

MINUTES
REGULAR MEETING OF THE
UPPER BURRELL SUPERVISORS
WEDNESDAY, JUNE 6, 2018
MEETING ROOM, 3735 - 7TH STREET ROAD

Board of Supervisors, Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL: The following members of Council responded to roll call:

Present: **Ross G. Walker, III, Chairman**
 Peter F. Dombroski, Jr., Vice Chairman
 Michael P. Conley, Supervisor

Also present: David Kerchner, Engineer
 Melissa A. Cortilesio, Secretary
 Stephen Yakopec, Solicitor

OPENING OF BIDS – None

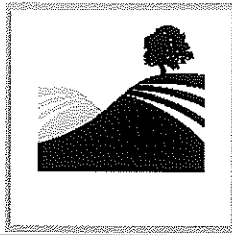
OPEN TO THE FLOOR –

Sandra Shaffer, 7098 Guyer Road, asked the Supervisors if they would consider adopting an Ordinance in the Township that would require all landlords in Upper Burrell Township to have said rental properties inspected by the proper township official prior to occupancy. Ms. Shaffer stated this is required when building a home why not before occupying a rental property.

Walker made a motion second by Conley to have the Solicitor start the process to get an Ordinance in order that would require all landlords of rental properties to have an occupancy inspection done prior to occupancy and also on the sale of home in the Township would also require occupancy inspection prior to the sale of the property. No public comment.

Motion passed 3 – 0

Cari Armstrong, 260 Upper Drennen Road, asked about the correspondence received in regards with Potomac Mineral Group wanting to set up a meeting with the Supervisors to discuss any interest in selling the oil and mineral rights the Township owns. Ms. Armstrong asked how much land does the Township own? Would they be interested in selling the rights? If a meeting were to be held to discuss such sale, is it pursuant to the Sunshine Law? Yakopec replied as long as it's an informative meeting and no discussion were held the meeting could take place and would follow the Sunshine Law. If deliberations were needed it would have to be done at a public meeting. Yakopec stated he would have to find out exactly if a lease is an equivalent of a sale, if so then a bid would be required if considered the same.



APPROVAL OF THE MINUTES

Motion made by Walker, second by Dombroski to approve the minutes of the June 6, 2018, regular meeting of the Township Supervisors.

Motion passed 3-0.

CORRESPONDENCE

Chairman Walker asked Mrs. Cortileso, to review the correspondence from the month. Mrs. Cortileso reviewed the items that were listed on the agenda.

ROAD REPORT – Spent the month doing minimal vehicle maintenance, several signs were knocked over and patching. 2 full dumpsters were collected during Clean Up Days and very few tires were collected. Dombroski stated he has also been out with the EMC gathering info on all the landslides.

POLICE REPORT – 106 calls for the month and 42 traffic citations issued and the department did participate in a DUI Checkpoint held in Lower Burrell. All new Part Time Patrolman have been trained and are on the roads patrolling.

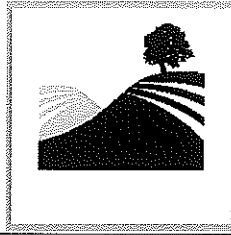
EMC REPORT - Mr. Knox reported that he has been out with the Roadmaster, Pete, to get the data needed for the landslide declaration. Mr. Knox reported some info had already been sent to the County, however, still more info is needed. Mr. Knox reported that the “high sides” of the slides, which is considered to be on private property will not be covered in the declaration, however, the low sides which are within the township right of way will be covered. Also, the state has two (2) roads, within the township, (Markle & Upper Drennen Rd.), which also incurred slides which will be part of the whole report. Mr. Knox believes just with Upper Burrell Township the threshold has been met for an Emergency Declaration to be declared, which Westmoreland County has done and has included the township in the declaration.

Mr. Knox stated the DAP 19 report will get submitted tomorrow. Goes to the County first, then PEMA and off to FEMA, and he also believes field inspections will be done by these organizations.

Dave Kerchner, stated he did this work back in 2004 when Hurricane Ivan came thru, and the plan submitted by the township was used throughout the process as a replica. Dombroski asked if there be reimbursement for work already performed that pertains to the landslides? Mr. Kerchner stated back in 2004 he believed that was done. Walker asked how soon would he know if monies were granted? Knox reported hopefully by next meeting he will have something more to report. Walker thanked Knox for all of his work.

ENGINEERS REPORT – Mr. Kerchner reported that the cost estimates for the landslides was based on him standing on the road.

PLANNING COMMISSION – None



SOLICITORS REPORT – Solicitor Yakopec reported that he is currently working with Joyce Ewing, Tax Collector, Jennifer Callahan, Burrell School District, on the LST Tax Case along with Polyconcept to figure out just exactly where the employees work, how many in Upper Burrell Township and how many in Washington Township, and hoping that Polyconcept’s accounting department will then make direct payment to the Townships.

