

MEETING MINUTES
REGULAR MEETING OF THE
UPPER BURRELL SUPERVISORS
WEDNESDAY, APRIL 3, 2019
MEETING ROOM, 3735 - 7TH STREET ROAD

Board of Supervisors, Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL: The following members of Council responded to roll call:

Present: **Ross G. Walker, III, Chairman**
 Peter F. Dombroski, Jr., Vice Chairman
 Michael P. Conley, Supervisor

Also present: David Kerchner, Engineer
 Melissa A. Cortileso, Secretary
 Stephen Yakopec, Solicitor

OPENING OF BIDS – None

OPEN TO THE FLOOR –

APPROVAL OF THE MINUTES

Motion made by Walker, second by Dombroski to approve the minutes of the March 6, 2019, regular meeting of the Township Supervisors.

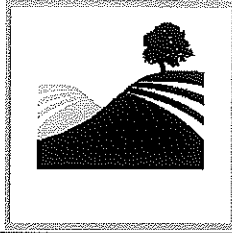
Motion passed 3-0.

CORRESPONDENCE

Chairman Walker asked Mrs. Cortileso, to review the correspondence from the month. Mrs. Cortileso reviewed the items that were listed on the agenda.

ROAD REPORT – Vice Chairman Dombroski reported that for the month time was spent on snow removal and clean up Anti-Skid, cutting up the pine trees and branches at the Township Building and cleaning of the vehicles and equipment from the winter weather and also picking up some furniture that was dumped along a road.

POLICE REPORT – 61 Incidents for the month, 15 Traffic Citations. Sgt. Speer reported that a lot of the neighboring communities have had several cars broke into, please remember to lock your vehicle. Sgt. Speer reported that soon the lines will be painted for the speed traps.



EMC REPORT - Mr. Knox reported that currently the County is still continuing to update the Hazardous Mitigation Plan. Mr. Knox provided a copy of House Bill 99 which will modify the requirements need for an Emergency Declaration, allowing you the Township to act immediately and adopt a resolution at the next scheduled meeting.

ENGINEERS REPORT – Dave Kerchner reported that on March 14, 2019 he and Supervisor Dombroski looked at several road, cross drains and inlets in the Township. Mr. Kerchner stated he will get the scope of the work and cost estimates together and the Supervisors can then determine if they want to progress.

Kerchner reported that he received the quotes for a new roof at the Township Maintenance Garage.

A motion was made by Walker second by Dombroski to authorize the Engineer to determine who meets the requirements to make said roof repairs to the Township Maintenance Garage.

Motion passed 3 – 0

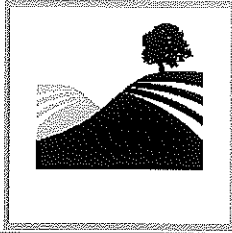
PLANNING COMMISSION – None

SOLICITORS REPORT – Solicitor Yakopec stated that as of date nothing new with the redistricting of the voting wards. The information has been turned over the Westmoreland County Election Bureau, he hopes to see this done before the General Election. Walker stated this is being done so that the 2 voting districts will be more balanced.

Yakopec stated that the bridge on Whitten Hollow & Old Route 66 was vacated and has now become private. The City of New Kensington, Swank & Schufert had the vacating of the road filed with the Clerk of Courts of Westmoreland County. This means that portion of the land of old Route 66 & Swank Lane is private and each party agreed to maintain their portion and the Township cannot use any funds to help with the repair.

NEW BUSINESS

- A. A motion was made by Walker second by Conley to table the adoption of Ordinance #1-2019, Establishing Landlord Regulations and Occupancy Reports.
Motion passed 3 - 0
- B. A motion was made by Walker second by Dombroski to hold the 2019 Clean Up Days on Saturday, May 4, 2019 from 8:00 am to 2:00 p.m.
Motion passed 3 - 0
- C. A motion was made by Walker second by Conley to accept with regrets the resignation of Part Time Patrolman Ross Welshons.
Motion passed 3 - 0



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- D. A motion was made by Conley second by Walker to pay and ratify all the bills and accept the financial report for the month of March 2019.
- E. A motion was made by Walker second by Dombroski to have the solicitor prepare a Resolution adopting a Fire Tax to help the Volunteer Fire Company defray operating costs.
Motion passed 2 – 0 with Conley abstaining
- F. A motion was made by Walker second by Dombroski to grant the 2019 Annual Requests from the Volunteer Fire Department.
2019 Annual Allocation in the amount of \$20,000.00.
LST Tax Allocation .35%, to be distributed in December of 2019
Motion passed 2 – 0 with Conley abstaining

OPEN TO THE FLOOR –

Paul Romito – 900 Menk Road, stated the election will be held next month and he and Ken Slahtovsky will be running for the office of Supervisor. Mr. Romito asked permission to use the Township Building Meeting Room after the May monthly meeting to hold a Q & A for the residents, provided Mr. Slahtovsky is available. Walker stated he did not see any issue with this.

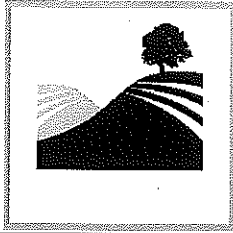
Pearl Jones, 201 Merwin Road, stated that she thinks the township does not need any Ordinance adopting regulations for landlords. Walker stated that a tenant came to a meeting to make a complaint on this issue and asked the Supervisor's to consider adopting an ordinance having a rental properties inspected prior to occupancy. Mrs. Jones stated if you are doing it for this one person then consider her request of asking for this to not to be done. Yakopec stated that renters should have the ability to be protected and that all landlords should meet these requirements. Jones stated that all renters view said dwelling before signing a lease.

Dave Knox, 1307 Oak Lake Road, stated that he has not come across one community yet that this has not passed. It is minimal amount to do this and a lot of renters do not know what to look for. Walker stated to disregard this proposal and the township will work on a new one.

Rick Jones, 201 Merwin Road, stated that it makes him sad that this one incident caused this, how many other 1 time incidents got any action as this one is?

Dan Myers, 200 Barnview Drive, asked do we know just how many rental properties there are in the Township? Maybe we should find this out first and then work on getting something in order. Mr. Myers also asked when will the hot asphalt start to be used for patching. Kerchner replied when the plants open.

Paul Schwan, 831 Merwin Road, stated the condition of Merwin Road is not the greatest, there are about 3 areas where the road is giving way. He asked if PennDot could be notified of these areas before the heavy truck traffic starts for the proposed gas well. Mr. Schwan also asked what or who can be



notified of the low hanging wires in the area of 1084 Merwin Road? Sgt. Speer replied this has been a battle he has been dealing with for years, he stated they come back and only make temporary fixes.

John Pierce, 253 Oak Lake Road, stated that the proposed Ordinance indicates that school kids, churches, etc. are exempt from inspection.

ADJOURNMENT

Motion made by Walker, second by Conley to adjourn, meeting adjourned at 7:36 p.m.

Minutes Submitted by: Melissa A. Cortileso,

Note*** Next monthly meeting, will be held on May 1, 2019 beginning at 7:00 p.m.