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**REGULAR MEETING MINUTES**  
**REGULAR MEETING OF THE**  
**UPPER BURRELL SUPERVISORS**  
**MONDAY, FEBRUARY 3, 2021**  
**MEETING ROOM, 3735 - 7<sup>TH</sup> STREET ROAD**

Board of Supervisors, Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** The following members of Council responded to roll call:

**Present:**           **Ross G. Walker, III, Chairman (CALLED IN)**  
                          **Michael P. Conley, Vice Chairman**  
                          **Kenneth R. Slahtovsky, Supervisor**

**Also present:** David Kerchner, Engineer  
                          Melissa A. Cortileso, Secretary  
                          John Pallone, Solicitor

**OPENING OF BIDS – None**

**OPEN TO THE FLOOR – None**

**APPROVAL OF THE MINUTES**

Motion made by Walker, second by Slahtovsky to approve the minutes of the January 4, 2021, Organizational and regular meeting. Motion passed 3-0.

**CORRESPONDENCE**

Chairman Walker asked Mrs. Cortileso, to review the correspondence from the month. Mrs. Cortileso reviewed the items that were listed on the agenda.

**ROAD REPORT –** Supervisor Slahtovsky reported that most of the time spent was on snow removal getting anti-skid and salt distributed, remove branches and some patching. Supervisor Slahtovsky stated can future bid documents for any project contain a deadline date. Engineer Kerchner replied yes as long as the date is reasonable and thru September would be very reasonable.

A motion was made by Walker second by Slahtovsky to have the Engineer solicit bids for shot and chip on Maple Drive, Ross Plan and Angelcrest Drive. Any comment on the floor – none received. Motion passed 3 – 0.

Dan Myers, 200 Barnview Drive asked what criteria was used to determine what roads will be getting paved. Slahtovsky stated that the Ross Plan was put off from last year.



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#### **POLICE REPORT –**

131 calls for the month. A lot of accident calls due to weather. Reminder to residents who reside in any planned communities to please remove your car from the road so that the plow trucks can get through.

#### **EMC REPORT –**

Dave Knox reported that he did attend a virtual meeting on 1/27/21 at the County. They have been reviewing the weather conditions. He did try to complete the 2020 NIMS Survey but had some issues completing it. Mr. Knox stated that the County's GIS website has been updated and does look different. There has been discussion on the current Covid 19 vaccine.

#### **ENGINEERS REPORT –** Dave Kerchner reported the following:

Mr. Kerchner thanked Betty Beestrice for all of her years of service to the community.

Kerchner stated that the issues with the Lincoln Beach Contractor are still ongoing. Kerchner stated he will reach out to the County and ask for help in assistance with getting the Contractor back to fix the project.

Kerchner reported that he review the proposed waterline project from the New Kensington Water Authority and turned his comments over to them. Kerchner stated before the project starts a pre-construction meeting will take place and will include the Township.

Kerchner reported that the Contractor for the Chapeldale Drive project requested a site meeting before the work begins. Kerchner reported that in 2019 estimates to do the road work for the Ross Plan were around \$36,000.00. Slahtovsky stated the Road Crew has been down to the Lincoln Beach area several times to clean up the broken material which is creating problems. Conley asked should we patch the large pothole. Kerchner stated if it's a safety issue then do it, if it can wait they will reach out the Contractor to see if he would like to fix it himself if not the Township can back charge the Contractor. Conley stated he been keeping track of the days, time, material use etc. when down there.

#### **PLANNING COMMISSION -**

##### Land Development Plan – Dollar General Store

Travis Harrison of SESI was present to represent the project. The Commission tabled action on the plan at the December 2020 meeting pending SESI revising the plans to respond to Bankson comments in their November 13, 2020 review letter. After a phone call between Tom O'Brien and Dave Kerchner of Bankson regarding the latest SESI submission, Mr. Kerchner discussed the project requirements with Solicitor, Steve Yakopec. After their discussion Bankson, (in an email dated January 19, 2021), now recommends the Commission grant Conditional Approval of the plans with the following stipulations:

1. Adequate resolution of all items in Bankson's latest review letter dated January 15, 2021.



2. The Developer enter into an agreement with Upper Burrell regarding the necessary coordination with PennDot to obtain an HOP for connecting the site drainage pipe to the PennDot inlet along Route 780.
3. Language detailing the property owner's responsibility for all repairs and maintenance of this privately owned pipe in the deed for the developed parcel.

After a discussion George Richard moved to give conditional approval of the plans contingent on the above three times being completed second by Chester Lockwood and all were in favor.

In addition, Bankson noted that the project lot is a double lot and as such the township ordinance indicated that access shall be from the frontage with the street with the lower traffic volume, which would be Dewey Drive. Bankson recommends that site access be from only Route 780 and the Planning Commission and the Supervisors will need to agree to a waiver on this point. After a discussion, George Richard moved to only provide site access from Route 780 and waive the requirement that access be off Dewey Drive, seconded by Dan Hosac and all were in favor.

#### **SOLICITORS REPORT –**

Requested permission to advertise the adoption of the Westmoreland County Storm Water Ordinance.

A motion was made by Walker second by Conley to have the Solicitor advertise for adoption of the Westmoreland County Storm Water Ordinance. Any comment from the floor – None  
Motion passed 3 – 0.

#### **NEW BUSINESS**

- A. A motion was made by Walker second by Slahtovsky to grant the request to Joyce Ewing, Tax Collection, exonerating her from the collection of delinquent Property & Fire Hydrant Taxes in the amount of \$5,790.46, which have been turned over to the Westmoreland County Tax Claim Bureau. Motion passed 3 – 0.
- B. A motion was made by Walker second Conley to grant the request to the Westmoreland County Elections Bureau, requesting to use of the Township Building as the polling location for Precinct #1 and #2 for the Tuesday, May 18, 2021, General Election. Motion passed 3 – 0.
- C. A motion was made by Walker second by Slahtovsky to adopt Resolution #7-2021, adopting the 2020 Westmoreland County Hazard Mitigation Plan update. Motion passed 3 – 0.
- D. A motion was made by Walker second by Conley to adopt Resolution #8-2021, Supporting Reimagining Our Westmoreland and Adopting Remaking Our Westmoreland – A plan for the Alle-Kiski District. Motion passed 3 – 0.





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- E. A motion was made by Walker second by Slahtovsky to adopt Resolution #9-2021, Participation in the Alle-Kiski Intergovernmental Council. Motion passed 3 – 0.
  - F. A motion was made by Walker second by Conley to accept with regrets the resignation of Betty Beestrice, Recreation Committee Chairman. Motion passed 3 – 0.
  - G. A motion was made by Walker second by Slahtovsky to hire Jacob Fello as a Part Time Patrolman. Motion passed 3 – 0.
  - H. A motion was made by Conley second by Walker to pay and ratify all the bills and accept the financial report for the month of January 2021. Motion passed 3 – 0.

**OPEN TO THE FLOOR – None**

**ADJOURNMENT**

Motion made by Walker, second by Slahtovsky to adjourn, meeting adjourned at 7:37 p.m.

Minutes Submitted by: Melissa A. Cortileso,

Note\*\*\* Next monthly meeting, will be held on Wednesday, April 7, 2021, beginning at 7:00 p.m.