

AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
August 5, 2020

1. Call to Order – Chairman Walker

Opening of Bids - None

2. Open to the Floor-Item on the Agenda

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

3. Minutes

Minutes from the July 1, 2020 Regular Meeting are submitted for the Board’s review and approval.

4. Correspondence

- Received correspondence from Nick Roper, Consumer Federation of America, stating, “ We Urge You to Oppose Increasing Road Access to OHVs and ATVs”.
- Received notice from Penn Dot stating the application for the assistance from the Multimodal Transportation Fund was not selected for the FY 2020-2021 funding.
- Received notice from Norm George, SEO, that he will not be able to assist the Township with his duties for about 6 – 8 weeks due to injuries sustained in a motorcycle accident. Norm did recommend to appoint Tim Neal as the alternate SEO and also Scott Chermak recommended Andrasko Associates, Inc. who in turn recommended Randy Louis.
- Received a letter from the Westmoreland County Department of Planning and Development, stating they are now accepting applications for the 2021 CDBG Program. Deadline is September 30, 2020.

5. Road Report

6. Police Report

- a) Emergency Management Report

7. Engineers Report

8. Planning Commission

Wilhelm Plan No. 3

William Snyder presented a plan that included a number of lot line revisions to a subdivision along Rich Hill road and Markle Road. A portion of the subdivision is in Allegheny Township. The plan has been reviewed by George Hart of Bankson Engineers and Scott Chermak. The plan has been revised to include their comments. After a discussion, Chester Lockwood moved to approve the plan, seconded by George Richard and all were in favor.

JK Tool and Die Building Addition

Greg Kourniotis and Jeff Ferris presented a plan for a building addition to the JK Tool and Die building in the Westmoreland Business and Research Park along Prominence Drive. The plan has been reviewed by George Hart of Bankson Engineers in a letter dated July 20, 2020, and by John Sisley of the Westmoreland County Industrial Development Corp. in a letter dated July 23, 2020, and Scott Chermak in a letter dated July 8, 2020. All three reviews had plan comments that needed to be addressed. Mr. Kourniotis indicated that the plans will be revised to address these comments. After a discussion, George Richard moved approve the plans contingents on the review comments of Bankson Engineers, Westmoreland County and Scott Chermak be addressed, seconded by Dan Hosac and all were in favor.

9. Solicitors Report

10. New Business

- A. Motion to grant the lot line revisions as recommended by the Planning Commission for the Wilhelm Plan No. 3.
- B. Motion to grant the Land Development request as recommend by the Planning Commission for the JK Tool and Die building addition.
- C. Motion to appoint either Tim Neal or Randy Louis as the alternate SEO for the Township.
- D. Motion to have the Engineer prepare an application for the 2021 CDBG Program.
- E. Motion to accept the new 5 year police contract beginning January 1, 2021 and extending thru December 31, 2025.
- F. Motion to pay and ratify all the bills and accept the financial report for the month of July 2020.

Upper Burrell Township would like to consider adopting and Ordinance like Gilpin Twp. in Armstrong Co. allowing the use of certain township roads for ATV with permit issued by the Township. Referring to as a Dual use of roads with ATV'S and automobiles.

Discussion of .03 mill tax increase of a Safety Tax for Fire Department/Police Department.

11. Pay all Bills & Financial Report

GENERAL FUND

Beginning Balance	\$ 1,052,245.74
Receipts	40,235.60
Expenditures	99,890.88
Closing Balance	\$ 992,590.46

FIRE HYDRANT TAX

Beginning Balance	\$ 6,946.54
Receipts	192.00
Expenditures	1,480.00
Closing Balance	\$ 5,658.54

CAPITAL RESERVE FUND

Beginning Balance	\$ 512,321.56
Receipts	17,287.98
Expenditures	14,500.23
Closing Balance	\$ 515,109.31

STATE AID FUND

Beginning Balance	\$ 324,057.24
Receipts	164.37
Expenditures	1,561.12
Closing Balance	\$ 322,660.49

12. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13. Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

*Please note that there may be addendums to this agenda.

Next meeting of the Township Supervisors will be held on Wednesday, September 2, 2020 beginning @ 7:00 pm

Addendum:

Correction to the discussion of the .03 mill tax increase of a Safety Tax for the Fire Department should read 3 mil tax increase for the Fire Department.