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**REGULAR MEETING MINUTES**  
**REGULAR MEETING OF THE**  
**UPPER BURRELL SUPERVISORS**  
**WEDNESDAY, MARCH 4, 2020**  
**MEETING ROOM, 3735 - 7<sup>TH</sup> STREET ROAD**

Board of Supervisors, Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** The following members of Council responded to roll call:

**Present:**           **Ross G. Walker, III, Chairman**  
                          **Michael P. Conley, Vice Chairman**  
                          **Kenneth R. Slahtovsky, Supervisor**

**Also present:** David Kerchner, Engineer  
                          Melissa A. Cortilesio, Secretary  
                          Stephen Yakopec, Solicitor

**OPENING OF BIDS –**

2020 Road Material Bids were opened and read aloud.

Items on the 2020 Road Materials Bid:

1. 360 Tons of Type 2A Limestone – Hanson Aggregates awarded bid
2. 300 Tons of No. 3 Limestone – Hanson Aggregates – awarded bid
3. 300 Tons of AS1 Anti-Skid – Allegheny Mineral – awarded bid
4. 5,000 Gallons of Gasoline, Unleaded 87 Octane with Ethanol – Glassmere – awarded bid
5. 4,000 Gallons of Clear Ultra Low Sulfur Diesel B2 Blend – Glassmere – awarded bid

Allegheny Mineral Co. 10% bid bond included

Items #1 - \$20.20 #2 - \$21.95 #3 - \$23.00

Hanson Aggregates

Items #1 - \$19.65 #2 - \$21.44

Ligonier Stone & Lime Co.

Item #3 - \$25.29

M & M Lime Co.

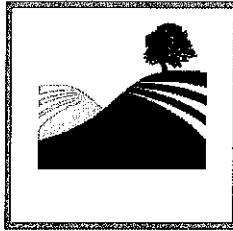
Item #1 - \$ 16.75 & 23.12   Item #2 - \$16.90 and \$23.27

Bullskin

Item #1 – 9.50 & 19.75       Item #2 – \$12.25 and \$22.50

Export Fuel

Items #4 - .1487               Item #5 - .1487



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Glassmere

Items #4 - .1169

Item #5 - .1169

Walker made a motion second by Conley to have the Engineer review the bids and award bid the lowest responsible bidder.

Motion Passed 3 – 0

Walker made a motion second by Conley to reject the bid from Bradigan’s Inc. for not including the proper bid security.

Motion Passed 3 – 0

**OPEN TO THE FLOOR –**

Paul Schwan, 831 Merwin Road, asked about the letter going out to the State Representative and Senators. He asked if you include that Upper Burrell Township does have its own police force and that only municipalities without should have to pay the fee for the proposed State Police coverage.

**APPROVAL OF THE MINUTES**

Motion made by Walker, second by Slahtovsky to approve the minutes of the February 5, 2020 regular meeting.

Motion passed 3-0.

**CORRESPONDENCE**

Chairman Walker asked Mrs. Cortileso, to review the correspondence from the month. Mrs. Cortileso reviewed the items that were listed on the agenda.

**ROAD REPORT –** Supervisor Slahtovsky reported that for the month of February time was spent spreading Anti -Skid, patching on Lower Drennen Road and patching will continue next week on Turkey Ridge Road and Whitten Hollow Road. Currently the contractor is working on Turkey Ridge Road replacing the 5 cross drains. Also received a few bids for a new broom for the tractor waiting for 1 more quote.

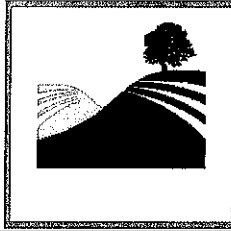
**POLICE REPORT – None**

**EMC REPORT –**

Walker reported the Mr. Knox will be attending the County Quarterly meeting to be held on 3/25/2020 along with the attending the Hazardous meeting on 3/26/2020.

**ENGINEERS REPORT –** Dave Kerchner reported the following:

1. Bids for the paving project were not completed, could not meet the deadline, will have ready for the April meeting.
2. 4 employee’s from Bankson Engineers will be attending the mandatory meeting on the new Stormwater Ordinance. The Township Ordinance will then either need to be modified or have to adopt the new ordinance, this is county wide. This must completed by August 2020.



3. Cross drains – 1 cross drain on Turkey Ridge specifically on the George Uhler property will need an easement. This is needed to be able to control the drainage flow. Kerchner stated that he needs authorization to work with the Solicitor to obtain this easement. Allen Uhler asked that he be present when talking with his parents. Kerchner replied no problem. Allen asked this would be an easement to maintain the downside. Kerchner replied yes and that about 60' of rip rap would be needed.

Motion made by Walker second by Slahtovsky to have Dave Kerchner and Steve Yakopec work together to obtain the easement that is needed from George and Judith Uhler, 2259 Turkey Ridge Road.

Motion passed 3 – 0.

### **PLANNING COMMISSION**

#### Forest Hills Transfer & Storage

Forest Hills Transfer & Storage was prepared to give presentation. Was told that we could not approve plan as presented. Gave him a copy of Bankson Engineering comments. Based on the deficiencies we could not approve plan tonight.

#### Flagger Force-Traffic Control Services

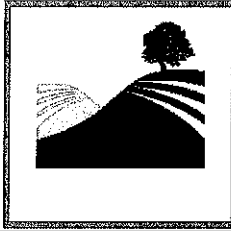
Plan was presented to expand parking lot and water runoff. After review of plan, they agree to upgrade and make changes per Bankson Engineers report. Rick Ryan moved to approve plan contingent on changes to be made, second by Dan Hosac and all were in favor.

