AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
FEBRUARY 5, 2020

1. **Call to Order – Chairman Walker**

   Opening of Bids - None

2. **Open to the Floor-Item on the Agenda**
   The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

3. **Minutes**
   Minutes from the January 6, 2020 Regular Meeting are submitted for the Board's review and approval.

4. **Correspondence**

   - Received notice from Civil and Environmental Consultants, Inc. stating that under the requirements of Act 14, 67, 68 and 127 of Municipalities Planning Code, is to inform the Township that on behalf of Hyperion Midstream LLC (Hyperion), Civil & Environmental Consultants, Inc. is applying to the PA DEP for Chapter 105 General Permits for Utility Line Stream Crossing (GP-5) and Temporary Road Crossing (GP-8) for wetland, stream and floodway impacts associated with the Porter to Zeus Pipeline Project.

     Project Location: Between Willowbrook Road in Allegheny Township and Bethesda Drive in Upper Burrell Township, both located in Westmoreland County.

     Project Description: The proposed project consists of the construction of an approximately 12 inch natural gas pipeline, a 24 inch natural gas pipeline, a permanent waterline, a temporary waterline, and an electrical conduit which will connect the Porter Well Pad in Allegheny Township with the Zeus Pipeline in Upper Burrell Township. The project was previously permitted but was not constructed.

   - Received notice from KU Resources, Inc. stating the purpose of the letter is to provide notification that on or just prior to January 20, 2020, Leedsworld will submit a State Only Operating Permit (SOOP) application to the PADEP. The SOOP renewal application will be submitted to enable the continuing operation of existing facility printing and ancillary operations. The existing site is located in both Upper Burrell and Washington Townships.

   - Received notice from Civil and Environmental Consultants, Inc. to inform the Township that under 2012 Oil and Gas Act, Olympus Energy is applying for renewal coverage for a Permit to Drill and Operate an Unconventional Well from the PA DEP for two (2) gas wells.

     Project Location: The proposed wells (6M and 8M) will be drilled on an existing well pad that is located off of Willowbrook Road in Allegheny Township.

- Received correspondence for the Annual Westmoreland County Association of Township Supervisor's Convention, to be held on, Friday, March 13, 2020 beginning at 8:00 am, at Stratigos Banquet Center, North Huntingdon, PA.

- Received correspondence from PennDot stating the notice is to inform the Township of their intent to submit an application for a water obstruction permit to the PA DEP for the following:
  1. Project Name: S.R. 4075, Segment 0020, Offset 0090 Bridge Replacement Project
  2. Project Description: PennDot is performing a replacement project on the bridge identified on the enclosed map (Little Pucketa Creek)
  3. Applicant Name: PennDot District 12-0
  4. Applicant Contact: Environmental Permit Coordinator, Mr. Alex R. Genovese, Engineering District 12-0, 724-439-7389.
  5. Site Location: S.R. 4053, approximately 95 feet north of the intersection of S.R. 4075 and S.R. 4036.
  6. Municipality: Upper Burrell Township, Westmoreland County

5. Road Report –

6. Police Report

a) Emergency Management Report
b) Bryan Fitch, UBVFD, Chief, would like to review 2019 Fire Department report.

7. Engineers Report –

8. Planning Commission -

Forest Hills Transfer & Storage Subdivision Lot Line Revision

Carson Houser presented a lot line revision plan that shifts the Kaforey Holdings lot line to the north into the Forest Hills Transfer & Storage lot in the Industrial Park along Myles Drive to accommodate building expansion. The plan was revised in accordance with plan changes required by Bankson Engineers in their letter dated January 13, 2020. The plan was revised and again reviewed by Bankson Engineers. Banksons letter dated January 17, 2020 indicated that the revised plan was acceptable if two items noted were corrected. The revised plan presented to the Commission included these two revisions. After a discussion, George Richard moved to approve the revised plan, seconded by Chester Lockwood and all were in favor.

Pre Application meeting for Proposed Gas Wells on Arconic Property

Brian Dillemuth of Olympia Energy along with Blaine Lucas, Manny Johnson, James Plante and Josh Magargee reviewed two proposed well pads on Arconic property. The two well pads named Calliope and Selene have been approved for site work by PA DEP. Preliminary schedule for the Calliope Well is for starting well pad construction in July 2022, well drilling in October 2022 and Fracking in February 2023. The Selene well pad preliminary schedule will be a year after the Calliope well pad. The Commission members discussed items such as location of well pads to closet homes, issues with water wells and noise. Mr. Dillemuth indicated they will be submitting plans in the very near future for conditional use approval. They also volunteered to take Commission members on a tour of the Zeus well pad.

9. **Solicitors Report -**

10. **New Business –**

A. Motion to send Melissa Cortileso and the Supervisor's to attend the Annual Westmoreland County Supervisor's Convention.

B. Motion to have the Engineer prepare and advertise the 2020 Road Material Bids for opening and to be read aloud at the March 4, 2020, regular meeting.

C. Motion to approve the Subdivision Lot Line Revision submitted by Carson Houser that shifts the lot line of Kaforey Holding lot line to the north into the Forest Hills Transfer & Storage Lot in the Industrial Park along Myles Drive.

D. Motion to pay and ratify all the bills and accept the financial report for the month of January 2020.

11. **Pay all Bills & Financial Report**

GENERAL FUND		
Beginning Balance	$	682,543.88
Receipts		22,248.66
Expenditures		74,967.16
Closing Balance	$	628,825.38

CAPITAL RESERVE FUND		
Beginning Balance	$	490,051.21
Receipts		603.82
Expenditures		33,235.00
Closing Balance	$	457,420.03

FIRE HYDRANT TAX		
Beginning Balance	$	5,597.36
Receipts		62.51
Expenditures		1,480.00
Closing Balance	$	4,179.87

STATE AID FUND		
Beginning Balance	$	215,458.63
Receipts		274.49
Expenditures		0
Closing Balance	$	215,733.12

12. **Open to the Floor**

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

Debbie Kaczor, Menk Road, would like to address the Supervisor's in regards some Township Ordinances begin enforced.

13. **Adjournment**

Motion to adjourn _____ Second _____ at _____ p.m.

*Please note that there may be addendums to this agenda.

Next meeting of the Township Supervisors will be held on Wednesday, March 4, 2020 beginning @ 7:00 pm