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**MEETING MINUTES**  
**REGULAR MEETING OF THE**  
**UPPER BURRELL SUPERVISORS**  
**WEDNESDAY, MARCH 6, 2019**  
**MEETING ROOM, 3735 - 7<sup>TH</sup> STREET ROAD**

Board of Supervisors, Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** The following members of Council responded to roll call:

**Present:**           **Ross G. Walker, III, Chairman**  
                          **Peter F. Dombroski, Jr., Vice Chairman**  
                          **Michael P. Conley, Supervisor**

**Also present:** David Kerchner, Engineer  
                          Melissa A. Cortileso, Secretary  
                          Stephen Yakopec, Solicitor

**OPENING OF BIDS –** 2019 Road Material Bids were opened and read aloud.

Motion made by Walker second by Dombroski; to have the Engineer review the bids and award to the lowest, qualified, responsible bidder.

Motion passed 3 - 0

**OPEN TO THE FLOOR –**

Leon Yurkin, 3603 Baxter Drive, asked why the posting of the Agenda was so late. Mr. Yurkin also asked that once proposed Ordinance #1-2019 is advertised could it be posted on the township website. Yakopec replied he based this Ordinance on O'Hara Townships Ordinance, which is also where Professional Code Systems does a lot of this kind of work.

**APPROVAL OF THE MINUTES**

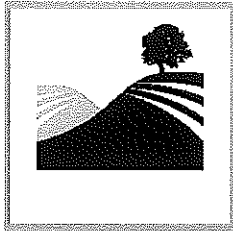
Motion made by Walker, second by Conley to approve the minutes of the February 6, 2019, regular meeting of the Township Supervisors.

Motion passed 3-0.

**CORRESPONDENCE**

Chairman Walker asked Mrs. Cortileso, to review the correspondence from the month. Mrs. Cortileso reviewed the items that were listed on the agenda.

**ROAD REPORT –** Vice Chairman Dombroski reported that for the month time was spent on snow removal and spreading Anti-Skid, cleaning up a lot of trees and branches. Dombroski stated there still seems to be a lot of lines that are still down.



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**POLICE REPORT** – 50 Incidents for the month, a lot of these calls were accidents. Fairly quiet month still receiving complaints about scam phone calls.

**EMC REPORT** - Planning to attend the PEMA exercise on March 26, 2019.

**ENGINEERS REPORT** – Dave Kerchner reported that the Township has been notified of the bridge replacement project on 366, Hankey Church Road and Whitten Hollow Road, however, no time frame was indicated. Kerchner stated he imagines that alternate lanes with lights will be put up, he feels the Township facilities will not be impacted by this.

Roadmaster Dombroski, presented a list to the Engineer on some repair work for cross drains and paving, he will review this list and have an update and summary.

Kerchner reported that as of date he still has not received an executed easement from the last piece of property for the Lincoln Beach Drainage Project. He stated he is concerned that time is an issue and he does not want to lose the funding to have this project finished. After some discussion it was determined that Kerchner will double check with the County on the time frame, and if enough time is permitted the Solicitor will then begin the condemnation process against the property owner.

A motion was made by Walker second by Conley that if time permits to have the Solicitor proceed with the eminent domain/condemnation process against said property owner.  
Motion passed 3 – 0

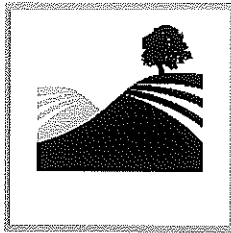
Paul Schwan, 831 Merwin Road, asked if this pipe were to fail would the Township be responsible for any damages? Yakopec replied no we would not be this is private property. Yakopec stated if the road was not able to be cleared. Dombroski stated this drains away from the road.

**PLANNING COMMISSION** – None

**SOLICITORS REPORT** – None

**NEW BUSINESS**

- A. A motion was made by Walker second by Dombroski to Adopt Resolution #7-2019, showing support of Westmoreland County adopting its Comprehensive Plan.  
Motion passed 3 - 0
  
- B. A motion was made by Walker second by Dombroski to advertise Ordinance #1-2019, Adoption of the Inspection of Rental Properties.  
Motion passed 3 - 0

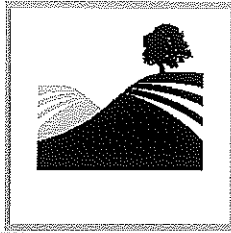


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- C. A motion was made by Walker second by Conley to grant the request of the Tax Collector, Joyce Ewing asking to be exonerated from the collection of the 2018 taxes in the amount of \$7,439.33.  
Motion passed 3 - 0
  - D. A motion was made by Walker second by Dombroski to hire Adam Pataky as a Part Time Patrolman.  
Motion passed 3 - 0
  - E. A motion was made by Walker second by Conley to terminate Renee Jones as a Part Time Patrolman.  
Motion passed 3 - 0
  - F. A motion was made by Conley second by Walker to pay and ratify all the bills and accept the financial report for the month of February 2019.
  - G. A motion was made by Walker second by Dombroski to grant the 2019 allocation request to Betty Beestrice for the 2019 Children's Easter Party in the amount of \$600.00.  
Motion passed 3 - 0
  - H. A motion was made by Walker second by Conley to solicit quotes for a new roof on the truck garage.  
Motion passed 3 - 0
  - I. A motion was made by Walker second by Dombroski to grant permission to the Westmoreland County Election Bureau to use the Township Building as a Polling Location on Tuesday, May 21, 2019.  
Motion passed 3 - 0

**OPEN TO THE FLOOR –**

Maryann Schwan, 831 Merwin Road, asked if anything further has been done on the redistricting of the two election wards? Mrs. Schwan stated that the Township Secretary has done a wonderful job on getting the districts more evenly split. The Township Secretary and Solicitor will get together to find out what the next step is to present to the County Election Bureau.

Dan Hosac, 1301 Menk Road, asked what could be done about the brake retarder noise on Route 366, he stated that he noticed that Plum Borough has a sign stating that they do not permit by Ordinance. Yakopec replied that if it is a state road then PennDot will need to do a study. Dombroski replied about two years this same request had been asked for and PennDot did a study but did nothing about it. Chief Pate stated that this section of the road is actually located in Plum Borough and since they have an Ordinance in place, Mr. Hosac should speak to them.



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Paul Romito, 900 Menk Road, asked if there is a mandate that all polling machines have to be new? Yakopec replied this mandate would come from the Election Bureau. Paul Schwan, stated that there are 6 kinds of new voting machines and the election committee will be attending training this summer but still it will be the County's decision on which machines are used.

HHEX, representative, James Plante, stating drilling will be completed on March 15, 2019 and they should be completed by May.

Supervisor Conley stated the batteries on the table are free to take and were donated by Duracell.

**ADJOURNMENT**

Motion made by Walker, second by Dombroski to adjourn, meeting adjourned at 7:49 p.m.

Minutes Submitted by: Melissa A. Cortilesio,

Note\*\*\* Next monthly meeting, will be held on April 1, 2019 beginning at 7:00 p.m.