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**REGULAR MEETING OF THE  
UPPER BURRELL SUPERVISORS  
WEDNESDAY, APRIL 7, 2021  
MEETING ROOM, 3735 - 7<sup>TH</sup> STREET ROAD**

Board of Supervisors, Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** The following members of Council responded to roll call:

**Present:**           **Ross G. Walker, III, Chairman**  
                          **Michael P. Conley, Vice Chairman**  
                          **Kenneth R. Slahtovsky, Supervisor – Called In**

**Also present:** David Kerchner, Engineer  
                          Melissa A. Cortileso, Secretary  
                          Stephen Yakopec, Solicitor

**OPENING OF BIDS** – 2021 Road Material Bids were opened and read aloud on 4/1/2021 beginning at 11:00 am. Contract #21-1 Bids were also opened and read aloud on 4/1/2021 beginning at 11:00 am, with no official action taken.

**OPEN TO THE FLOOR –**

Joyce Ewing, 201 Stoney Hill Road, corrected the dates on the correspondence she submitted on the Agenda, in regards to the Per Capita Tax collection dates. Stating the Penalty date should read from November 1<sup>st</sup> thru December of each year and turned over for Delinquent Collection January 1<sup>st</sup>.

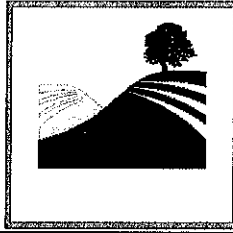
A motion was made by Walker second by Conley to have the Solicitor draft the Ordinance to reflect the date changes the Tax Collector is asking for. Motion passed 3 – 0.

Discount – From July 1<sup>st</sup> – August 31<sup>st</sup> of each year  
Face        From September 1<sup>st</sup> thru October 31<sup>st</sup> of each year  
Penalty     From November 1<sup>st</sup> thru December 31<sup>st</sup> of each year  
Turned over to delinquent collection January 1<sup>st</sup>.

Nancy Scuccimari, 120 Dewey Drive asked about the status of the Dollar General. Dave Kerchner replied he will address this in his report.

**APPROVAL OF THE MINUTES**

Motion made by Walker, second by Conley to approve the minutes of the March 3, 2021, Organizational and regular meeting. Motion passed 3-0.



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**CORRESPONDENCE**

Chairman Walker asked Mrs. Cortileso, to review the correspondence from the month. Mrs. Cortileso reviewed the items that were listed on the agenda.

**ROAD REPORT** – Supervisor Conley reported that most of the time spent was on cleaning up down trees and cleaning out culverts and sweeping up roads and intersections. Once completed then the patching will begin.

**POLICE REPORT** – 191 total call thru 911, of these 77 were official acts which included thefts, domestics, etc. Chief Pate stated the department is currently working on updating of certificates.

Dan Myers, 200 Barnview Drive, asked on the status of replacing the Full Time Officer who left the department. Chief Pate replied that is currently being worked on.

**EMC REPORT – None**

**ENGINEERS REPORT** – Dave Kerchner reported the following:

Kerchner stated that on April 1, 2021 bids for the #21-1 Double Asphalt Seal Coat, Ross Plan, Angelcrest Lane and Maple Drive were opened and read aloud. Also on April 1, 2021 the 2021 Road Material Bids were opened and read aloud.

Kerchner stated that 2 bids were received for Contract #21-1:

Russell Standard Total Bid	\$ 38,832.45
Youngblood Paving Inc. Total Bid	\$ 41,949.00

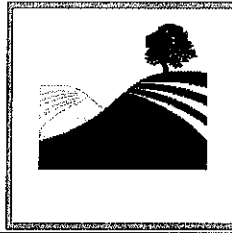
Kerchner recommend awarding the bid to Russell Standard the low bidder in the amount of \$ 38,832.45.

A motion was made by Walker second by Conley to award the bid to the low bidder, Russell Standard in the amount of \$38,832.45. No public comment. Motion passed 3 – 0.

Kerchner stated that 6 bids were received for the 2021 Road Material Bids. Allegheny Mineral Co., Glassmere Fuel Service Inc., Hanson Aggregates BMC, Inc., Ligonier Stone & Lime Co. DBA Derry Stone & Lime Co., M & M Lime Co., Sprague Energy LLC. Kerchner recommended awarding the bid to low bidders.

