

REGULAR MEETING MINUTES
REGULAR MEETING OF THE
UPPER BURRELL SUPERVISORS
WEDNESDAY, DECEMBER 4, 2019
MEETING ROOM, 3735 - 7TH STREET ROAD

Board of Supervisors, Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL: The following members of Council responded to roll call:

Present: **Ross G. Walker, III, Chairman**
 Peter F. Dombroski, Jr., Vice Chairman
 Michael P. Conley, Supervisor

Also present: David Kerchner, Engineer
 Melissa A. Cortileso, Secretary
 Stephen Yakopec, Solicitor

OPENING OF BIDS – None

OPEN TO THE FLOOR – None

APPROVAL OF THE MINUTES

Motion made by Walker, second by Dombroski to approve the minutes of the November 6, regular meeting of the Township Supervisors.

Motion passed 3-0.

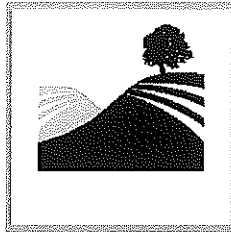
CORRESPONDENCE

Chairman Walker asked Mrs. Cortileso, to review the correspondence from the month. Mrs. Cortileso reviewed the items that were listed on the agenda.

ROAD REPORT – Supervisor Dombroski reported that for the month of November, time was spent a lot of 911 call out to cut and remove trees, vehicle maintenance, patching and removing graffiti from the roads.

POLICE REPORT – None

EMC REPORT - None



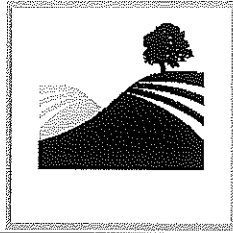
ENGINEERS REPORT – Dave Kerchner reported on the following:
Stating that it has been an honor and pleasure to work with Pete for the last 21 years as a Supervisor. Chairman Walker also thanked Pete for all his hard work over the years.

PLANNING COMMISSION – None

SOLICITORS REPORT – Wished everyone a Merry Christmas and A Happy New Year and also thanked Pete for his years of service, stating what a pleasure it has been working with him.

NEW BUSINESS

- A. A motion was made by Walker second by Conley to enter into the 24 month agreement with Hoffman Kennels for Animal Services provided at the rate of \$200.00/monthly said contract to end December 31, 2021.
Motion passed 3 - 0
- B. A motion was made by Walker second by Dombroski to adopt the 2020 General Budget and the budgets for the special funds.
Resolution #11-2019 and Resolution #12-2019.
Motion passed 3 - 0
- C. A motion was made by Walker second by Conley to set and advertise the date for the Annual Organizational Meeting for January 2020, which will be held on the first Monday, January 6, 2020, beginning at 7:00 p.m.
Motion passed 3 - 0
- D. A motion was made by Walker second by Dombroski to set and advertise the date for the Annual Auditor's Meeting for January 2020, which will be held on Tuesday, January 7, 2020 beginning at 2:30 p.m.
Motion passed 3 - 0
- E. A motion was made by Walker second by Conley to transfer the employee health contributions from the Payroll Fund into the General Fund in the month of December 2019.
Motion passed 3 - 0
- F. A motion was made by Walker second by Dombroski to transfer the LST Tax Fund Line Item from the General Fund into the LST Tax Suit Account in the month of December 2019.
Motion passed 3 - 0



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- G. A motion was made by Conley second by Walker to pay and ratify all the bills and accept the financial report for the month November 2019.
Motion passed

OPEN TO THE FLOOR –

Mary Ann Schwan, 831 Merwin Road, thanked the Supervisor's, Solicitor and Secretary for all their efforts in getting the voting wards redistricted. Mrs. Schwan stated that everything in November operated smoothly.

Paul Kaczor, 1024 Merwin Road, asked about the Zoning Permit status for his neighbor's property. Stated the he believes that the time frame for the moving of said structure is set to expire soon and would like for the Solicitor to follow up to make sure any violations are subject to penalty.

Dan Myers, 200 Barnview Drive, stated that that a motion should be made to have the Solicitor get involved with the situation on Merwin Road. He stated that Mr. Kaczor's issues with his neighbor need to get resolved.

Mr. Myers also stated that he would like to see the road improvements for Turkey Ridge get started now.

A motion was made by Walker second by Dombroski to authorize the Engineer to make contact with Suit Coat to come and do some core samples on Turkey Ridge Road.

Motion passed 3 – 0.

ADJOURNMENT

Motion made by Walker, second by Dombroski to adjourn, meeting adjourned at 7:26 p.m.

Minutes Submitted by: Melissa A. Cortileso,

Note*** Next monthly meeting, will be held on February 5, 2020, beginning at 7:00 p.m.