### **SOLICITORS REPORT – None**

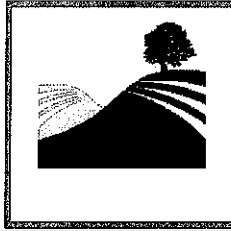
Comment made about the request for the signs of Schafer Drive. Stating that everyone has children if you do it for one you then have to do it for all. Allen Uhler also stated that a few years back a request was made for a sign and the school district would not allow.

### **NEW BUSINESS**

- A. Walker made a motion second by Slahtovsky to grant to the request to the Westmoreland County Elections Bureau to use the Township Building as a polling location for the April 28, 2020, General Primary.  
Motion passed 3 - 0
- B. Walker made a motion second by Conley to advertise Ordinance #1-2020, to amend the Police Pension Plan.  
Motion passed 3 - 0
- C. Walker made a motion second by Slahtovsky to advertise Ordinance #2-2020, to amend the Non Uniform Pension Plan.  
Motion passed 3 - 0



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- D. Walker made a motion second Conley to execute the cash adoption agreements for the Non Uniform Pension Plan.  
Motion passed 3 - 0
  
  - E. Walker made a motion second by Slahtovsky to execute the cash adoption agreement for the Police Pension Plan.  
Motion passed 3 – 0
  
  - F. Walker made a motion second Conley to execute the base plan document and its addendum for the Non Uniform Pension Plan.  
Motion passed 3 - 0
  
  - G. Walker made a motion second by Slahtovsky to execute the base plan document and its addendum for Police Pension Plan.  
Motion passed 3 - 0
  
  - H. Walker made a motion second by Conley to table the request of Matthew Ziccarelli to have 2 “Slow Children at Play” signs placed along Schafer Drive at an approximate cost to the Township in the amount of \$195.14 for materials and about one hour labor to install. No action taken.
  
  - I. Walker made a motion second by Conley to send letter to our elected Senators and Representatives stating that the Township feels this is an unjust extra burden for the Proposal of Police Coverage for all township’s and municipalities when we already pay for state police protection. Also include in the letter that currently 1/3 of the townships budget is for police protection and that municipalities without police protections should incur the cost for state police coverage.  
Motion passed 3 - 0
  
  - J. Walker made a motion second by Slahtovsky to approve the plan presented by Flagger Force-Traffic Control Services to expand the parking lot and water run off contingent they meet the requirements of the letter submitted from Bankson Engineering, dated February 14, 2020.  
Motion passed 3 - 0
  
  - K. Motion to entertain the offer of purchasing the ground from Mr. Lindell. Walker made a motion second by Conley to table this item until further information could be obtained. No action taken.



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- L. Walker made a motion second by Slahtovsky to declare the Month of April 2020 as "Pennsylvania 811 Safe Digging Month".  
Motion passed.
  
  - M. Conley made a motion second by Walker to pay and ratify all the bills and accept the financial report for the month of February 2020.  
Motion passed 3 – 0
  
  - N. Walker made a motion second by Slahtovsky to grant the 2020 Easter Party Allocation in the amount of \$600.00 to Betty Beestrice.  
Motion passed 3 - 0

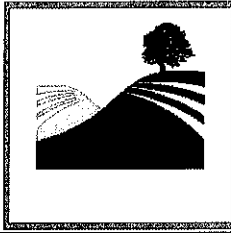
**OPEN TO THE FLOOR –**

Robert Myers, 108 Sunnyridge Drive, asked when will the paving repairs begin on Turkey Ridge Road? Mr. Myers stated that the road is almost impassable. Mr. Myers also asked, if the cross drains are done first will they have to be removed again when paving? Kerchner replied that at April's meeting if the funds are in line the bids will be rewarded, and then another month for all of the paperwork to get signed, and they will include in the contract that the work must be finished by 2020. Kerchner replied that during the paving the machinery will lift up and over the cross drains so no damage would be done.

Allen Uhler, 2213 Turkey Ridge Road, stated that the property where Skyview Radio is located, that water also needs to be alleviated. Uhler stated why need an easement to maintain this area when currently the roads cannot be maintained.

George Richard, 350 Hunter Hill Road, asked if the Road Department was still currently only working with 2 employee's? Slahtovsky stated yes. Uhler stated that a 3<sup>rd</sup> guy is needed and at all times there should be 2 working, in case of an injury.

Paul Kaczor, 1024 Merwin Road, asked about the issue once again at the residence located next to him. He asked why the Zoning violation is not being enforced? Kaczor stated he was told that this was a civil matter and he needed to hire representation. Kaczor stated that the township ordinance book states that they township has to enforce should not be up to him to enforce. Mr. Kaczor also went on to talk about the visit he got from EPA about his wood burner. Mr. Knull stated that when Kaczor fires up the furnace all that smoke goes into his home and he cannot breathe. After some heated discussion about this ongoing matter, Solicitor Yakopec stated that he can take the property owner to court, but he feels the judge will agree and say that a building permit has been issued and you have to give ample time to allow for it to be built. Kaczor stated the issue is not the new barn and permit being issued, the problem is the violation of the horses being there in the R1 Zoning District which is not permissible. Mr. Kaczor would like the horses to be removed.



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**ADJOURNMENT**

Motion made by Walker, second by Conley to adjourn, meeting adjourned at 8:00 p.m.

Minutes Submitted by: Melissa A. Cortilesio,

Note\*\*\* Next monthly meeting, will be held on April 1, 2020, beginning at 7:00 p.m.

Children's Easter Party, Saturday, April 4, 2020 beginning at 2:00 pm at the Township Building.