

AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
October 6, 2021

1. Call to Order – Chairman Walker

Opening of Bids - None

Open to the Floor-Item on the Agenda

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. Minutes

Minutes from the September 1, 2021, Regular Meeting are submitted for the Board's review and approval.

3. Correspondence

- Received a copy of the agreement from Hoffman Kennels for Animal Control. Said contact is for 24 months at a cost of \$200/month. Emergency calls received after normal working hours at a cost of \$100/per call. Said agreement will expire on December 31, 2024.
- Received correspondence from Tetra Tech informing they are submitting on behalf of Olympus Energy who intends to submit to the PADEP a Water Management Plan for the withdrawal of water for use in oil and gas exploration activities. The water withdrawal point is from a proposed meter vault owned by Olympus and supplied by the Municipal Authority of the City of New Kensington. Meter Vault location is on White Cloud Road.
- Received a letter of resignation from Ryan Krause, Part Time Patrolman, thanking the Chief and the Township for the opportunity to have served the community.
- Received a letter of resignation from Jacob Fello, Part Time Patrolman, thanking the Chief and the Township for the opportunity to have served the community.
- Received a request from Bankson Engineers, recommending payment number 2 (final) for the Chapeldale and Dove Drive Grade Adjustments and Paving Repairs in the amount of \$27,316.01, be paid to Youngblood Paving, Inc., Contract #20-1.
- Received a resignation letter from Randy Louis, Alternate Sewage Enforcement Officer.
- Received notice from Bankson Engineering stating that permission is needed to apply for the 2021 CDBG funds for paving in Lincoln Beach. Washington Blvd. and Davis Street.
- Received a letter of resignation from Ryan Krause, Part Time Patrolman, thanking the Chief and the Township for the opportunity to have served the community.

- Received correspondence from PennDot stating the 2022 estimated Liquid Fuel allocation will be in the amount of \$117,110.04. (Please note around \$10,982.91 difference from 2021)
- Received a request from the Westmoreland County Election Bureau requesting the use of the Township Municipal Building as the polling location for the Municipal Primary Election to be held on Tuesday, November 2, 2021.
- Received a request from Alicia Gismondi Walker, Chairman of the Recreation Committee requesting the 2021 Halloween Party Allocation in the amount of \$600.00.

4. Road Report

5. Police Report

- a) Emergency Management Report

6. Engineers Report

7. Planning Commission - No report

8. Solicitor's Report

9. New Business

- A. Motion to enter into a 24 month agreement with Hoffman Kennels for Animal Control at a cost of \$200.00/monthly and \$100/per emergency call.
- B. Motion to transfer the police capital purchase line item from the General Fund into the Capital Fund in the month of October 2021.
- C. Motion to transfer the Highway & Street capital purchase line item from the General Fund into the Capital Fund in the month of October 2021.
- D. Motion to transfer the Highway Repair paving line item from the General Fund into the Capital Fund in the month of October 2021.
- E. Motion to accept the resignation of Part Time Patrolman Jacob Fello.
- F. Motion to accept the resignation of Part Time Patrolman Ryan Krause.
- G. Motion to pay and ratify the 2021 year end processing for the Accounting System in the amount of \$1695.00. This would be the cost with the \$300.00 discount fee.
- H. Motion to pay Youngblood Paving, Inc. as per the recommendation of Bankson Engineers for Payment #2 (final) for the Chapeldale and Dove Drive Grade Adjustments and Paving Repairs in the amount of \$27,316.01.

- I. Motion to accept the resignation of Randy Louis alternate Sewage Enforcement Officer.
- J. Motion to approve and ratify Bankson Engineering submitting the 2021 CDBG fund project for the paving of Washington Blvd. and Davis Street in Lincoln Beach.
- K. Motion to hire Michael Friend as a Part Time Patrolman.
- L. Motion to grant the use of the Township Municipal Building as a polling location for the Municipal Primary Election to be held on Tuesday, November 2, 2021.
- M. Motion to grant the request to Alicia Gismondi Walker for the 2021 Halloween Party allocation in the amount of \$600.00.
- N. Motion to pay and ratify all the bills and accept the financial report for the month of September 2021.

11. Pay all Bills & Financial Report

<u>GENERAL FUND</u>		<u>CAPITAL RESERVE FUND</u>	
Beginning Balance	\$ 803,851.22	Beginning Balance	\$ 393,171.04
Receipts	120,419.85	Receipts	58.17
Expenditures	131,235.88	Expenditures	0
Closing Balance	\$ 793,035.19	Closing Balance	\$ 393,229.21
 <u>FIRE HYDRANT TAX</u>		 <u>STATE AID FUND</u>	
Beginning Balance	\$ 4,706.10	Beginning Balance	\$ 337,360.82
Receipts	13.09	Receipts	49.03
Expenditures	0	Expenditures	6,158.98
Closing Balance	\$ 4,7019.19	Closing Balance	\$ 331,250.87

12. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13. Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

*Please note that there may be addendums to this agenda.

Next meeting of the Township Supervisors will be held on Wednesday, November 3, 2021 beginning @ 7:00 pm