

MEETING MINUTES
REGULAR MEETING OF THE
UPPER BURRELL SUPERVISORS
WEDNESDAY, SEPTEMBER 5, 2018
MEETING ROOM, 3735 - 7TH STREET ROAD

Board of Supervisors, Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL: The following members of Council responded to roll call:

Present: **Ross G. Walker, III, Chairman**
 Peter F. Dombroski, Jr., Vice Chairman
 Michael P. Conley, Supervisor

Also present: David Kerchner, Engineer
 Melissa A. Cortileso, Secretary
 Stephen Yakopec, Solicitor

OPENING OF BIDS – None

OPEN TO THE FLOOR – None

APPROVAL OF THE MINUTES

Motion made by Walker, second by Dombroski to approve the minutes of the August 1, 2018, regular meeting of the Township Supervisors.

Motion passed 3-0.

CORRESPONDENCE

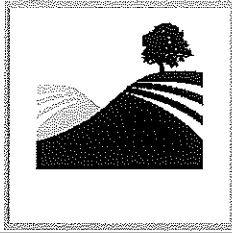
Chairman Walker asked Mrs. Cortileso, to review the correspondence from the month. Mrs. Cortileso reviewed the items that were listed on the agenda.

ROAD REPORT – Spent the month patching and cleaning out ditches. Assisted with two calls and also place millings of Menk Road.

Safety days this year have been moved from Monroeville to Hanger at the Pittsburgh Airport, the Road Department attends every year to learn about any new changes in the law and safety digging.

POLICE REPORT – 65 Incidents for the month, 27 Traffic Citations Issued. Sgt. Speer mentioned they are seeing a spike in scam phone calls, do not send any money, any questions call the police.

EMC REPORT - None



ENGINEERS REPORT –

Kerchner reported that he and Dombroski did a site visit on the land slides in the Township. Kerchner reported that these slides seemed to accelerate back in February and March when we had all the rain. The grant monies that were submitted for these slides was denied by FEMA, however, FEMA has appealed. Kerchner stated that it seems both slide areas have seemed to slow down. Kerchner stated he agreed with Dombroski that it would be a good idea to fill these areas in with millings.

Kerchner reported that after the last application for the Low Volume Road Grant not being funded they decided that on the next round of applications they would resubmit the application again. This would be for the Hunter Hill Road and Lower Drennen Road area.

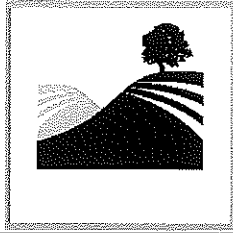
Kerchner stated as to a follow up from last month, he is still waiting for one final right of way to be signed for the Lincoln Beach Drainage project. Due to this hold up, the contractor has not made his way back to job site, which in turn he has not yet submitted a bid to have the cross drain on Mosaic repaired.

PLANNING COMMISSION – None

SOLICITORS REPORT – None

NEW BUSINESS

- A. A motion was made by Walker second by Dombroski to grant the address request of Howard Gordon as per Westmoreland County Addressing Agency. Recommended said address to be 191 Hartge Road.
Motion passed 3- 0
- B. A motion was made by Walker second by Conley to approve Resolution #7-2018, defining the contribution to the Police Pension Plan for the year 2019 as \$9,000.00/member.
Motion passed 3 – 0
- C. A motion was made by Walker second by Conley to approve Resolution #8-2018, defining the contribution to the Municipal Pension Plan for the year 2019 as \$9,000.00/member.
Motion passed 2 – 0 Dombroski – abstain
- D. A motion was made by Walker second by Conley to send Peter Dombroski, Travis Warden and Steven Keiser to attend the 2018 PA One Call Safety Days.
Motion passed 3 – 0
- E. A motion was made by Walker second by Dombroski to have Freedom Systems prepare the 2018 Year End Services for the Township’s Accounting System at a discounted rate of \$1,595.00, a \$200.00 savings.
Motion passed 3 – 0



