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**MEETING MINUTES**  
**REGULAR MEETING OF THE**  
**UPPER BURRELL SUPERVISORS**  
**WEDNESDAY, AUGUST 7, 2019**  
**MEETING ROOM, 3735 - 7<sup>TH</sup> STREET ROAD**

Board of Supervisors, Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** The following members of Council responded to roll call:

**Present:**           **Ross G. Walker, III, Chairman**  
                          **Peter F. Dombroski, Jr., Vice Chairman**  
                          **Michael P. Conley, Supervisor**

**Also present:** David Kerchner, Engineer  
                          Melissa A. Cortilesio, Secretary  
                          John Pallone, Solicitor

**OPENING OF BIDS** – Bids were opened and read aloud on Monday, August 5, 2019, at 11:00 am. The bids were turned over to Engineer, Michael Moore, Bankson Engineers for review and recommendation at the August 7, 2019, Supervisor’s monthly meeting.

**OPEN TO THE FLOOR –**

Dan Myers, 200 Barnview Drive, spoke about the repairs needed on the township roads. Mr. Myers asked the Supervisors what is the criteria that was set forth by them to spend the funds allocated to fix the roads that were in the most recent bid package.

Engineer Kerchner stated that Chapeldale and Dove Drive were selected due to the roads deteriorating and the asphalt is dissipating and cracking. Conley stated is to preserve the road.

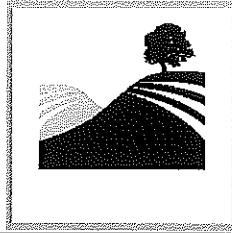
Myers presented pictures of Turkey Ridge Road and Whitten Hollow Road stating how could Chapeldale and Dove Drive have priority over Whitten Hollow and Turkey Ridge Roads? Myers stated put the bids aside for Chapeldale and Dove Drives and do Whitten Hollow and Turkey Ridge Roads. Kerchner stated he did not disagree with the condition of Whitten Hollow and Turkey Ridge Roads. Myers stated the roads need to be in order of worse to best. Myers also stated that the guardrails also need to be fixed.

After some discussion, the following was determined.

Contract #19-2, Ross Plan Double Bituminous Seal Coat – Rejected

Contract #19-3, Chapeldale & Dove Drive, Grade Adjustments and Paving Repairs – Rejected

Contract #19-4, Lincoln Beach Paving Repairs – Rebid in early spring, due to no bids received.



The guardrails that Myers spoke of needing repaired, the Engineer will look into the cost of this, Dombroski stated this work should be done first before the road gets repaired. Walker stated lets fix the guardrails first. Kerchner went on to state that the project in Lincoln Beach will be a reprofile repair, this is where the current road is ground up and materials added to it and put back down, all current contractors who do this work are currently busy, that is why no bids were received for this project. Kerchner stated that do so many roads in the township having a clay base and no foundation to build upon, bituminous seal coat would just be a waste. Kerchner recommended this may be the way to repair Turkey Ridge Road by doing the reprofiling.

#### **APPROVAL OF THE MINUTES**

Motion made by Walker, second by Conley to approve the minutes of the July 3, 2019, regular meeting of the Township Supervisors.

Motion passed 3-0.

#### **CORRESPONDENCE**

Chairman Walker asked Mrs. Cortilesa, to review the correspondence from the month. Mrs. Cortilesa reviewed the items that were listed on the agenda.

**ROAD REPORT** – Vice Chairman Dombroski reported that for the month of July, time was spent tree cutting, 14 trees in one day and 150 tons of R4 Rip Rap was placed.

**POLICE REPORT** – 146 calls for the month.

#### **EMC REPORT - None**

**ENGINEERS REPORT** – Dave Kerchner stated that only two (2) bids were received for Contract #19-2, Russell Standard was the low bid in the amount of \$35,260.00, which thought was slightly higher than estimated, this could be due to the cost of materials rising, however it is still within acceptable range. This would be the correct repair for the Ross Drive, seal coat to preserve the road.

