

MEETING MINUTES
REGULAR MEETING OF THE
UPPER BURRELL SUPERVISORS
WEDNESDAY, OCTOBER 3, 2018
MEETING ROOM, 3735 - 7TH STREET ROAD

Board of Supervisors, Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL: The following members of Council responded to roll call:

Present: Ross G. Walker, III, Chairman
Peter F. Dombroski, Jr., Vice Chairman
Michael P. Conley, Supervisor

Also present: David Kerchner, Engineer
Melissa A. Cortileso, Secretary
Stephen Yakopec, Solicitor

OPENING OF BIDS – None

OPEN TO THE FLOOR – None

APPROVAL OF THE MINUTES

Motion made by Walker, second by Conley to approve the minutes of the September 5, 2018, regular meeting of the Township Supervisors.

Motion passed 3-0.

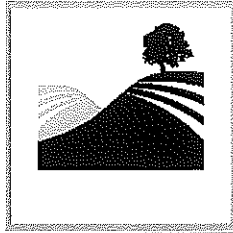
CORRESPONDENCE

Chairman Walker asked Mrs. Cortileso, to review the correspondence from the month. Mrs. Cortileso reviewed the items that were listed on the agenda.

ROAD REPORT – Spent the month mowing, patching and cleaning up after all the trees that fell down. Dombroski thanked the UBVFD and Supervisor Conley for their help with the issue on Lower Drennen Road along with the City of Lower Burrell who provided the jet truck to help with the same problem.

Dombroski stated that the seal coat job in the Industrial Park turned out less favorable and the contractor has been put on notice but as of yet have not heard back.

POLICE REPORT – 82 Incidents for the month. The Chief reported that the new narcan kits have arrived and that the department has gone thru the first seven kits issued. Each police vehicle is equipped with 2 narcan kits. These kits are provided to departments thru grants. The Chief reported the department did



participate in 2 DUI Checkpoints. Mostly the calls for the month were theft, drugs, domestic and trespassing.

EMC REPORT - None

ENGINEERS REPORT –

Kerchner reported that he and Dombroski did work together with the Solicitor to get access to the flood situation on Lower Drennen Raod and they were able to get the area opened up. Kerchner reported Dombroski did sign the paperwork for the Low Volume Road Grant and he will get that submitted.

PLANNING COMMISSION – None

SOLICITORS REPORT –

Solicitor Yakopec stated that the deed has been signed by Arconic and HHEX and he will get it recorded this was so we were able to get the correct site distance on White Cloud Road and Oak Lake Road.

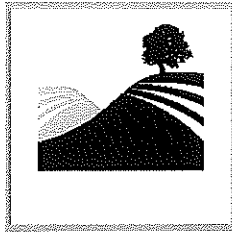
NEW BUSINESS

- A. A motion was made by Walker second by Dombroski to grant the request to the Westmoreland County Elections Bureau to use the Township Building on Tuesday, November 6, 2018, as a polling place for the General Election.
Motion passed 3 - 0
- B. A motion was made by Walker second by Conley to grant the address correction of Howard Gordon as per Westmoreland County Addressing Agency. Recommended said address to be 191 Hartge Road to the correct address of 199 Hartge Road.
Motion passed 3- 0
- C. A motion was made by Walker second by Conley to approve the 2019 Professional Service Contract with Hoffman Kennels at a rate of \$190/month and \$85/emergency calls.
Motion passed 3 – 0
- D. A motion was made by Conley second by Walker to pay all the bills and accept the financial report for the month of September.
Motion passed 3 - 0

OPEN TO THE FLOOR –

Bob Brooks, Murrysville, current Mayor of Murrysville, former Council Member and small business owner introduced himself to the Supervisors and residents and informed of his intention to run for House of Representatives replacing the office Eli Evankovich currently holds.

Kim Price, HHEX, stated that HHEX is planning to return to the Zeus Well Pad Site by the end of October. This will be to drill 2 more wells using a topple rig to drill vertically and then return in the winter months



to drill 5 additional wells and also then do the horizontal drilling. Walker asked Mrs. Price if HHEX will be doing the Porter Pad, and she replied yes.

A motion was made by Dombroski second by Walker to have the Solicitor draft and a send a letter to the homeowner of 201 Lower Drennen Road explaining what the problem is and as the homeowner what his responsibility is.

Motion passed 3 – 0

ADJOURNMENT

Motion made by Walker, second by Conley to adjourn, meeting adjourned at 7:17 p.m.

Minutes Submitted by: Melissa A. Cortilesio,

Note*** Next monthly meeting, will be held on December 5, 2018 beginning at 7:00 pm

**UPPER BURRELL TOWNSHIP
BUDGET MEETING
3735 SEVENTH STREET
NEW KENSINGTON, PA 15068
OCTOBER 24, 2018**

The meeting was called to order by Vice Chairman, Peter F. Dombroski, Jr., with the Pledge of Allegiance at 12:10 P.M. Present at this meeting were Supervisor, Michael Conley, Secretary, Melissa Cortilesos and Police Chief Kenneth Pate.

DISCUSS 2019 BUDGET

A budget work session of the Board of Supervisors of Upper Burrell Township was held on October 24, 2018. The Board of Supervisors discussed the proposed 2019 Budget. After reviewing the proposed revenues and proposing the anticipated expenses the Board decided that they arrived at a balanced budget. It was determined that a second budget meeting would not be needed.

Mr. Dombroski called an executive session at 12:45 pm, to discuss a budget item. Executive session ended at 12:54. Let the record reflect no action was taken.

ADJOURNMENT

Mr. Dombroski made a motion to adjourn, Mr. Conley second. All in favor. Meeting adjourned at 1:35 p.m.

Respectfully submitted,

Melissa Cortilesos, Secretary