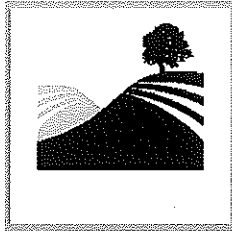
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- F. A motion was made by Walker second by Dombroski to have the Engineer prepare and apply for the 2018 Dirt, Gravel and Low Volume Roads Program.
Motion passed 3 – 0
- G. A motion was made by Walker second by Conley to have if needed any member of the Road Department attend the ESM recertification being offered to Municipalities from the Westmoreland Conservation District.
Motion passed 3 – 0
- H. A motion was made by Walker second by Dombroski to grant the 2018 annual allocation in the amount of \$20,000.00 to the Upper Burrell Volunteer Fire Company and also the 2018 LST allocation in the month of December.
Motion passed 2 – 0 Conley – abstain
- I. Walker made a motion second by Dombroski to grant the request of \$650.00 to Betty Beestrice for the 2018 Children’s Halloween Party.
Motion passed 3 – 0
- J. A motion was made by Walker second by Dombroski to appoint Chester Lockwood as the alternate member to the Zoning Hearing Board.
Motion passed 3 – 0
- K. A motion was made by Conley second by Walker to pay all the bills and accept the financial report for the month of August.
Motion passed 3 - 0

OPEN TO THE FLOOR –

Keith White, 282 Mosaic Blvd., asked about the cross drain project in Lincoln Beach. Kerchner stated the delay is they are still currently waiting for one final right of way to get signed. Due to this delay the contractor has not been down in this area which has also delayed getting a bid for the work on Mosaic Boulevard.

Milton Pitts, 1914 Ridge Avenue, Arnold, PA, asked what is it that he would need to do to find out if he could place mobile home on property he owns in the Lincoln Beach area of the Township? Kerchner replied it would depend on how that area of the Township is zoned and if it allowed for mobile homes. Mr. Pitts asked about sewage, Kerchner replied it would have to get tested. Dombroski replied depends on the perc test as to what kind of a system could be used.

Mr. White asked what if the property already had an existing system? Kerchner replied you would still have to abide by the laws.



Paul Romito, 900 Menk Road, asked about what the yearend services on the Agenda referred to. Mrs. Cortileso replied this is the service for the Township's accounting system, which will prepare the employee's W2, and close out the year and bring forward for the New Year, also make any all changes that would be needed for the New Year.

Mr. Romito asked about the vacant property owned by the Township that is located on Milligantown Road? Why is the Township cutting the grass on this property? Dombroski replied that the property was donated to the Township and can only be used as recreation. Romito asked does it state that it has to be mowed? Dombroski replied he thinks it's an obligation to mow it. Romito replied is it not an obligation to repair our roads.

Mr. Romito recited a research study he found online about roadway and ditch maintenance. Mr. Romito stated that the study states that after time of not cleaning off the roadway all the sediment moves to the ditches, "we used to have shoulders on our roads now we have shoulder pads". Mr. Romito stated this needs to be done to protect the integrity of the roads, the ditches have not been maintained in 20 years.

Mr. Romito asked about work being performed on the police vehicles by the road department. Dombroski replied yes they will do an oil change on the police vehicles. Mr. Romito asked does any other employee within the Township do cross work?

Ken Slahtovsky, 6200 Schafer Drive, asked Dombroski when the work is being performed on the police vehicles it is usually when it's raining out. Dombroski replied yes, also when having only 1 officer working per shift you cannot leave the vehicle and wait for the service to be completed.

ADJOURNMENT

Motion made by Walker, second by Dombroski to adjourn, meeting adjourned at 7:30 p.m.

Minutes Submitted by: Melissa A. Cortileso,

Note*** Next monthly meeting, will be held on November 7, 2018 beginning at 7:00 pm