

AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
NOVEMBER 4, 2020

1. **Call to Order – Chairman Walker**

Opening of Bids - None

2. **Open to the Floor-Item on the Agenda**

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

3. **Minutes**

Minutes from the October 7, 2020 Regular Meeting and the Budget Workshop meeting held on Friday, October 16, 2020, are submitted for the Board’s review and approval.

4. **Correspondence**

- Received the Preliminary/Final Land Development Application from New Kensington (Milligantown) DDP, LLC for the Dollar General located in Upper Burrell Township.

5. **Road Report**

6. **Police Report**

- a) Emergency Management Report

7. **Engineers Report**

8. **Planning Commission**

Xodus Medical Building Expansion Site Plan

The Land Development Plan for the Xodus Medical Building Expansion was revised by Young and Associates on October 6, 2020, to respond to Bankson Engineers August 17, 2020, comment letter. Bankson reviewed the revised plans through their October 16, 2020, letter and indicated that the engineer adequately addressed their concerns previously set forth on August 17, 2020. They recommended Preliminary/Final Approval of the Land Development Plans contingent upon satisfactory receipt of the itemized documents outlined in Bankson’s October 16, 2020 letter. Also in an October 13, 2020 email, Scott Chermak had no issues with the revised Land Development Plans. After a discussion, George Richard moved to approve the plan contingent on the itemized items in the Bankson letter being addressed. The motion was seconded by Chester Lockwood and all were in favor. These items included an agreement with Forest Hills Storage for grading on their property, the deed for the purchase of Lot 49, and approved E & S control plan.

9. Solicitors Report

10. New Business

- A. Motion to authorize the advertisement of the 2021 General Budget and that the Budget is available for inspection.
- B. Motion to pass Resolution #10-2020, to apply for the Multimodal Transportation Fund grant for the 2020 Guiderail Project.
- C. Motion to approve and ratify the hiring of Jeff Anzovino, CPA, to audit the Fire Department.
- D. Motion to pay Tresco Paving Corporation in the amount of \$224,504.64 for the Turkey Ridge Road Paving Project.
- E. Motion to grant Land Development Approval to Xodus Medical contingent upon the itemized items outlined in Bankson Engineering’s letter dated October 16, 2020 are addressed.
- F. Motion to pay M.L. Schrock Construction in the amount of \$3,100.00 for the replacement of the Police Car Garage Roof.
- G. Motion to pay and ratify all the bills and accept the financial report for the month of October 2020.

11. Pay all Bills & Financial Report

GENERAL FUND

Beginning Balance	\$	988,071.98
Receipts		50,575.37
Expenditures		221,313.36
Closing Balance	\$	817,333.99

CAPITAL RESERVE FUND

Beginning Balance	\$	510,205.08
Receipts		150,225.68
Expenditures		0
Closing Balance	\$	660,430.76

FIRE HYDRANT TAX

Beginning Balance	\$	5,801.68
Receipts		36.60
Expenditures		1,480.00
Closing Balance	\$	4,358.28

STATE AID FUND

Beginning Balance	\$	320,883.28
Receipts		117.60
Expenditures		3,827.22
Closing Balance	\$	317,173.66

12. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13. Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

*Please note that there may be addendums to this agenda.

Next meeting of the Township Supervisors will be held on Wednesday, December 2, 2020 beginning @ 7:00 pm

PLEASE BE ADVISED THAT THE TOWNSHIP WILL BE ADHERING TO THE STRICT STATE REGULATIONS ON COVID 19 GUIDELINES FOR INDOOR SETTINGS. MAXIMUM 19 ATTENDANTS WILL BE ALLOWED ENTRY MASKS MUST BE WORN

New Business

- H.** Motion to ratify and approve the CPA Contract with DeBlasio & DeBlasio Associates for the 2018-2019 audit of financial statement of the Upper Burrell Tax Collector.