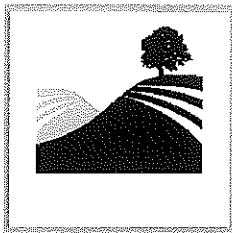
Kerchner stated that Contract #19-3, Chapeldale and Dove Drives, only one (1) bid was received in the amount of \$81,239.60 from Holbein Inc. Kerchner stated he thought this price was substantially higher.

Kerchner stated that he recommends that Contract #19-4, Lincoln Beach Paving Repairs be rebid in the spring of 2020.

Kerchner recommend that for contact #19-2 and 19-3, to reevaluate and look at the list of roads from the list.

Motion made by Walker second by Dombroski to reject the bids for Contract #19-2. Ross Plan Double Bituminous Seal Coat.

Motion passed 3 - 0



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Motion made by Walker second by Dombroski, to reject the bids for Contract #19-3. Grade Adjustments and Paving Repairs, Chapeldale and Dove Drives.

Motion passed 3 – 0

Motion made by Walker second by Conley to rebid Contract #19-4 in the Spring of 2020. Lincoln Beach Paving Repairs.

Motion passed 3 - 0

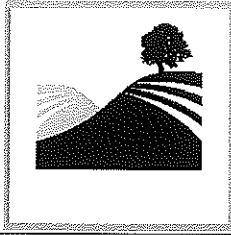
George Richard, 350 Hunter Hill Road, also stated that the guardrails along Lower Drennen Road also need to be looked at, he stated they are rusted and nothing is holding it. Kerchner stated he will get cost estimates per linear foot. Penn Dot has guidelines on this for guardrails.

**PLANNING COMMISSION – None**

**SOLICITORS REPORT –** Supervisor Conley asked the Solicitor what is the proper way to have a section of the Zoning Ordinance Amended. Conley would like to have the section of the Zoning Ordinance that pertains to accessory structures not allowed to stand alone on a lot without having a principal use. The Solicitor stated he look into this matter.

**NEW BUSINESS**

- A. Motion made by Walker second by Dombroski to adopt Ordinance #1-2019, Authorizing its joinder and participation in an intergovernmental police mutual aid agreement with other municipalities for the training, deployment and compensation of specially trained officers (STO) for the purpose of responding to police emergency situations in any authorized jurisdiction provided for in the ordinance and proposed Intergovernmental Agreement.  
Motion passed 3 – 0
- B. Motion made by Walker second by Conley to make a donation the WEDIG Education Committee in the amount of \$250.00.  
Motion passed 3 - 0
- C. Motion made by Walker second by Dombroski to accept with regrets the resignation of Part Time Patrolman, Jeremy Belusar.  
Motion passed 3-0
- D. Motion made by Walker second by Conley to accept with regrets the resignation of Elected Auditor, Charles Jordan, said term expires January 1, 2023.  
Motion passed 3 - 0



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- E. Motion made by Conley second by Walker to pay and ratify all the bills and accept the financial report for the month of July 2019.  
Motion passed 3 - 0

**OPEN TO THE FLOOR –**

Clint Craft, 1520 Menk Road, stated he purchased the property on Menk Road. Mr. Craft stated that said property is Zoned C3, he wanted to know that if he built a new home on this property would he considered Grandfathered? Mr. Craft stated he would live in the dwelling while the new home is being built. Solicitor Yakopec stated he will contact the Building Official, Scott Chermak about this issue and get back to him.

George Richard, 350 Hunter Hill Road, asked if the Road Department was short one (1) man. Dombroski replied yes. Dombroski stated that the tractor is currently being repaired. There is a currently a long list of customers waiting for repairs, the tractor sat for 2 weeks before they were even able to look at it this Monday the tractor was taken apart, he will call next week to check on the status. Pete stated they will get the cutting done. Mr. Myers asked if this kind of equipment could be leased or could someone be hired to do this work. Dombroski stated that City of New Kensington and Lower Burrell tractors are also being repaired. Mr. Richards thanked the Road Department for fixing the sink hole on Lower Drennen Road.

**ADJOURNMENT**

Motion made by Walker, second by Conley to adjourn, meeting adjourned at 7:49 p.m.

Minutes Submitted by: Melissa A. Cortilesio,

Note\*\*\* Next monthly meeting, will be held on October 2, 2019, beginning at 7:00 p.m.