# AGENDA
# UPPER BURRELL TOWNSHIP
# BOARD OF SUPERVISORS
# REGULAR MEETING
DECEMBER 2, 2020

1. **Call to Order – Chairman Walker**

   **Opening of Bids - None**

2. **Open to the Floor-Item on the Agenda**
   *The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.*

3. **Minutes**
   Minutes from the November 4, 2020, Regular Meeting, are submitted for the Board's review and approval.

4. **Correspondence**

   - Received notification from Gibson-Thomas Engineering, stating the intent to inform the Township that the Municipal Authority of the City of New Kensington intends to submit an application to the PA DEP for the following: General Permit for Water Obstruction and Encroachment – GP-5, 2019 Waterline Improvements, White Cloud Road and Bethesda Drive. Installation of 12" waterline along roads. Project will require a GP-5 for stream crossings.

   - Received a request from Betty Beestrice, for the 2020 senior's Christmas Party allocation in the amount of $2,700.00. This year will be a drive thru event. Date to be determined, either, Saturday, December 19 or Sunday December 20, 2020.

5. **Road Report**

6. **Police Report**
   a) Emergency Management Report

7. **Engineers Report**

8. **Planning Commission**
   JK Tool and Die
   In their letter dated November 12, 2020, the Westmoreland County Conservation District indicated that the JK Tool and Die, E & S Control Plan was adequate. No additional action was required by the Planning Commission.

Xodus Medical Building Expansion

In their letter dated November 16, 2020, Bankson Engineers indicated that all comments made in their letter of October 16, 2020, have been adequately addressed. No additional action was required by the Planning Commission.

Land Development Plan – Dollar General Store

Michael Lusaitis, P.E. of SESI, presented the preliminary site plan for the proposed Dollar General Store along Route 780 at Dewey Drive. The plans have been reviewed by Bankson Engineers and their review comments were presented in a letter dated, November 13, 2020. Also in an email dated November 17, 2020 by Daniel Skradski, of PCS-Codes, a number of plan deficiencies were outlined. In attendance at the meeting were local residents, Diane and Ron Chabal and Amy Beestrice. They presented a petition signed by 111 local residents opposing the construction of the Dollar Store. A number of design issues were reviewed including potential storm water concerns along with close proximity to adjacent residents along Dewey Drive and spillover lighting from the site. In their letter Bankson Engineers recommended tabling the Application at this time until all comments are addressed. Chester Lockwood moved to table the Application review until Bankson and PCS-Codes comments are addressed, seconded by Dan Hosac and all were in favor.

**9. Solicitors Report**

**10. New Business**

**A.** Motion to adopt the 2021 General Budget and the budgets for the special funds. Resolution #11-2020 and Resolution #12-2020.

**B.** Motion to set and advertise the date for the Annual Organizational Meeting for January 2021, which will be held on the First Monday, January 4, 2021, beginning at 7:00 pm.

**C.** Motion to set and advertise the date for the Annual Auditor's Meeting for January 2021, which will be held on Monday, January 4, 2021, beginning at the ending of the January Supervisor's regular meeting.

**D.** Motion to transfer the employee health insurance contributions from the Payroll Fund into the General Fund in the month of December 2020.

**E.** Motion to close out the LST Tax Suit Account and place the funds into the General Fund in the month of December 2020.

**F.** Motion to transfer $100,000 from the General Fund and transfer to the Capital Fund, future maintenance and repair of roads.

**G.** Motion to grant the 2020 Senior Christmas Party allocation in the amount of $2,700.00 to Betty Beestrice.

**H.** Motion to pay and ratify all the bills and accept the financial report for the month of November 2020.

The Supervisor's will update the taxpayer's on the proposed Fire Tax.

**11. Pay all Bills & Financial Report**

| GENERAL FUND | | |
|---|---|---|
| Beginning Balance | $ | 817,333.99 |
| Receipts | | 79,447.08 |
| Expenditures | | 71,861.30 |
| Closing Balance | $ | 824,919.77 |

| CAPITAL RESERVE FUND | | |
|---|---|---|
| Beginning Balance | $ | 660,430.76 |
| Receipts | | 0 |
| Expenditures | | 10,975.50 |
| Closing Balance | $ | 649,455.26 |

| FIRE HYDRANT TAX | | |
|---|---|---|
| Beginning Balance | $ | 4,358.28 |
| Receipts | | 19.60 |
| Expenditures | | 0 |
| Closing Balance | $ | 4,377.88 |

| STATE AID FUND | | |
|---|---|---|
| Beginning Balance | $ | 317,173.66 |
| Receipts | | 0 |
| Expenditures | | 3,292.16 |
| Closing Balance | $ | 313,881.50 |

**12. Open to the Floor**

*The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.*

**13. Adjournment**

Motion to adjourn _____ Second _____ at _____ p.m.

*Please note that there may be addendums to this agenda.

Next meeting of the Township Supervisors will be held on Monday, January 4, 2021 beginning @ 7:00 pm

PLEASE BE ADVISED THAT THE TOWNSHIP WILL BE ADHERING TO THE STRICT STATE REGULATIONS ON COVID 19 GUIDELINES FOR INDOOR SETTINGS. MAXIMUM 19 ATTENDANTS WILL BE ALLOWED ENTRY MASKS MUST BE WORN