

AGENDA  
UPPER BURRELL TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
November 3, 2021

**1. Call to Order – Chairman Walker**

**Opening of Bids - None**

**Open to the Floor-Item on the Agenda**

*The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.*

**2. Minutes**

Minutes from the October 6, 2021, Regular Meeting and October 22, 2021, Budget Workshop are submitted for the Board's review and approval.

**3. Correspondence**

- Received a letter of resignation from Part Time Patrolman, Hunter Tackett thanking the Chief and the community for the opportunity to serve Upper Burrell Township.
- Received correspondence from CEC notifying the Township that under the requirements of the 2012 Oil and Gas Act they are informing the township that Olympus Energy, LLC is applying for coverage for a Permit to Drill and Operate an Unconventional Well from the PA DEP for one (1) gas well.

Project Location: 4806 – 7<sup>th</sup> Street Road, Upper Burrell Township

- Received correspondence from CEC notifying the Township that under the requirements of the 2012 Oil and Gas Act they are informing the township that Olympus Energy, LLC is applying for coverage for a Permit to Drill and Operate an Unconventional Well from the PA DEP for one (1) gas well. All adjacent municipalities must be notified of the permit application.

Project Location: 262 Kistler Drive, Export, PA

- Received notice from the Westmoreland County Board of Assessment Appeals stating that Broadstone LW PA LLC c/o LEEDSWORLD, is appealing their taxes. (350 Alvin Drive)
- Received correspondence from CEC stating that under the requirements of Acts, 14, 67, 68 and 127 of Municipalities Planning Code, is to inform the Township that Olympus Energy LLC is applying to the PA DEP for a Major Modification to the ESCGP-3 Permit for the Calliope Well Pad Project. This modification is being submitted to include additional area within the Limit of Disturbance (LOD) in order to relocate the stockpile.

Proposed Location: is located off White Cloud Road approximately 3,520' east of the intersection of 7<sup>th</sup> Street Road and (SR 780) and White Cloud Road.

Project Description: Will consist of the construction of an approximately 500' long by 350' wide natural gas well pad, an approximately 75' long by 75' wide valve pad, and an approximately 1,340' long by 24' wide gravel access driveway. The project will also consist of the construction of the permanent stormwater management best practices.

- Received correspondence from CEC notifying the Township under the requirements of Acts 14, 67, 68 and 127 of Municipalities Planning Codes, is to inform the Township that Hyperion Midstream LLC is applying to the PA DEP for authorization under the Erosion and Sediment Control General Permit (ESCGP-3) for Earth Disturbance associated with Oil and Gas Exploration, Production, Processing, or Treatment Operations or Transmission Facilities for construction of the Rogers Compressor Station project.

Project Location: Located off White Cloud Road approximately 3,140' northeast of the intersection of Seventh Street (SR 780) and White Cloud Road.

Project Description: Will consist of the construction of an approximately 730' long by 460' long wide compressor station and an approximately 100' long by 24' wide gravel access driveway. Access to the site will utilize the existing Calliope Well Pad access road. The project will also consist of the construction of the permanent stormwater management best management practices.

- Received notice from Professional Code Services that at the beginning of 2022 they will no longer be in the Sewage Enforcement Business. The Township will need to look and/or advertise for a new SEO.

#### **4. Road Report**

#### **5. Police Report**

- a) Emergency Management Report

#### **6. Engineers Report**

A motion was made by Conley second by Slahtovsky to add to the Agenda to have the Engineer apply for the Federal Appropriations Grant. Motion passed 2 – 0.

The reason for the motion to amend the agenda was to meet the grant deadline of November 19, 2021.

A motion was made by Conley second by Slahtovsky to apply for the grant funds. Motion passed 2 – 0.

#### **7. Planning Commission -**

##### Dollar General Discussion with Amy Cromie

Amy Cromie indicated that she had her surveyor locate the iron pins for her mother's property that indicates that a portion of the property is beyond the right of way from Dewey Drive and on the Dollar Store property. After a discussion, the Commission suggested a field meeting at the site with Dave Kerchner of Bankson Engineers and Commission members to review the located property corner.

On Friday, October 22, 2021, the field meeting was conducted and measurements determined that a portion of Amy Cromie’s mother’s property (Beestrice) was about 5 feet beyond the Dewey Drive right of way line and into the Dollar General property. This area was in the vicinity of the proposed storm water retention pond. After a discussion with Mike Lusaitis the site engineer to discuss this matter, Mike Lusaitis indicated that their surveyor could not locate the iron pins but will now go to the field and locate these iron pins. The plan will be revised to change the property line as well as the site design to stay off the Beestrice property.

**8. Solicitor’s Report**

**9. New Business**

- A. Motion to accept with regrets the resignation of Part Time Patrolman, Hunter Tackett.
- B. Motion to authorize the advertisement of the 2022 General Budget and that the Budget is available for inspection.
- C. Motion to advertise the sale of the 2006 Ford F-550 XL Super Duty, 1 Ton Dump Truck with plow and salt spreader.
- D. Motion to advertise for the position of Sewage Enforcement Officer.
- E. Motion to pay and ratify all the bills and accept the financial report for the month of October 2021.

**11. Pay all Bills & Financial Report**

GENERAL FUND

Beginning Balance	\$	793,035.19
Receipts		53,429.50
Expenditures		114,399.50
Closing Balance	\$	732,065.19

CAPITAL RESERVE FUND

Beginning Balance	\$	393,229.21
Receipts		45,339.37
Expenditures		27,316.01
Closing Balance	\$	411,252.57

FIRE HYDRANT TAX

Beginning Balance	\$	4,719.19
Receipts		26.42
Expenditures		1,480.00
Closing Balance	\$	3,265.61

STATE AID FUND

Beginning Balance	\$	331,250.87
Receipts		49.03
Expenditures		4,270.08
Closing Balance	\$	327,029.82

**12. Open to the Floor**

*The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.*

**13. Adjournment**

Motion to adjourn \_\_\_\_\_ Second \_\_\_\_\_ at \_\_\_\_\_ p.m.

\*Please note that there may be addendums to this agenda.

Next meeting of the Township Supervisors will be held on Wednesday, December 1, 2021 beginning @ 7:00 pm