



**MINUTES
REGULAR MEETING OF THE
UPPER BURRELL SUPERVISORS**

**WEDNESDAY, APRIL 8, 2015, 7:00 PM
MEETING ROOM, 3735 - 7TH STREET ROAD**

Board of Supervisors Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL: The following members of Council responded to roll call:

Present: **Ross G. Walker, III**
 Vice Chairman Dombroski
 Supervisor Uhler

Also present: David Kerchner, Engineer
 Melissa A. Cortilesio, Secretary
 Stephen Yakopec, Solicitor

OPENING OF BIDS – All bids were opened and read aloud.

Motion made by Walker, second by Dombroski, to have the Engineer review and make sure all bids are in order and award the bid to the lowest bidders.

Motion passed 3 – 0.

COMMENTS ON AGENDA ITEMS –

Leon Yurkin, 3603 Baxter Drive, asked about the information pertaining to WEDIG, he asked what is going on with the Organization and are we planning to send someone to attend the New Kensington Better Block Event. Also, Mr. Yurkin inquired about Spring Clean Up Days.

Ron Slabe, 516 Angelcrest Drive, also asked what the New Kensington Better Block Event is all about. Dave Kerchner replied that the gentleman from Texas who has started this movement will be speaking about this program.

APPROVAL OF THE MINUTES

Motion made by Walker, second by Dombroski, to approve the minutes of the March 2, 2015, regular meeting of the Township Supervisors.

Motion passed 3-0.



CORRESPONDENCE

Chairman Walker asked Mrs. Cortileso, to review the correspondence from the month. Mrs. Cortileso reviewed the items that were listed on the agenda.

ROAD REPORT

Supervisor Dombroski reviewed the activities of the Road Department for the month of March. Supervisor Dombroski stated some most of the work performed was spreading anti-skid and salt, breaking up ice. Dombroski stated that during wet days they will sweep and dry days they will patch.

Supervisor Dombroski asked what would the Township like to do about having Spring Clean Up Days? Walker stated let's have it at no cost. Dombroski stated except of course for tires which he will call to find the disposal cost fee and no electronics will be accepted.

Supervisor Dombroski stated that the Old Crown Vic vehicle will not pass inspection, as some discussion took place as what to do, Dombroski stated either scrap the vehicle or part it out.

Supervisor Dombroski also stated he would like for the Solicitor to look into a pre-inspection program for rental properties prior to being occupied.

POLICE REPORT

There were 102 calls for the month.

EMC REPORT – No Report.

ENGINEERS REPORT

Mr. Kerchner reported he will be attending the annual convention in Hershey and does plan to attend the class of Long Range Paving Plans that PSAT'S will be conducting and will then have something to present.

Mr. Kerchner stated that he and the Solicitor have had some discussions with George Hawdon in regards to the on lot sewage issue at a property he owns.

Mr. Kerchner also stated the he has had some discussion with Karen Kelly in regards to trying to get public water to her private residence on Kelly Lane.

PLANNING COMMISSION – Reported they met with representatives from Cintar Inc., in regards to the proposed building expansion and short section of a new access road at the Alcoa Technical Plant. Cintar also indicated that they have been in contact with the Engineer regarding the project in construction phases with the first phase being a grading permit. Cintar also requested the Township complete the "Municipal Land Use Letter", Tom O'Brien indicated he would fill out the form and return it to them.



Beattie Plan of Lots No.2 Line Revision, there some items that needed to be addressed on the plan and the notes pages prior to obtaining Commission action. The Commission requested the Township Secretary inform the property owners of the required plan revisions.

SOLICITORS REPORT – Mr. Yakopec stated that he will get something drafted for the proposed pre-inspection of rental properties prior to being occupied.

The Solicitor also recommend that a copy of the letter the Township received from N. John Gongolas, BOFE US INC., 2165 Greensburg Road, in regards to the use of their property by emergency vehicles, to be able to access Swank Lane, be provided to the UBVFD.

