

REGULAR MEETING MINUTES
REGULAR MEETING OF THE
UPPER BURRELL SUPERVISORS
WEDNESDAY, DECEMBER 2, 2020
MEETING ROOM, 3735 - 7TH STREET ROAD

Board of Supervisors, Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL: The following members of Council responded to roll call:

Present: **Ross G. Walker, III, Chairman**
 Michael P. Conley, Vice Chairman
 Kenneth R. Slahtovsky , Supervisor

Also present: David Kerchner, Engineer
 Melissa A. Cortileso, Secretary
 Stephen Yakopec, Solicitor

OPENING OF BIDS – None

OPEN TO THE FLOOR – None

APPROVAL OF THE MINUTES

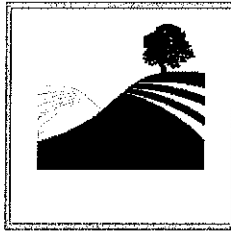
Motion made by Walker, second by Conley to approve the minutes of the November 4, 2020 regular meeting. Motion passed 3-0.

CORRESPONDENCE

Chairman Walker asked Mrs. Cortileso, to review the correspondence from the month. Mrs. Cortileso reviewed the items that were listed on the agenda.

ROAD REPORT – Supervisor Slahtovsky reported that Clean Up Day went well, which was held on Saturday, November 7, 2020. Time was spend on Turkey Ridge Road and Whitten Hollow Road backing up the paving with 2A and #4 stone. Tresco did a good job putting on another layer of material. Dave Kerchner, Pete Dombroski, Mike Conley and Ken Slahtovsky all did visit the work site. Millings were placed on the road slides along Lower Drennen, Menk and Irwin Roads and the vehicles have been equipped with the winter maintenance.

POLICE REPORT – Supervisor Conley reported there were 145 calls for the month.



EMC REPORT –

David Knox reported that currently the County has been meeting bi-monthly, they do not meet again until January 2021 and are currently working on vaccination exercises and coordinating for the weather.

ENGINEERS REPORT – Dave Kerchner reported the following:

Last month Kerchner reported about the concerns of the materials used on the Turkey Ridge and Whitten Hollow Paving Project. Tresco did put another overlay on the road and is satisfactory. Dan Myers agreed that job looks great. Last month Kerchner recommend payment of the project provided that the additional paving work and the surety paperwork had been completed. Kerchner reported the paving is completed, however, the paperwork has not yet been done. Kerchner recommend holding payment until all paperwork is received.

Kerchner also reported that the Lincoln Beach Paving Project is also having the same binding issue as the Turkey Ridge, Whitten Hollow Paving Project, stating the same material mixture was used. Kerchner stated they are working on getting this resolved.

Kerchner reported that they did provided a 4 page review with around 20 issues with the Land Development Application for the Dollar General Site along with some Zoning issues. Kerchner reported they did not recommend approval until all issues have been addressed.

PLANNING COMMISSION -

JK Tool and Die

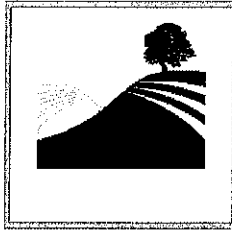
In their letter dated November 12, 2020, the Westmoreland County Conservation District indicated that the JK Tool and Die, E & S Control Plan was adequate. No additional action was required by the Planning Commission.

Xodus Medical Building Expansion

In their letter dated November 16, 2020, Bankson Engineers indicated that all comments made in their letter of October 16, 2020, have been adequately addressed. No additional action was required by the Planning Commission.

Land Development Plan – Dollar General Store

Michael Lusaitis, P.E. of SESI, presented the preliminary site plan for the proposed Dollar General Store along Route 780 at Dewey Drive. The plans have been reviewed by Bankson Engineers and their review comments were presented in a letter dated, November 13, 2020. Also in an email dated November 17, 2020 by Daniel Skradski, of PCS-Codes, a number of plan deficiencies were outlined. In attendance at the meeting were local residents, Diane and Ron Chabal and Amy Beestrice. They presented a petition signed by 111 local residents opposing the construction of the Dollar Store. A number of design issues were reviewed including potential storm water concerns along with close proximity to adjacent residents along Dewey Drive and spillover lighting from the site. In their letter Bankson Engineers recommended

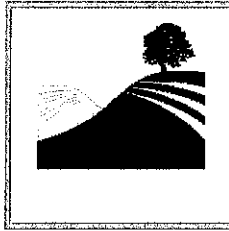


tabling the Application at this time until all comments are addressed. Chester Lockwood moved to table the Application review until Bankson and PCS-Codes comments are addressed, seconded by Dan Hosac and all were in favor.

SOLICITORS REPORT – Wished everyone a Merry Christmas.

NEW BUSINESS

- A. A motion was made by Walker second by Slahtovsky to adopt the 2021 General Budget and the budgets for the special funds. Resolution #11-2020 and Resolution #12-2020. Motion passed 3 – 0.
- B. A motion was made by Walker second by Conley to set and advertise the date for the Annual Organizational Meeting for January 2021, which will be held on the First Monday, January 4, 2021, beginning at 7:00 pm. Motion passed 3 – 0.
- C. A motion was made by Walker second by Slahtovsky to set and advertise the date for the Annual Auditor’s Meeting for January 2021, which will be held on Monday, January 4, 2021, beginning at the ending of the January Supervisor’s regular meeting. Motion passed 3 – 0.
- D. A motion was made by Walker second by Slahtovsky to transfer the employee health insurance contributions from the Payroll Fund into the General Fund in the month of December 2020. Motion passed 3 – 0.
- E. A motion was made by Walker second by Conley to close out the LST Tax Suit Account and place the funds into the General Fund in the month of December 2020. Motion passed 33 – 0.
- F. A motion was made by Walker second by Slahtovsky to transfer \$100,000 from the General Fund and transfer to the Capital Fund, future maintenance and repair of roads. Motion passed 3 – 0.
- F. A motion was made by Walker second by Conley to grant the 2020 Senior Christmas Party allocation in the amount of \$2,700.00 to Betty Beestrice. Motion passed 3 – 0.
- G. A motion was made by Conley second by Walker to pay and ratify all the bills and accept the financial report for the month of November 2020. Motion passed 3 – 0.



Chairman Walker briefly discussed the proposed fire tax. Walker stated currently the auditor had given a preliminary report stating that the fire department had a good job since 2015. Walker stated he is hoping to have the final report next month. Walker stated it looks as if the tax will go thru, however there are some funding issues that need to be worked out.

OPEN TO THE FLOOR –

Dan Myers, 200 Barnview Drive, stated when will the Supervisors will decide the amount of the tax needed for the proposed fire tax. Myers asked about the newspaper article in regards to several communities receiving grants for the current Covid crisis. He asked why the township did not apply. Walker stated it was a grant to reimburse communities for out of pocket expenses for the crisis, currently the township has not incurred any costs.

George Richard, 350 Hunter Hill Road, stated last month he was here asking about getting the pothole at the top of Lower Drennen Road fixed. Slahtovsky stated he did look at it. Richards stated the cars are just moving over more, however a larger vehicles cannot do that and will hit the hole. Conley stated they will get it filled over the next couple days.

ADJOURNMENT

Motion made by Walker, second by Conley to adjourn, meeting adjourned at 7:24 p.m.

Minutes Submitted by: Melissa A. Cortileso,

Note*** Next monthly meeting, will be held on February 3, 2021, beginning at 7:00 p.m.