AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
MARCH 4, 2020

1. **Call to Order – Chairman Walker**

   Opening of Bids - 2020 Road Material Bids

2. **Open to the Floor-Item on the Agenda**
   The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

3. **Minutes**
   Minutes from the February 5, 2020 Regular Meeting are submitted for the Board's review and approval.

4. **Correspondence**

   - Received a request from the Westmoreland County Elections Bureau requesting the use of the Township Building as a polling place for the April 28, 2020, General Primary.

   - Received a request from Matt Ziccarelli, 6228 Schafer Drive, requesting that 2-"Slow Children at Play" signs be placed on Schafer Drive, one being located near Bethesda Drive and the second being located near 6200 Schafer Drive. At an approximate cost to the Township in the amount of $195.14 for materials and about one hour labor to install.

   - Received a request from Thomas A. Stuff Jr., President of Westmoreland County Association of Township Supervisors requesting the Township send a letter to our elected Senators and Representatives to voice our opinion on the Proposal of Police Coverage for all township's and municipalities across Pennsylvania, stating that the Township feels this is an unjust extra burden that we must take on when we already pay for state police protection.

   - Received notice from Pennsylvania Municipal Retirement System that the following is needed to update and re-state the Township's non-uniform and police pension plans, these are requirements from the IRS making certain the two plans are compliant, nothing has changed with the plans.

     An ordinance to amend both plans.
     Cash balance adoption agreement for both plans
     Base plan document and its addendums

   - Received correspondence from Penn Dot stating that on March 9, 2020 they will be contracting with Tri-State Traffic Data, to collect traffic data on municipally owned roads within our county and municipality. The data collected is reported annually to the Federal Highway Administration which in turn uses the data submitted in a federal funding allocation formula, which in turn determines

the amount of money the state received from the Federal Government. The traffic counters are not being set for any road project or speed trap. Said counters will be located at the intersections of Guyer Road and SR 4075 and Oak Lake Road and the Municipal Line.

- Received correspondence from John Lindell, 21 Turtle Creek Drive, Tequesta, FL, stating that he owns 109.6 acre parcel of land that is adjacent to property owned by the township which he believes to understand is a park. Mr. Lindell is interested in selling his property to the township at a reasonable price to add the ground to the park. Please let him in if there is any interest.

- Received the 2020 Liquid Fuels Allocation in the amount of $128,092.95.

- Received a request from PA One Call, asking the Township to declare a proclamation declaring the month of April 2020 as, "Pennsylvania 811 Safe Digging Month".

5. **Road Report –**

6. **Police Report**
   a) Emergency Management Report

7. **Engineers Report –**

8. **Planning Commission** -
   Forest Hills Transfer & Storage
   Forest Hills Transfer & Storage was prepared to give presentation. Was told that we could not approve plan as presented. Gave him a copy of Bankson Engineering comments. Based on the deficiencies we could not approve plan tonight.

   Flagger Force-Traffic Control Services
   Plan was presented to expand parking lot and water runoff. After review of plan, they agree to upgrade and make changes per Bankson Engineers report. Rick Ryan moved to approve plan contingent on changes to be made, second by Dan Hosac and all were in favor.

9. **Solicitors Report -**

10. **New Business –**

    A. Motion to grant to the request to the Westmoreland County Elections Bureau to use the Township Building as a polling location for the April 28, 2020, General Primary.

    B. Motion to advertise Ordinance #1-2020, to amend the Police Pension Plan.

    C. Motion to advertise Ordinance #2-2020, to amend the Non Uniform Pension Plan.

    D. Motion to execute the cash adoption agreements for the Non Uniform Pension Plan.

    E. Motion to execute the cash adoption agreement for the Police Pension Plan.

F. Motion to execute the base plan document and its addendum for the Non Uniform Pension Plan.

G. Motion to execute the base plan document and its addendum for Police Pension Plan.

H. Motion to grant the request of Matthew Ziccarelli to have 2 "Slow Children at Play" signs placed along Schafer Drive at an approximate cost to the Township in the amount of $195.14 for materials and about one hour labor to install.

I. Motion to send letter to our elected Senators and Representatives stating that the Township feels this is an unjust extra burden for the Proposal of Police Coverage for all township's and municipalities when we already pay for state police protection.

J. Motion to approve the plan presented by Flagger Force-Traffic Control Services to expand the parking lot and water run off contingent they meet the requirements of the letter submitted from Bankson Engineering, dated February 14, 2020.

K. Motion to entertain the offer of purchasing the ground from Mr. Lindell.

L. Motion to declare the Month of April 2020 as "Pennsylvania 811 Safe Digging Month".

M. Motion to pay and ratify all the bills and accept the financial report for the month of February 2020.

11. Pay all Bills & Financial Report

GENERAL FUND		
Beginning Balance	$	622,825.38
Receipts		93,107.54
Expenditures		58,987.44
Closing Balance	$	656,945.48

CAPITAL RESERVE FUND		
Beginning Balance	$	457,420.03
Receipts		523.75
Expenditures		3,683.20
Closing Balance	$	454,260.58

FIRE HYDRANT TAX		
Beginning Balance	$	4,179.87
Receipts		1.92
Expenditures		0
Closing Balance	$	4,181.79

STATE AID FUND		
Beginning Balance	$	215,733.12
Receipts		242.87
Expenditures		5,677.09
Closing Balance	$	210,298.90

12. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13. Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

*Please note that there may be addendums to this agenda.

Next meeting of the Township Supervisors will be held on Wednesday, April 1, 2020 beginning @ 7:00 pm

Addendum Page:

Correspondence

- Received a request from Betty Beestrice, requesting the 2020 Annual Allocation for the Children's Easter Party, to be held on Saturday, April 4, 2020 beginning at 2:00 pm, here at the Township Building, in the amount of $600.00.

New Business

- Motion to grant the request to Betty Beestrice for the 2020 Children's Easter Party allocation in the amount of $600.00