Supervisors Walker thanked the Police Chief for solving this ongoing matter. Ron Slabe asked if this would be legal documentation. The Solicitor stated that the letter received will be kept on hand and is part of the official meeting.

Walker made a motion, Second by Uhler, to have the Solicitor look into an Ordinance for the Township regarding the pre-inspection program of rental properties prior to being occupied.

Motion passed 3 - 0

NEW BUSINESS

A motion was made by Walker second by Dombroski to send the 2015 road paving list to Peoples Natural Gas.

Motion passed 3 - 0

The motion in regards to sending a representative to attend the Floodplain Administration Best Practices workshop was not acted on due to the Engineer stating that someone from his office does plan to attend.

A motion was made by Walker second by Dombroski to send a representative from the Township to attend the New Ken Better Block Event.

Motion passed 3 - 0

A motion was made by Walker second by Dombroski to be an event sponsor for the New Ken Better Block Event in the amount of \$100.00

Motion passed 3 – 0

A motion was made by Uhler second by Dombroski to pay all bills and accept the Financial Report.

Motion Passed 3 - 0

OPEN TO THE FLOOR

Bernie Hobi, 7186 Guyer Road, made a complaint against the property across the road from him, Mr. Hobi, stated the gentleman who owns this property is bringing in rubbish from outside the community and burning it. In the past he has called the police to complain and they did respond.



Mr. Hobi also stated that last week this person did bring in tires he also complained about the condition of the trailer on said property. Solicitor Yakopec stated that they did previously go to court over this issue. Walker stated to continue to call the police when he is burning and the Building Official/Code Official can file a citation on information received from them.

Mr. Hobi did commend Pete and the Road Department on the fine job they did this year on winter maintenance. However, Mr. Hobi , stated there still is a problem with the ice buildup due to a culvert that may need fixed. Mr. Hobi , stated that the culvert and drainage ditch need fixed and this eliminate the problem. Supervisor Dombroski stated the driveway is not properly sloped and this is why he would like to look into driveway maintenance. Supervisor Walker also commended Pete and the Road Department of the work they did this winter.

Ron Slabe, 516 Angelcrest Drive, stated, you must be caught in the act? The act of burning rubbish. As previously stated the Building Official/Code Official does not have to witness the act he can file on information received from the police as long as they did witness the act and the police would also have to be in court to testify. Several years ago the previous Secretary told him this could not be done.

Karen Kelley, 122 Kelly Lane, asked about what she would need to do in order to get public water to home on Kelly Lane. Mrs. Kelley stated that in order to do this, a neighbor can sell her some property which he is not willing to do or Gary himself has to give the City of New Kensington permission to run a main line and she would have to pay for herself. Walker asked about repairing the well that is collapsing and Mrs. Kelley stated they were lucky to have the well and the water is not very good. The only way Gary would agree to do this is if she pay 20% of the maintenance of Kelly Lane. Mrs. Kelley also stated that there is an issue of needing to know if another fire hydrant would be needed to be installed and Gary also informed she would be responsible to pay that fee, she already pays a tax for the 1 hydrant that is there now. She asked if one is needed would the Township consider making this hydrant public. Dave Kerchner stated that the Supervisors would have to agree to take the hydrant over as a public hydrant, in his conversation with Jim he agreed with what Dave was saying that it can be a public hydrant which would be substantially less. Mrs. Kelley stated the Township would pay \$10/qtr. and she would pay \$400/qtr. Mrs. Kelley stated she does not have any utility right of ways. Walker stated that the Solicitor will look into seeing if the Power Company has a right of way which they could give her, and someone will talk to the Fire Department of the hydrant issue.

George Richard, 350 Hunter Hill Road, asked about whether or not the 3rd person had been hired for the Road Department. Dombroski stated yes.

AJDOURNMENT

Motion made by Walker, second by Dombroski to adjourn, meeting adjourned at 8:03 p.m.

Minutes Submitted by:
Melissa A. Cortileso

Note***

Next monthly meeting, will be held on Wednesday, June 10, 2015, beginning at 7:00 pm