Item #1 – 360 Tons of Type 2A Limestone – Hanson Aggregates,	\$ 18.58
Item #2 - 300 Tons of No. 3 Limestone – Hanson Aggregates,	\$ 21.33
Item #3 - 300 Tons of AS1 Anti-Skid – Allegheny Mineral	\$ 23.50
Item #4 - 5,000 Gallons of Gasoline, Unleaded 87 Octane with Ethanol – Glassmere Fuel	\$ 0.1315
Item #5 - 4,000 Gallons of Clear Ultra Low Sulfur Diesel B2 Blend – Glassmere Fuel	\$ 0.1315

A motion was made by Walker second by Conley to award Item #1 thru #5 to lowest responsible bidder. No public comment. Motion Passed 3 – 0.



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Kerchner stated that a no cost change order is needed for the Chapeldale & Dove Drive project extending the project completion deadline to May 31, 2021.

A motion was made by Walker second by Conley to extend the deadline. No Public Comment.  
Motion passed 3 – 0.

Conley asked about the meeting next week with the Contractor on this project. Kerchner stated it has been delayed and when he has the new the date he will advise. Conley mentioned about the changes needed for the project, Kerchner stated at the meeting would be a good time to discuss.

Nancy Scuccimari, 120 Dewey Drive asked about the septic system for the proposed Dollar General Store. Scuccimari asked if the system would above or below ground and visible. Kerchner stated the SEO would have reviewed and approved the on-lot system. Kerchner stated he believes they propose to install a drip irrigation system, which works like a standard system there is no leech goes to the drip. Also a holding tank secondary system will be installed in case the on-lot system were to fail. Mrs. Scuccimari asked if “Local Traffic Signs” could be placed at both ends of Dewey Drive. After discussion Kerchner and Yakopec felt this could not be done, however the Solicitor will look into it.

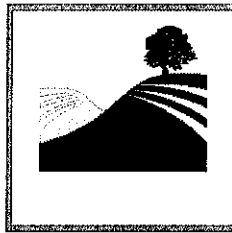
Kerchner stated that he, Supervisors, Planning Commission Members, and the Conservation District did meet at the Dollar General site to review the water run off issue. Kerchner stated that the inlet is full of debris and would not function properly and the pipes which are collapsed or broken discharge onto 2 homes along Rte. 780 and then discharges onto Lower Drennen Road. Kerchner did report his findings to PennDot. Kerchner stated that he received notice from PennDot of their intent to replace 430’ of storm pipe in this area and recommend that a meeting take place first before the work starts. Kerchner also stated that if this is not addressed is he is not certain that the Township can hold up proceedings for the proposed site. Kerchner recommended to table the Dollar General Land Development request until all items are addressed.

A motion was made by Walker second by Conley to table the Dollar General Land Development request until all of the Engineer’s items are addressed. No Public Comment. Motion Passed 3 – 0.

**PLANNING COMMISSION -**

Calliope Well Pad – Conditional Use

Blaine Lucas and Ryan Dailey presented an overview of the proposed Calliope Well Pad on Arconic property on the west side of White Cloud Road. They discussed distances to adjacent houses and layout and proposed construction of the well pad. Their plan is to construct the pad starting in the fall of 2021 with drilling to begin in April 2022. Five drill lines are anticipated for this site. Bankson Engineers has reviewed responses to their March 10, 2021 comments and in a March 15, 2021 letter indicated that Olympus comments were satisfactory answered and they recommended approval of the application for Conditional Use. In a letter dated March 9, 2021, Scott Chermak indicated that the Olympus submission satisfied the ordinance. After a



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discussion, Dan Hosac moved to approve the Conditional Use seconded by Chester Lockwood and all were in favor.

It was noted that a Public Hearing will be required for Supervisor's approval.

#### Union Barn Site Plan

Ed Patton and Mike Siefeld attended to answer Commission questions regarding the site plan package for the proposed development. The March 12, 2021 review letter from Bankson Engineers indicated a number of issues that needed to be addressed on the plans and indicated the submission should be tabled until their comments are addressed. Mr. Patton indicated that revised plans have been submitted to Bankson but their comments had not as yet been received by the Commission so no action can be taken this month.

