

MINUTES
REGULAR MEETING OF THE
UPPER BURRELL SUPERVISORS
THURSDAY, DECEMBER 1, 2016, 7:00 PM
MEETING ROOM, 3735 - 7TH STREET ROAD

Board of Supervisors, Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL: The following members of Council responded to roll call:

Present: **Ross G. Walker, III, Chairman**
 Peter F. Dombroski, Vice Chairman
 Allen E. Uhler, Supervisor

Also present: David Kerchner, Engineer
 Melissa A. Cortileso, Secretary
 Stephen Yakopec, Solicitor

COMMENTS ON AGENDA ITEMS –

Leon Yurkin, 3603 Baxter Drive, asked if the CDBG meeting was open to the public.

Ron Slabe, 516 Angelcrest Drive, asked if the funds received back from Winter Storm Jonas have already been allocated. Explained these funds went back into the General Fund as this was for reimbursement costs that the Township had already spent.

APPROVAL OF THE MINUTES

Motion made by Walker, second by Uhler, to approve the minutes of the November 2, 2016, regular meeting of the Township Supervisors.

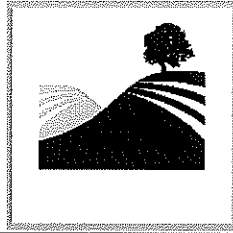
Motion passed 3-0.

CORRESPONDENCE

Chairman Walker asked Mrs. Cortileso, to review the correspondence from the month. Mrs. Cortileso reviewed the items that were listed on the agenda.

ROAD REPORT –

Supervisor Dombroski reported that most of the time was spent patching and quite a few trees fell down and they got the winter equipment mounted and repaired.



POLICE REPORT – 79 incidents, 15 Traffic Offenses, reports of poaching deer calls if you see anyone standing along a vehicle or road do not approach them please call 911.

EMC REPORT - None

ENGINEERS REPORT

Mr. Kerchner stated he provided a comment letter in regards to the review of Alcoa Building G site modifications. Mr. Kerchner stated that this should not be approved, there are steps within the Township Ordinance that need to be followed and must have all permits in hand before application is approved and they don't have these approvals yet. Once all letters of approval are received he will provide a revised letter.

PLANNING COMMISSION –

Alcoa Land Development Plan

Jarrid Manchese, Jim Veverka and Rob Shanta presented a land development plan for a parking lot and other improvements to Building G at the Alcoa complex.

Tom O'Brien gave the attendees a review letter by Scott Chermak dated November 15, 2016 and requested they call Mr. Chermak with any questions regarding his comments on their plans. Also, Bankson Engineers has yet to review the plan so the Commission cannot act on the submission until we receive Bankson's comments. Mr. Marchese understood but asked for township permission to construct 120 feet of sidewalk that would separate pedestrian movements of Arconic employees from traversing Alcoa property to get to adjacent Arconic buildings. Also, they are requesting to construct an underground duct bank from their building to their guardhouse. Service to the guardhouse is currently served from Arconic facilities. After a discussion, Leon Yurkin moved to allow Alcoa to construct these two items in advance of receiving overall land development approval, seconded by Rick Ryan and all were in favor.

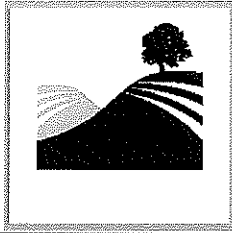
Jim Cochran Building Expansion

Jim Cochran asked about adding an addition to his house on Knoll Lane. After a discussion, the Commission mentioned that he would need to get a building permit and make sure the addition had the required side yard setback. No Commission review would be needed.

SOLICITORS REPORT –

The Solicitor stated that he has reviewed the Supreme Court Case in regards to the proposed cell phone tower site on Rich Hill Road which he believes they did not have to apply for Subdivision, however, he did determine that Land Development is needed, due to the encroachment of land.

The Solicitor stated he did present argument on the Leed's case. He was notified that the Commonwealth Court is submitting it back for mediation. Why he does not know. Yakopec stated that Slabe, Yurkin and Mr. Uhler were all present. The Solicitor stated he was told all parties should try to work it out and he will follow whatever he is told to do. Yakopec stated that a new judge who did not sit



in on this will talk with both parties together. Supervisor Dombroski asked what if that fails? Yakopec stated if no result then a decision gets made.

NEW BUSINESS

A motion was made by Walker second by Uhler, to adopt the 2017 General Budget and the budgets for the special funds.

Motion passed 3 – 0

A motion was made by Walker, second by Dombroski, to set and advertise the date for the Annual Organizational Meeting for January 2017, which will be held on Tuesday, January 3, 2017 beginning at 7:00 pm.

Motion passed 3 – 0

A motion was made by Walker second by Dombroski to grant permission to Westmoreland County Community Development Department to hold a meeting using the Township Meeting Room in regards to the 2017 CDBG Program on Thursday, January 5, 2017 beginning at 10:00 am.

Motion passed 3– 0

A motion was made by Walker second by Uhler to accept with regrets the resignation of Part Time Patrolman, Nick Holzapfel.

Motion passed 3 – 0

A motion was made by Walker second by Uhler to assign the address requested for the proposed cell phone tower on Rich Hill Road as recommended by Westmoreland County 911 Addressing Agency as 431 Rich Hill Road.

Motion passed 3 – 0

A motion was made by Walker second by Dombroski to table New Business (F) filling of the vacant Planning Commission seat until both applicants can be interviewed.

Motion passed 3 – 0

A motion was made by Uhler second by Walker, to pay all bills and accept the Financial Report.

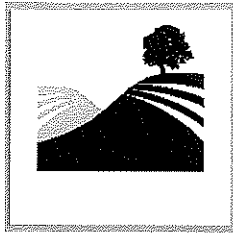
Motion passed 3 – 0

A motion was made by Walker second by Uhler to hire Jacob Pollick as Part Time Patrolman contingent upon passing all state mandated testing.

Motion passed 3 – 0

A motion was made by Walker second by Uhler to hire Kevin Cooney as a Part Time Patrolman contingent upon passing all state mandated testing.

Motion passed 3 – 0



OPEN TO THE FLOOR

Supervisor Dombroski reminded the residents to make sure they check for deer ticks he stated quite a few people have been bitten. Mr. Slabe went on to state how he had been bitten and explained about the antibodies that are need to help treat the disease.

Supervisor Uhler also urged that all hunters be more careful and respect others, while he was cleaning his flute pipe he pulled a stray bullet out of his shingles.

Sam Kvocak, 900 Lower Drennen Road, questioned as to why he has received fines in the mail about the condition of his driveway when he replaced the pipe under his driveway as he was instructed to do? Dombroski stated this came from Norm George. Dombroski stated the main problem is all the water that comes down off of the driveway especially when it rains hard it comes down over the bank and brings the debris out onto the road. Mr. Kvocak asked what is the Township responsibility for fixing the road? Uhler asked can he divert the water? Walker stated can we have Dave look at this? Walker stated he would like to suspend the fines. Yakopec stated he will talk with the Magistrate and ask for the hearing date to be moved back until such time this issued can be observed.

A motion was made by Dombroski second by Uhler to have the hearing date moved back. Motion passed 3 - 0

ADJOURNMENT

Motion made by Walker, second by Uhler, to adjourn, meeting adjourned at 7:36 p.m.

Minutes Submitted by:
Melissa A. Cortilesio

Note*** Next monthly meeting, will be held on January 3, 2017, 2016 beginning at 7:00 pm