AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
FEBRUARY 3, 2021

1. **Call to Order – Chairman Walker**

   Opening of Bids - None

2. **Open to the Floor-Item on the Agenda**
   The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

3. **Minutes**
   Minutes from the January 4, 2021, Organizational and Regular Meeting, are submitted for the Board's review and approval.

4. **Correspondence**

   - Received a request from Joyce Ewing, Tax Collector, asking to be exonerating from collection of delinquent taxes at face value of $5,790.46, which includes property taxes and fire hydrant taxes and has been turned over to the Westmoreland County Tax Claim Bureau.

   - Received a letter from Westmoreland County Elections Bureau requesting the use of the Township Building as the Polling Location for Precinct #1 and Precinct #2, for Upper Burrell residents for the General Election to take place on Tuesday, May 18, 2021.

   - Received a request from Westmoreland County Department of Public Safety recommending end encouraging the municipality to review and adopt the 2020 Westmoreland County Hazard Mitigation Plan update, the plan in accordance with the Disaster Mitigation Act of 2000 requires states and local governments to prepare HMP's to remain eligible to receive pre-disaster mitigation grant funds and funds made available in the wake of federally declared disasters.

   - Received a request from Daniel W. Carpenter, Deputy Director, Westmoreland County Department of Planning & Development, asking to adopt Remaking Our Westmoreland – A plan for the Alle-Kiski District and also participate in the intergovernmental council. This is a plan that is looking to attract, develop and retain a diverse and stable workforce that will sustain a healthy economy and aims to further implement Reimagining Our Westmoreland's overarching goal and address challenges culminating from an aging and declining population at the local level. This approach to planning regionally and acting locally, recognizes that distinct groupings based on geography, economics, culture, education and transportation already exist and that these existing relationships can be leverage to address shared challenges among communities.

   - Received a letter of resignation from Betty Beestrice, Recreation Committee Chairman, thanking everyone for their help over the past 15 years.

- Received a letter of interest from Maris Trzeciak, showing interest in taking over the Recreation Committee this year.

5. **Road Report**

6. **Police Report**
   a) Emergency Management Report

7. **Engineers Report**

8. **Planning Commission**

Land Development Plan – Dollar General Store
Travis Harrison of SESI was present to represent the project. The Commission tabled action on the plan at the December 2020 meeting pending SESI revising the plans to respond to Bankson comments in their November 13, 2020 review letter. After a phone call between Tom O'Brien and Dave Kerchner of Bankson regarding the latest SESI submission, Mr. Kerchner discussed the project requirements with Solicitor, Steve Yakopec. After their discussion Bankson, (in an email dated January 19, 2021), now recommends the Commission grant Conditional Approval of the plans with the following stipulations:

1. Adequate resolution of all items in Bankson's latest review letter dated January 15, 2021.

2. The Developer enter into an agreement with Upper Burrell regarding the necessary coordination with PennDot to obtain an HOP for connecting the site drainage pipe to the PennDot inlet along Route 780.

3. Language detailing the property owner's responsibility for all repairs and maintenance of this privately owned pipe in the deed for the developed parcel.

After a discussion George Richard moved to give conditional approval of the plans contingent on the above three times being completed second by Chester Lockwood and all were in favor.

In addition, Bankson noted that the project lot is a double lot and as such the township ordinance indicated that access shall be from the frontage with the street with the lower traffic volume, which would be Dewey Drive. Bankson recommends that site access be from only Route 780 and the Planning Commission and the Supervisors will need to agree to a waiver on this point. After a discussion, George Richard moved to only provide site access from Route 780 and waive the requirement that access be off Dewey Drive, seconded by Dan Hosac and all were in favor.

9. **Solicitors Report**

10. **New Business**

A. Motion to grant the request to Joyce Ewing, Tax Collection, exonerating her from the collection of delinquent Property & Fire Hydrant Taxes in the amount of $5,1790.46, which have been turned over to the Westmoreland County Tax Claim Bureau.

B. Motion to grant the request to the Westmoreland County Elections Bureau, requesting to use of the Township Building as the polling location for Precinct #1 and #2 for the Tuesday, May 18, 2021, General Election.

C. Motion to adopt Resolution #7-2021, adopting the 2020 Westmoreland County Hazard Mitigation Plan update.

D. Motion to adopt Resolution #8-2021, Supporting Reimagining Our Westmoreland and Adopting Remaking Our Westmoreland – A plan for the Alle-Kiski District.

E. Motion to adopt Resolution #9-2021, Participation in the Alle-Kiski Intergovernmental Council.

F. Motion to accept with regrets the resignation of Betty Beestrice, Recreation Committee Chairman.

G. Motion to hire Jacob Fello as a Part Time Patrolman.

H. Motion to pay and ratify all the bills and accept the financial report for the month of January 2021.

11. Pay all Bills & Financial Report

GENERAL FUND		
Beginning Balance	$	667,076.21
Receipts		23,473.06
Expenditures		103,264.89
Closing Balance	$	587,284.38

CAPITAL RESERVE FUND		
Beginning Balance	$	512,581.12
Receipts		1,635.00
Expenditures		2,760.00
Closing Balance	$	511,456.12

FIRE HYDRANT TAX		
Beginning Balance	$	4,391.47
Receipts		67.94
Expenditures		1,480.00
Closing Balance	$	2,979.41

STATE AID FUND		
Beginning Balance	$	314,055.89
Receipts		0
Expenditures		15,726.23
Closing Balance	$	298,329.66

12. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13. Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

*Please note that there may be addendums to this agenda.

Next meeting of the Township Supervisors will be held on Wednesday, March 3, 2021 beginning @ 7:00 pm

PLEASE BE ADVISED THAT THE TOWNSHIP WILL BE ADHERING TO THE STRICT STATE REGULATIONS ON COVID 19 GUIDELINES FOR INDOOR SETTINGS. MAXIMUM 19 ATTENDANTS WILL BE ALLOWED ENTRY MASKS MUST BE WORN