

MEETING MINUTES
REGULAR MEETING OF THE
UPPER BURRELL SUPERVISORS
WEDNESDAY, SEPTEMBER 4, 2019
MEETING ROOM, 3735 - 7TH STREET ROAD

Board of Supervisors, Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL: The following members of Council responded to roll call:

Present: **Ross G. Walker, III, Chairman**
 Peter F. Dombroski, Jr., Vice Chairman
 Michael P. Conley, Supervisor

Also present: David Kerchner, Engineer
 Melissa A. Cortileso, Secretary
 John Pallone, Solicitor

OPENING OF BIDS – None

OPEN TO THE FLOOR – None

APPROVAL OF THE MINUTES

Motion made by Walker, second by Dombroski to approve the minutes of the August 7, 2019, regular meeting of the Township Supervisors.

Motion passed 3-0.

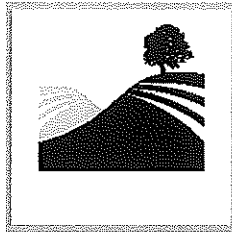
CORRESPONDENCE

Chairman Walker asked Mrs. Cortileso, to review the correspondence from the month. Mrs. Cortileso reviewed the items that were listed on the agenda.

ROAD REPORT – Vice Chairman Dombroski reported that for the month of August, time was spent placing the remaining R4 and R6 riprap, patching and trimming trees. Dombroski stated that the mower has been out for repair, it did return last week, however, there were about 29 items not hooked up or improperly done. The mower was picked up last week again hopefully to return on September 6, 2019. PA One Call Safety Days are 9/26/19, Pete Dombroski and Steve Keiser will be attending.

POLICE REPORT – 125 calls for the month, 24 Traffic Offenses, and the National Night Out held on 8/7/19 was a huge success.

EMC REPORT - None



ENGINEERS REPORT – Dave Kerchner stated last month he was asked to obtain prices on guide rails for Turkey Ridge Road. Determined that it is not Turkey Ridge it is Whitten Hollow Road where the guide rails are needed. According to Kerchner last time at cost of the guide rails for weak or strong was around \$16.50 - \$25.00 per linear foot, by today's standards the cost is probably around \$18.00 - \$28.00 per linear foot. Kerchner stated that some of the guide rail needed is new and some can be replaced. Dombroski stated the area in question would be from Swank Land to 1st house, 400' or 500' or possibly up to 700' of guide rail needed. Kerchner strong post by PennDot standards runs around \$22.00 a linear foot. Kerchner will measure and get total project cost.

PLANNING COMMISSION – None

SOLICITORS REPORT – Solicitor Yakopec reported on the Menk Road zoning issue. Said area is zoned C3, stating that the current residence maybe enlarged or expanded or heightened, however no new residential construction is permitted. Yakopec stated in order to allow Mr. Craft to reside in one home while a new home is being built, Mr. Craft would need to apply to the Zoning Hearing Board asking for a variance for this to be done and is said variance would be granted once construction on the new home were finished one of the previous dwellings would need to be torn down.

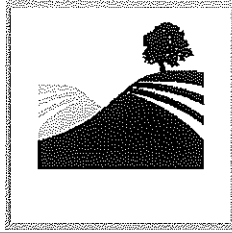
After some discussion took place as to how to help resolve this issue, Walker stated is it possible to have the area zoned back to residential. Yakopec stated this is possible, all the neighboring properties would need to be notified and a hearing would need to take place, possible this could all be done within 90 days. Kerchner stated that if this going to get done he strongly recommend that all lots in this area be looked at so that the lots are not split with two different types on zoning, like currently where there are some inconsistencies.

A motion was made by Walker second by Conley to have the solicitor start the work to rezone the C3 section the southern border to RA. (in the area of 1520 Menk Road – Clint Craft residence)
Motion passed 3 – 0

Solicitor Yakopec also reported that he was asked to look into the zoning where the current zoning does not allow for an accessory structure to stand alone on a lot. Yakopec stated that the existing zoning would need to be modified. You would need to make sure the lots are valid and defined what it is you would consider as an accessory structure. An amendment to the current Zoning would be needed along with approval from Westmoreland County Planning Department and a public hearing would be needed to vote on the proposed amendment.

NEW BUSINESS

- A. Motion made by Walker second by Conley to have someone attend the 2019 Patriot's Day Service, on September 11, 2019, at Lower Burrell American Legion.
Motion passed 3 - 0



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- B. Motion made by Walker second by Dombroski to accept the engagement letter and costs from DeBlasio & DeBlasio Associates for the years 2019, 2020 and 2021 audits as stated above.
Motion passed 3 - 0

 - C. Motion made by Walker second by Conley to have Freedom Systems do the 2019 Yearend Processing procedures in the amount of \$1,595.00
Motion passed 3 - 0

 - D. Motion made by Walker second by Conley to approve Resolution #8-2019, defining the contribution to the Municipal Pension Plan for the year 2020.
Motion passed 2 – 0, Dombroski abstained

 - E. Motion made by Walker second by Dombroski to approve Resolution #9-2019, defining the contribution to the Police Pension Plan for the year 2020.
Motion passed 3 - 0

 - F. Motion made by Walker second by Conley to submit an application for the Dirt, Gravel and Low Volume Roads Program.
Motion passed 3 – 0

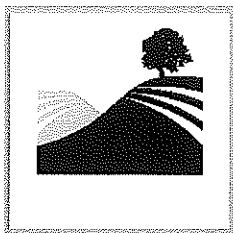
 - G. Motion made by Conley second by Walker to pay and ratify all the bills and accept the financial report for the month of August 2019.
Motion passed 3 – 0

 - H. Motion made by Walker second by Dombroski to grant the request to Betty Beestrice in the amount of \$600.00 for the 2019 kids Halloween Party.
Motion passed 3 - 0

 - I. Motion made by Walker second by conley to grant the request to the Westmoreland County Election Bureau to use the Township Building as the polling location for the Tuesday, November 5, 2019, Municipal Election.
Motion passed 3 - 0

OPEN TO THE FLOOR –

George Richard, 350 Hunter Hill Road, commended the fire department for service over the weekend. Mr. Richard came home to the smell of gas around his residence to find that during the storm a tree fell and ruptured the gas line in the wooded section near his home. Mr. Richard called 911 and the Upper



Burrell Fire Department arrived within 5 minutes along with Sardis and Lower Burrell departments also responding. Mr. Richard stated they did a walk thru his home testing to make sure no gas was present. Mr. Richards asked if the Upper Burrell Fire Department is now housing members. Conley stated that yes there are 2 – 3 live ins and they are there different nights and days of the week. Joyce Ewing asked if these live ins are residents of the township? Conley replied that all 3 are members of the fire department with 2 of them being residents of Upper Burrell.

Dombroski asked the residents in the crowd if anyone other than himself was experiencing any issues with Shank Sanitation and the trash being picked up at their residence? A few replied yes.

ADJOURNMENT

Motion made by Walker, second by Conley to adjourn, meeting adjourned at 7:37 p.m.

Minutes Submitted by: Melissa A. Cortileso,

Note*** Next monthly meeting, will be held on November 6, 2019, beginning at 7:00 p.m.