

AGENDA  
UPPER BURRELL TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
DECEMBER 5, 2018

1. **Call to Order – Chairman Walker**

**Opening of Bids - None**

2. **Open to the Floor-Item on the Agenda**

*The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.*

3. **Minutes**

Minutes from the November 7, 2018 Regular Meeting are submitted for the Board's review and approval.

4. **Correspondence**

- Received an invitation from Penn State New Kensington Campus, in partnership with Kennametal, who will be hosting "The Digital Revolution is Here". The Seminar will take place on Wednesday, December 12, 2018, beginning at 11:30 a.m. and ending 1:45 p.m. at the New Kensington Campus.

5. **Road Report –**

6. **Police Report**

- a) Emergency Management Report

7. **Engineers Report –**

8. **Planning Commission - None**

9. **Solicitors Report -**

10. **New Business**

A. Motion to adopt the 2019 General Budget and the budgets for the special funds.

B. Motion to set and advertise the date for the Annual organizational Meeting for January 2019, which will be held on Monday, January 7, 2019 beginning at 7:00 p.m.

- C. Motion to set and advertise the date for the Annual Auditor’s Meeting for January 2019, which will be held on Tuesday, January 8, 2019 beginning at 2:30 p.m.
- D. Motion to transfer the police capital purchase line item from the General Fund into the Capital Fund in the month of December 2018.
- E. Motion to transfer the police radio purchase line item from the General Fund into the Capital Fund in the month of December 2018.
- F. Motion to transfer the Highway & Street capital purchase line item from the General Fund into the Capital Fund in the month of December 2018.
- G. Motion to transfer the employee health contributions from the Payroll Fund into the General Fund in the month of December 2018.
- H. Motion to transfer the highway repair paving line item from the General Fund into the Capital Fund in the month of December 2018.
- I. Motion to transfer the LST Tax Suit Funds from the General Fund into the Capital Fund in the month of December 2018.
- J. Motion to attend, if interested, the seminar on December 12, 2018 at the Penn State New Kensington Campus. “The Digital Revolution”.
- K. Motion to pay and ratify all the bills and accept the financial report for the month of November 2018.

**11. Pay all Bills & Financial Report**

GENERAL FUND

Beginning Balance	\$	908,476.58
Receipts		80,712.78
Expenditures		61,465.84
Closing Balance	\$	927,723.52

CAPITAL RESERVE FUND

Beginning Balance	\$	270,437.31
Receipts		333.42
Expenditures		0
Closing Balance	\$	270,770.73

FIRE HYDRANT TAX

Beginning Balance	\$	6,677.38
Receipts		53.24
Expenditures		-0-
Closing Balance	\$	6,730.62

STATE AID FUND

Beginning Balance	\$	146,466.96
Receipts		173.59
Expenditures		7,394.21
Closing Balance	\$	139,246.34

**12. Open to the Floor**

*The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.*

**13. Adjournment**

Motion to adjourn \_\_\_\_\_ Second \_\_\_\_\_ at \_\_\_\_\_ p.m.

\*Please note that there may be addendums to this agenda.

Next meeting of the Township Supervisors will be held on Monday, January 7, 2019, beginning @ 7:00 pm

Senior's Christmas Luncheon will be held on Saturday, December 8, 2018, at the Arconic/Alcoa Lab Lodge, beginning at 1:00 p.m.