NEW BUSINESS

- A. A motion was made by Walker second by Dombroski to establish a 4 way stop sign intersections at Prominence Drive (T-460), and Alvin Drive (T-461), Myles Drive (T-462), and Prominence Drive (T-466), in the Westmoreland Business and Research Park.
Motion passed 3 - 0

- B. A motion was made by Walker second by Conley to reimburse Washington Township LST Tax monies pursuant to the Commonwealth Courts Opinion and Order.
Motion passed 3 - 0

- C. A motion was made by Walker second by Dombroski to accept the grant offer from the Westmoreland County Department of Planning and Development for the 2018 CDBG Program in the amount of \$46,000.00 for Street Reconstruction – Lincoln Beach Area.
Motion passed 3 - 0

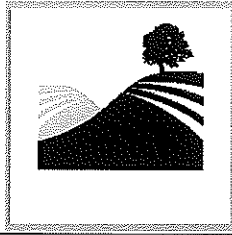
- D. A motion was made by Walker second by Dombroski to not engage in any meeting with Potomac Mineral Group.
Motion passed 3 – 0

- E. A motion was made by Walker second by Dombroski to approve and ratify the purchase of a new air conditioner for the Municipal Building.
Motion passed 3 – 0

- F. A motion was made by Conley second by Walker to pay all the bills and accept the financial report for the month of May.
Motion passed 3 - 0

OPEN TO THE FLOOR –

Marcella Moore, 107 Lincoln Blvd., stated that she did not recall seeing any signs in the Lincoln Beach area for Clean Up Days, she just happened to call that week and found out the day. Mrs. Moore asked if next year she personally could be contacted. Mrs. Moore also asked if there was any way that speed bumps could be placed on Lincoln Blvd., she stated there is a lot of speeding that goes on. Dave Kerchner stated that speed bumps are not legal in the street, however, they are legal on private property. Mrs. Moore also asked if a speed limit sign could be placed. After some discussion it was determined that the speed limit is 15 MPH and a sign will be placed. Sgt. Speer also stated that if a pole was available they would also look into placing the digital speed monitoring device.



Yakopec stated that as long as the Ordinance is already in place then a traffic study would not be needed.

Paul Romito, 900 Menk Road, asked the Supervisors what could be done if anything to the current refuse hauler he uses. Mr. Romito stated that on several occasions they have forget to pick up his trash. Yakopec stated nothing the township can do because this is a contract between the homeowner and the company. Yakopec stated however, the township can send a letter to the hauler stating that we have received complaints from our citizens.

Mr. Romito shamed the Supervisors for not using the grader, he stated they may as well scrap and the monies for it. Dombroski stated the grader is used on occasion.

Dan Myers, Turkey Ridge Road, stating the Road Department should hire an operator. Myers stated the shoulder of the road on Turkey Ridge Road is higher than the road and it is full of leaves. The road was repaired and the water still is running down the road. Myers asked how far are we on the checklist that Engineer prepared for the maintenance of the roads? Are there any projects for this year? Dombroski stated, this year's project was the culvert repairs. Myers stated we need to contract the grass cutting out. He asked if Dombroski could please take the time to just get some quotes of what this cost would be. Myers stated time is being wasted cutting grass when the roads are falling apart. Kerchner stated that depending on the cost would determine if quotes or a bid would be needed. Walker stated they will look over the road maintenance plan.

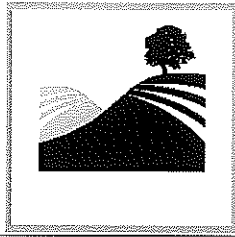
Mr. Romito inquired about the slide area on Menk Road that has been coned off. He stated that no concrete truck should be permitted to drive over that area. Kerchner replied that a concrete truck is considered a local delivery and that the state law has no provisions to not allow local deliveries. Romito stated that the wrong side of the road is patched.

George Richard, 350 Hunter Hill Road, asked if the bushes at the top of Lower Drennen Road right at the stop sign could be trimmed back, very hard to see pulling out. Mr. Richard asked if the winter debris on Lower Drennen Road and Hunter Hill Road will be swept up, the cinders are running into his yard.

Kim Price, Huntley & Huntley Energy Exploration, stating she is here to answer any questions that anyone may have. Mrs. Price stated that the Zeus Well Pad is switching up operations and the residents will see an increase in truck traffic for the next couple weeks. Mrs. Price stated that letters did go out to residents within 3000' of the site letting them know about the traffic.

Mrs. Price stated the fracking has been delayed, they are currently rigging up and moving in equipment, should not take more than 2 weeks but a possible extension could be needed, this operation does run 24/7 and the biggest impact is the truck traffic and not traffic should be held up.

Ken Slahtovsky, 6200 Schafer Drive, asked Mrs. Price if they could please put up 15 MPH speed sign for the truck traffic. Mr. Slahtovsky also requested that a stop sign be placed at Bethesda and Guyer Roads, making this a 3 way stop intersection. Yakopec stated that a temporary stop sign could be placed being



this is a safety issue and will only last a limited period of time. Mrs. Price stated that Huntley and Huntley will certainly speak to the company drivers about speed limit on the road.

Frank Ross, 1228 Markle Road, commending Pete for the work he does. Mr. Ross stated that Pete worked for a great period of time by himself while another employee was off hurt. Mr. Ross stating that Pete is a one man wrecking crew.

ADJOURNMENT

Motion made by Walker, second by Dombroski to adjourn, meeting adjourned at 8:36 p.m.

Minutes Submitted by: Melissa A. Cortilesio,

Note*** Next monthly meeting, will be held on August 1, 2018 beginning at 7:00 pm