#### Shelton –Worley Lot Line Revision

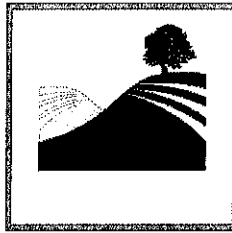
John Shelton reviewed his plan for a lot line revision for his property adjacent to Menk Road and Pleasant Valley Road. The plan has not as yet been reviewed by Bankson Engineers so no action can be taken by the Commission this month. It was noted the Vicinity Map needs to be improved to show adjacent roadway names.

#### Steve and Olga Nonn Preliminary Plan Review

Steve and Olga Nonn came to the meeting to get preliminary information on a proposed subdivision. They showed a Composite Map of their property that is on both sides of the Lower Drennen Road. They want to break out a lot for their son to build a home. The Commission discussed a number of possibilities regarding subdividing their property and gave them a copy of the subdivision check list to give to their surveyor. No exact time table was set at this time for a submission.

#### **SOLICITORS REPORT –**

Solicitor Yakopec stated that the current Per Capita Ordinance does not have any dates which was passed back in 1974. Not certain if it needs changed or not. Yakopec stated he is not certain if back then the board delegated the assignment of collection dates to the Tax Collector or maybe possible the school district may have set the dates. Joyce Ewing, Tax Collector stated that the school board is also looking into changing the dates. Yakopec stated the advertisement would have to be once a week for 3 weeks and must include wording of how much the tax will generate. Yakopec stated he will do more research on this.



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## **NEW BUSINESS**

- A. A motion was made by Walker second by Conley to hold The Annual Clean Up Day as Saturday, May 15, 2021, beginning at 8:00 a.m. until 2:00 p.m. Motion passed 3 – 0.
- B. A Motion to adopt Resolution #10-2021, Plan Revision for New Land Development for the Proposed Dollar General Store. This matter has been tabled.
- C. A motion was made by Walker second by Conley to table the adoption of Resolution #10-2021, Plan Revision for New Land Development for the Proposed Dollar General Store. Motion passed 3 – 0.
- D. A motion was made by Walker second by Conley to have the Solicitor revise the Ordinance for the collection dates of the Per Capita Tax. Motion passed 3 – 0.
- E. A motion was made by Conley second by Walker to pay and ratify all the bills and accept the financial report for the month of March 2021.

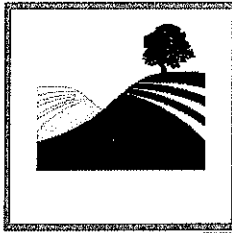
## **OPEN TO THE FLOOR –**

Dan Myers, 200 Barnview Drive, presented a formal complaint to the Solicitor stating that the Township is in violation of its own Zoning Ordinance allowing Penn Line to use the Parking Lot for storage of their vehicles at the Township Building. Myers stated that one of the reasons that Upper Burrell Township is a shining star is because they follow the Zoning Laws.

Chester Lockwood, 4425 – 7<sup>th</sup> Street Road, asked what could be done about the dump trucks using their jake brakes in both directions along Route 780. Yakopec stated that since this is a state road an Engineering Study would be needed and PennDot would have to come out and do a study and look at the road. Walker stated he would like Kerchner to make this request to PennDot.

Dan Hosac, 1301 Menk Road, stated that people are using Menk Road as a dumping area. Hosac asked if he put up cameras could the information be used for prosecution. Yakopec and Chief Pate stated yes.

Dan Myers, 200 Barnview Drive, stated that the Township stands to receive \$218,000 from the American Rescue Plan which needs to be used by the year 2024. Myers recommended the Supervisors get together and decide where to use it. Myers stated there was a sewer issues on Merwin Road that might be a good start.



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**ADJOURNMENT**

Motion made by Walker, second by Conley to adjourn, meeting adjourned at 7:34 p.m.

Minutes Submitted by: Melissa A. Cortilesio,

Note\*\*\* Next monthly meeting, will be held on Wednesday, June 2, 2021, beginning at 7:00 p.m.