AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
DECEMBER 4, 2019

1. **Call to Order – Chairman Walker**

   Opening of Bids - None

2. **Open to the Floor-Item on the Agenda**
   The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

3. **Minutes**
   Minutes from the November 6, 2019 Regular Meeting are submitted for the Board's review and approval.

4. **Correspondence**

   - Received notice from Civil and Environmental Consultants, Inc. stating that under the requirements of Act 14, 67, 68 and 127 of Municipalities Planning Code, they are informing the Township that Hyperion Midstream LLC (Hyperion) is applying to the PA DEP for authorization under the ESCGP-3 Permit for construction of the Nyx Valve Site project.

     Project Location: Rich Hill Road, Beagle Club Property

     Project Description: The proposed project consists of the construction of an approximately 80 foot long by 85 foot wide gravel valve pad and approximately 75 foot long by 12 foot wide gravel access road near the intersection of Rich Hill Road and Beagle Club Lane.

5. **Road Report –**

6. **Police Report**
   a) Emergency Management Report

7. **Engineers Report –**

8. **Planning Commission - None**

9. **Solicitors Report -**

10. New Business –

A. Motion to enter into the 24 month agreement with Hoffman Kennels for Animal Services provided at the rate of $200.00/monthly said contract to end December 31, 2021.

B. Motion to adopt the 2020 General Budget and the budgets for the special funds. Resolution #11-2019 and Resolution #12-2019.

C. Motion to set and advertise the date for the Annual Organizational Meeting for January 2020, which will be held on the first Monday, January 6, 2020, beginning at 7:00 p.m.

D. Motion to set and advertise the date for the Annual Auditor's Meeting for January 2020, which will be held on Tuesday, January 7, 2020 beginning at 2:30 p.m.

E. Motion to transfer the employee health contributions from the Payroll Fund into the General Fund in the month of December 2019.

F. Motion to transfer the LST Tax Fund Line Item from the General Fund into the LST Tax Suit Account in the month of December 2020.

G. Motion to pay and ratify all the bills and accept the financial report for the month of October 2019.

11. Pay all Bills & Financial Report

GENERAL FUND		
Beginning Balance	$	743,030.06
Receipts		76,107.66
Expenditures		64,160.82
Closing Balance	$	754,976.90

CAPITAL RESERVE FUND		
Beginning Balance	$	498,201.93
Receipts		599.12
Expenditures		0
Closing Balance	$	498,801.05

FIRE HYDRANT TAX		
Beginning Balance	$	5,525.02
Receipts		51.40
Expenditures		0
Closing Balance	$	5,576.42

STATE AID FUND		
Beginning Balance	$	226,780.62
Receipts		263.65
Expenditures		7,003.74
Closing Balance	$	220,040.53

12. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13. Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

*Please note that there may be addendums to this agenda.

Next meeting of the Township Supervisors will be held on Monday, January 6, 2020 beginning @ 7:00 pm