AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
July 7, 2021

1. **Call to Order – Chairman Walker**

   Opening of Bids - None

   Open to the Floor-Item on the Agenda
   The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

2. **Minutes**
   Minutes from the June 2, 2021, Regular Meeting are submitted for the Board's review and approval.

3. **Correspondence**
   - Received correspondence from Bankson Engineers stating the CDBG Lincoln Beach paving project has been completed. They recommend approval of final payment to Independent Contractors in the amount of $3,327.12. This will be paid by the funding agency.

   - Received a request for Joyce Ewing, Tax Collector asking to be exonerated from collection of the 2020-2021 unpaid Per Capita Items. 348 Total Uncollected.

   - Received a request from the Westmoreland County Elections Bureau requesting the use of the Township Building as a polling location for the November 2, 2021, Municipal Election.

4. **Road Report**

5. **Police Report**
   a) Emergency Management Report

6. **Engineers Report**

7. **Planning Commission**
   Nonn Subdivision
   Todd and Olga Nonn presented a sketch plan of their overall property on both sides of the Lower Drennen Road. After a discussion it was suggested that they could subdivide their property to include three additional parcels. Todd Nonn plans to build a house on one of the parcels and is trying to first determine the best location for a septic system. They plan to confer with a surveyor to develop the subdivision plan.

Dollar General Store

Amy Cromie, a local resident, has viewed the latest drawings for the Dollar General site and noted that a holding tank for building sewage was shown on the plan. Tom O'Brien said that he had seen correspondence from the engineer that said that although shown the holding tank was meant for future construction if needed and will not be built at this time. Tom checked with Dave Kerchner of Bankson and he confirmed that the holding tank will not be built initially. Amy also noted that the proposed fence along the back of the building showed a gate. She thought there should not be that access to the adjacent properties. The Commission did not know why the gate is proposed but will check on this with the engineer.

8. Solicitor's Report

9. New Business

A. Motion to transfer funds from Police Line Item Sgt. Salary and create a new line item Police Full Time Officer retroactive to June 1, 2021.

B. Motion to hire Dylan Slahtovsky for Part Time Summer Help with the Road Department at $15.00/ hrly. Retroactive to June 1, 2021.

C. Motion to approve the final payment to Independent Contractors in the amount of $3,327.12, for the paving work completed in Lincoln Beach using the CDBG funds for payment.

D. Motion to exonerate Joyce Ewing, Tax Collector from collection of the 348 Total Uncollected 2020-2021 Per Capita items.

E. Motion to grant the request to the Westmoreland County Election Bureau, for use of the Township Building as a polling location for the November 2, 2021, Municipal Election.

F. Motion to pay and ratify all the bills and accept the financial report for the month of June 2021.

11. Pay all Bills & Financial Report

GENERAL FUND		
Beginning Balance	$	894,304.16
Receipts		42,062.56
Expenditures		77,398.85
Closing Balance	$	858,967.87

CAPITAL RESERVE FUND		
Beginning Balance	$	415,658.33
Receipts		72.09
Expenditures		0
Closing Balance	$	415,730.42

FIRE HYDRANT TAX		
Beginning Balance	$	5,769.82
Receipts		49.18
Expenditures		0
Closing Balance	$	5,819.00

STATE AID FUND		
Beginning Balance	$	383,175.70
Receipts		66.45
Expenditures		0
Closing Balance	$	383,242.15

12. **Open to the Floor**

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13. **Adjournment**

Motion to adjourn _____ Second _____ at _____ p.m.

*Please note that there may be addendums to this agenda.

Next meeting of the Township Supervisors will be held on Wednesday, August 4, 2021 beginning @ 7:00 pm

Addendum

Continued Correspondence

- Received correspondence from CEC to inform the Township that Olympus Energy, LLC is applying for coverage for a Permit to Drill and Operate an Unconventional Well from the PADEP for five (5) gas wells. All adjacent to municipalities must be notified.

  Project location: proposed wells (2M, 4M, 6M, 10M and 12M) will be drilled on an existing pad that is located off of Bollinger Road in the Municipality of Murrysville.

- Received correspondence from Bankson Engineers recommending payment to Youngblood Paving, Contract No. 20-1, Payment No. 1, for Chapeldale Drive and Dove Drive Grade Adjustments and Paving Repairs in the amount of $33,890.30. Said funds will be paid from the Capital Fund, Line Item, Reserved for Future Maintenance of Repairs and Roads.

New Business

G. Motion to pay Youngblood Paving, in the amount of $33,890.30 for Payment No. 1, Contract No. 20-1, for Chapeldale Drive and Dove Drive Grade Adjustments and Paving Repairs in the amount of $33890.30, paying from the Capital Fund, Line Item, Reserved for Future Maintenance of Repairs and Roads.