where the residents do not have access to the internet.

- Received correspondence from Olympus Energy in regards to the upcoming activities for Olympus Energy's Selene Well Pad, which will be located at 4806 – 7th Street and Hyperion Midstream's Rogers Compressor Station located at 815 White Cloud Road. Additionally, the letter outlines how Olympus Energy will comply with Chapters 35-107: Oil and Gas Well Operations of the Upper Burrell Township code.

- Received correspondence from Penneco stating that pursuant to Act 13 0f 2012 they are hereby notifying the township of their intention to alter the gas/oil well located at 1815 Old Leechburg Road, Plum Borough, and Allegheny County.

- Received a request from Alicia Gismondi Walker & Maris Trzeciak, Recreation Committee Co-Chairs requesting the 2022 allocation for the children's Easter Party in the amount of $650.00. The party will be held on Saturday, April 9, 2022 from 1:00 – 3:00 pm at the Township Building.

4. <u>Road Report</u>

5. <u>Police Report</u>

a) Emergency Management Report

6. <u>Engineers Report</u>

Road Material Bid Results:

360 Tons of Type 2A Limestone
Hanson Aggregates BMC, Inc. 10% bid bond - $18.98 unit price for total $6832.80
M & M Lime Co. Inc., Cashier Check $1540.00 - $23.12 unit price for total $8323.20

300 Tons of No. 3 Limestone
Hanson Aggregates BMC, Inc. 10% bid bond - $21.73 unit price for total $6519.00
M & M Lime Co., Inc., Cashier Check $1540.00 - $23.27 unit price for total $6981.00

300 Tons of AS1 Anti-Skid
Ligonier Stone Co. DBA Derry Stone & Lime Co. 10% bid bond - $25.61 unit price total $7683.00

5,000 Gallons of Gasoline, Unleaded 87 Octane with ethanol
Bradigan's Inc. – Cashier's Check $2250.00 – 0.20¢ over OPIS
Glassmere Fuel Service – 10% bid bond - .1489 unit price for total $744.50
Sprague Energy LLC – 10% bid bond - .15¢ over the OPIS

4,000 Gallons of Clear Ultra Low Sulfur Diesel B2 Blend
Bradigan's Inc. – Cashier's Check $2250.00 – 0.20¢ over the OPIS
Glassmere Fuel Service – 10% bid bond - .1489 unit price for total $595.60
Sprague Energy LLC – 10% bid bond - .15¢ over the OPIS

Motion to award the following road material bids to the lowest, qualified, responsible bidder based on the Engineer's recommendation.

7. Planning Commission

Steve Nonn – Lower Drennen Road Proposed Subdivision

Steve and Olga Nonn presented a sketch plan of their property along Lower Drennen Road that outlined subdividing the property into three parcels, two on the north side of Lower Drennen Road and one south of the road that will be a home site for their son. The Commission members were generally in agreement with their proposed plan. They plan on having Tony Males, prepare the formal subdivision plan.

8. Solicitor's Report

9. New Business

A. Motion to exonerate Joyce Ewing, Tax Collector from collecting the $5,734.63 in Property Taxes and Fire Hydrant Taxes.

B. Motion to exonerate Joyce Ewing, Tax Collector from collecting the 370 total uncollected 2021 Per Capita Items.

C. Motion to execute and ratify the Subrecipient Agreement 20-26, IDIS #2022, 2022 CDBG Program Street Reconstruction of Washington Blvd., & Davis Street.

D. Motion to grant the 2022 allocation request to the Recreation Committee in the amount of $650.00 for the 2022 children's Easter party.

E. Motion to amend Ordinance #1-2019, Police Participation with other municipalities to join the mutual aid agreement to include the City of Greensburg.

F. Motion to adopt Resolution #8-2022, giving authorization to the Chairman of Upper Burrell Township to sign the Agreement for the Multimodal Transportation Fund Grant Reimbursement for Highways and Bridge Projects, for the guiderail project along Whitten Hollow Road and Hartge Road.

G. Motion to adopt Resolution #9-2022, to secure the funds for the LSA Grant which these funds would be used to cover the 25% local match associated with the Casey Grant for the Lower Drennen Slide Project.

H. Motion to pay and ratify all the bills and accept the financial report for the month of February, 2022.

10. Pay all Bills & Financial Report

GENERAL FUND		
Beginning Balance	$	612,732.20
Receipts		83,284.08
Expenditures		62,562.58
Closing Balance	$	633,453.70

CAPITAL RESERVE FUND		
Beginning Balance	$	397,482.84
Receipts		39.46
Expenditures		4,484.99
Closing Balance	$	397,037.31

FIRE HYDRANT TAX		
Beginning Balance	$	1,828.81
Receipts		.15
Expenditures		0
Closing Balance	$	1,828.96

STATE AID FUND		
Beginning Balance	$	325,102.34
Receipts		3 1.44
Expenditures		10,598.89
Closing Balance	$	314,534.89

11. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

12. Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

*Please note that there may be addendums to this agenda.

Next meeting of the Township Supervisors will be held on Wednesday, April 6, 2022 beginning @ 7:00 pm